



Groundskeeping and Custodial Volunteer

Job Description

Location: May be assigned to any branch of the North Olympic Library System.

Department: Facilities

About the position: Groundskeeping and Custodial Volunteers assist in maintaining the grounds and landscaping around Library facilities. They help outside with weeding, raking, cleaning, and picking up trash and debris. They also help inside the library, dusting shelves, cleaning furniture and other surfaces. Groundskeeping and Custodial Volunteers help with other related tasks, as needed. Work is performed under supervision of the Facilities Manager and Facilities department staff.

Volunteer duties include but are not limited to:

- Pull weeds and assist in maintaining landscaping around facility
- Pick up trash and debris around the facility
- Dust and clean furniture and other surfaces
- Other related tasks

Qualifications:

- Ability to follow instructions and complete tasks
- Ability to perform work of a physical nature including pushing, pulling, lifting, carrying up to 20 lbs.
- Ability to stretch, bend, and lift, walk and remain standing for long periods of time.
- Ability to identify safety needs and risks

Time Involvement: At least 6 month commitment. 2 hours per week minimum.

Training Provided: NOLS volunteer Orientation Training in use of equipment and performance of assigned tasks, as required.