



RFP - due 3/9/2011
Information for proposals
 2011 Erate Form 470 broadband fiber requests
 February 7, 2011

Contact Maureen Lindh
Information Technology Manager
North Olympic Library System
 2210 S Peabody ST
 Port Angeles, WA 98362-6536
mlindh@nols.org 360.417.8531

North Olympic Library System (NOLS) is seeking up to 100Mbps broadband fiber Internet and data connectivity within the library system. NOLS is using the Universal Service Administration Company (USAC) Schools and Libraries Form 470 to request Erate discounts on Internet services at four library branch locations for services beginning after 6/30/2011.

In at least three of the locations, NOLS is requesting services from a provider of fiber owned by the Clallam County Public Utility District represented by the Northwest Open Access network (NoaNet), as the Library was a participant with NoaNet and Washington State Library in federal stimulus fund grant requests awarded by the Broadband Telecommunications Opportunity Program (BTOP) administered by the National Telecommunications and Information Administration (NTIA).

NOLS has existing Internet service or telecommunications contracts in place at each location, but seeks to increase available bandwidth prior to some of the contract expiration dates, if possible.

BTOP grant funds will be providing for installation of fiber at the Sequim, Forks and Clallam Bay locations at the [estimated] times shown. It is important for service providers to contact NoaNet if this fiber will be integral to their proposal.

Estimated BTOP fiber installation	Location	Comment
N/A	Port Angeles Main Library 2210 South Peabody Street Port Angeles, WA 98362	Existing contract for 10Mbps fiber service expires 6/30/2011
3rd Quarter 2011	Sequim Branch Library 630 North Sequim Avenue Sequim, WA 98382	Existing contract for 10Mbps fiber service expires 6/30/2012
3rd Quarter 2011	Forks Branch Library 171 Forks Avenue South Forks, WA 98331	Existing contract for 10Mbps fiber service expires 6/30/2013
4th Quarter 2011	Clallam Bay Branch Library 16990 Highway 112 Clallam Bay, WA 98326	Existing contract for T-1 service expires 6/30/2012

Requirements and preferences:

Eligible vendors must have a USAC Service Provider Identification Number (SPIN) and preference may be given to vendors providing discounts directly to invoices.

Preference will be given to vendors capable of providing service to the entire North Olympic Library System. Vendors should have the ability to transport data between all branches over a VLAN.

Service providers will adhere to all federal, state and local laws for providing this type of service.

The following information must be included in proposals:

1. Vendor name and contact information.
2. USAC Service Provider Identification Number (SPIN) and date obtained.
3. Number of years providing Internet and data connectivity service; experience providing service over PUD owned and installed fiber.
4. Indicate historical percentage of up-time for service, and procedures and average time for resolving service interruptions.
5. Number of other current customers receiving e-rate discounted invoices.
6. Please provide three customer references, preferably customers participating in Erate program.
7. Are there geographic or technological restrictions for you providing service to any of the North Olympic Library System branches?
8. Are you planning to subcontract with any other providers?
9. Provide the name, title and brief description of experience of contact person who would be responsible for servicing the account.
10. Please provide a sample invoice. (Monthly invoices should indicate the pre- and post-Erate discounted rate per branch.) Indicate cost for each branch and itemize any additional costs for installation or account set-up.

This invitation does not commit the Library to pay any costs incurred in the preparation of proposals nor commit the Library to select any proposer that responds.

The Library reserves the right to waive any irregularities or informalities in procedure, and to reject any or all proposals without penalty. Any and all submissions may be rejected for any cause. Further, the Library reserves the right to cancel the project with or without reason.

Submit proposal by March 9, 2011 to:

Maureen Lindh, Information Technology Manager
North Olympic Library System
2210 South Peabody Street
Port Angeles, WA 98362-6536

Email: mlindh@nols.org
Phone: 360-417-8531
Fax: 360-457-4469