



## Policy HR 13.8 Retirement Benefits

Adopted by the Library Board of Trustees: 01/24/2013  
Revised: 02/23/2017

NOLS makes contributions on behalf of all eligible employees to the Social Security System, in addition to those contributions made by the employee through FICA payroll deductions. All regular full-time and eligible regular part-time employees are also covered under the Public Employees Retirement System (PERS). Eligibility, benefit levels and contribution rates for each PERS plan are determined by the State of Washington.

Employees intending to retire are asked to notify their managing supervisor and the Library Director or Assistant Director of their intent at least three months prior to the date of the planned retirement.

### **I. Administration**

The Library Director is responsible for administering this policy.