The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2017 levy rate of 50¢ per $1,000 of assessed property valuation. The Library also receives funding from fines, fees, and miscellaneous charges. It is governed by a five-member governing Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

**Board of Trustees**

- Catharine Copass
- Betty Gordon
- Jennifer Pelikan
- Robert Streett / Elaine Fredrickson
- Mark Urnes

**Management Team**

- Margaret Jakubcin, Library Director
- Noah Glaude, Assistant Library Director
- John DeFrancisco, Financial Operations Manager
- Jina Felton, Port Angeles Library Manager
- Gabe Kitts, Information Technology Manager
- Brian Phillips, Facilities Manager
- Erin Shield, Technical Services Manager
- Emily Sly, Sequim Library Manager
- Theresa Tetreau, West End Library Manager

**Strategic Initiatives**

- Provide literacy, education, and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Community Hub, where people come together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.
FINANCIAL SUMMARY (2017 ACTUAL)

OPERATING REVENUES
Property taxes and other government revenue $3,905,467
Fines, fees, goods and services $58,356
Grants and donations $114,480
Miscellaneous $161,345
Transfer in from operating reserves $207,428
TOTAL REVENUES $4,447,076

OPERATING EXPENDITURES
Salaries and benefits $2,887,611
Books and other library materials $444,094
Supplies, services, utilities, miscellaneous $614,324
SUBTOTAL OPERATING EXPENDITURES $3,946,029
Fund reallocations and transfers to reserves $501,047
TOTAL EXPENDITURES / REALLOCATIONS $4,447,076

CAPITAL RESERVES / CAPITAL BUDGET
2017 Timber revenues $500,699
Allocated to Capital Reserves for 2018 Capital Budget Expenditures
2017 Capital budget expenditures $259,870

FRIENDS OF THE LIBRARY DONATIONS
(included in grants and donations, above)

The generous support of the Friends of the Library helps make NOLS services and programs great; thank you, Friends!

Clallam Bay Friends of the Library $1,500
Special events for children, teens, adults and families; Summer Reading Program activities and supplies for young people, and more.

Port Angeles Friends of the Library $49,600
Programs for children, teens, adults and families, including the Summer Reading Program, Art in the Library exhibits, author visits, Battle of the Books, Poetry Walks, traveling exhibits, and much more.

Friends of Sequim Library $25,000
Programs for children, teens, adults and families, Summer Reading Program events and supplies, Art in the Library, teen volunteer program support, and more.

OTHER GRANTS AND DONATIONS
Anonymous $20,000
Clallam Bay Donors (Valentine’s Party Donations) $1,132
James Kirks (Art installation equipment) 3,000
Jo Ann and Jim Roberts (In support of reading programs for young children) $4,000
Streett Memorial Gift Fund $4,297
Washington State Library Grant (Photo Digitization) $6,826
Washington State Library Grant (Laptop Lab) $4,297

LIBRARY USE & STATISTICS

CHECK-OUTS AND RENEWALS
Clallam Bay 28,749
Forks 105,526
Port Angeles 535,219
Sequim 455,334
Outreach to the Homebound 15,022
E-circulation 102,455
Total Check-Outs 1,242,305

CUSTOMER VISITS
Clallam Bay 15,899
Forks 97,325
Port Angeles 228,445
Sequim 140,467
Total Customer Visits 482,136

CARD HOLDERS 41,599
NEW CARDS ISSUED 3,776

LIBRARY PROGRAMS/ATTENDEES
Clallam Bay 54/718
Forks 133/2,119
Port Angeles 448/17,475
Sequim 298/9,617
Total Programs/Attendees 933/29,929

MEETING ROOM USE/ATTENDEES
Clallam Bay 26/86
Forks 393/2,057
Port Angeles 432/7,440
Sequim 512/5,506
Total Meetings/Attendees 1,363/15,089

COLLECTIONS (Books and Other Materials)
Clallam Bay $12,841
Forks 22,697
Port Angeles 114,695
Sequim 51,646
Online databases 19
Magazine subscriptions (print) 367
eBooks/eAudiobooks/other media 79,634
Total Items in NOLS Collection 281,899

HOURS OF PUBLIC COMPUTER USE
Clallam Bay 1,641
Forks 12,175
Port Angeles 49,952
Sequim 21,872
Total Hours 85,640

VIRTUAL LIBRARY
Visits to www.nols.org and catalog 347,554

VOLUNTEERS
Individuals 602
FTE 2.2
Hours Worked 4,194

STAFF IN FTEs (full-time equivalents) 53
The NOLS website was revamped and updated to improve access on mobile devices and offer a multitude of other features.

Live ship-to-shore interactions with scientists aboard the E/V Nautilus gave patrons in Clallam Bay, Forks, and Port Angeles the opportunity to learn about research being conducted in the Olympic Coast National Marine Sanctuary.

The Summertime Music! Outdoor Concert Series in Sequim featured live performances by Joy in Mudville, Blue Rhinos, and Geoffrey Castle.

2,627 deliveries were made to homebound patrons through coordinated efforts of staff and volunteers.

Advanced Planning Seminars were well-attended and offered guidance to participants in the process of documenting their wishes for the end of life.

Phase 2 of the Sequim Expansion Project began; architects are working with the community and library staff to develop a conceptual design.

Over 8,000 repairs were made to print and disc materials.

The most frequently asked question in August was “Do you have solar eclipse glasses?” NOLS handed out over 1,000 glasses, and hundreds of people watched the big event at NOLS libraries.

Volunteers from over 25 community organizations read to Port Angeles first graders at the Celebration of the Book.

Busy volunteers sorted thousands of seeds and packaged them for the NOLS Grows Seed Library, kept the Tiny Olympic Libraries stocked, and performed myriad other support tasks.

Over 33,300 new items (physical and downloadable) were added to the NOLS Collection.

Princess Storytime featured Sequim Irrigation Festival Royalty.

The IT department upgraded Wi-Fi equipment, productivity software, and hardware on public and staff computers.

More than $1,200 was raised at the annual After-Hours Valentine Fundraising Event in Clallam Bay.

Documentary Nights! in Sequim featured monthly screenings of documentary films from around the world.

6,000 square-feet of worn carpeting and a section of sidewalk were replaced in Port Angeles.

The Inter-Library Loan Department borrowed 1,541 items from other library systems, for use by NOLS customers.

Throughout the year over 3,500 students made class visits to their local branch to learn about library programs and resources and receive new library cards.

NOLS partnered with 36 community organizations to reach new audiences with innovative library services and programs.

Caldecott Medalist Javaka Steptoe spoke to 130 grade-school students and led an all-ages art workshop for 60 participants.

A record 2,772 people signed up for the Summer Reading Program!

NOLS hit the road with appearances at the Irrigation Festival, Concerts at the Pier, 4th of July Celebrations, Farmer’s Markets, the Clallam County Fair, ONRC Kindergarten Nature Days, Feiro Marine Life Center, the PA Fire Department, Forks Family Fair, schools county wide, and more!

125 people attended Jack Zaccardo’s talk on the history of logging on the Olympic Peninsula.

Thanks to a grant from the Benjamin Phillips Foundation, NOLS purchased a new vehicle to support Outreach activities and other library services on the west end of Clallam County.

Innovative Yoga Storytimes were added at all NOLS branches.


Over 800 children and caregivers rocked out with Caspar Babypants in May.

Library staff discussed the space and facilities issues at the Sequim Branch Library with over 700 Sequim-Dungeness Valley community members.

3,776 Library cards were issued.

NOLS and community members helped “Build a Better World” through Summer Reading activities that nurtured imagination, understanding and connection.