

2017

ANNUAL REPORT

OF THE NORTH OLYMPIC
LIBRARY SYSTEM



ABOUT YOUR LIBRARY

The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2017 levy rate of 50¢ per \$1,000 of assessed property valuation. The Library also receives funding from fines, fees, and miscellaneous charges. It is governed by a five-member governing Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

The System consists of the main library in Port Angeles and branches in Clallam Bay, Forks and Sequim, as well as outreach services for patrons who cannot travel to the library, and an array of online services. NOLS offers a collection of almost 282,000 items including books, eBooks, DVDs, streaming music and movies, and even telescopes and pool passes. The Library also offers WiFi access, public computers, a rich calendar of programs for children, families, teens, and adults, and more.

BOARD OF TRUSTEES

Catharine Copass
Betty Gordon
Jennifer Pelikan
Robert Streett / Elaine Fredrickson
Mark Urnes

MANAGEMENT TEAM

Margaret Jakubcin, Library Director
Noah Glaude, Assistant Library Director
John DeFrancisco, Financial Operations Manager
Jina Felton, Port Angeles Library Manager
Gabe Kitts, Information Technology Manager
Brian Phillips, Facilities Manager
Erin Shield, Technical Services Manager
Emily Sly, Sequim Library Manager
Theresa Tetreau, West End Library Manager

STRATEGIC INITIATIVES

- Provide literacy, education, and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Community Hub, where people come together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.



CREATE



LEARN

CONNECT

FINANCIAL SUMMARY

(2017 ACTUAL)

OPERATING REVENUES

Property taxes and other government revenue	\$3,905,467
Fines, fees, goods and services	\$58,356
Grants and donations	\$114,480
Miscellaneous	\$161,345
<i>Transfer in from operating reserves</i>	\$207,428
TOTAL REVENUES	\$4,447,076

OPERATING EXPENDITURES

Salaries and benefits	\$2,887,611
Books and other library materials	\$444,094
Supplies, services, utilities, miscellaneous	\$614,324
SUBTOTAL OPERATING EXPENDITURES	\$3,946,029
<i>Fund reallocations and transfers to reserves</i>	\$501,047
TOTAL EXPENDITURES / REALLOCATIONS	\$4,447,076

CAPITAL RESERVES / CAPITAL BUDGET

2017 Timber revenues	\$500,699
<i>Allocated to Capital Reserves for 2018 Capital Budget Expenditures</i>	
2017 Capital budget expenditures	\$259,870

FRIENDS OF THE LIBRARY DONATIONS

(included in grants and donations, above)

The generous support of the Friends of the Library helps make NOLS services and programs great; thank you, Friends!

Clallam Bay Friends of the Library

\$1,500
Special events for children, teens, adults and families; Summer Reading Program activities and supplies for young people, and more.

Port Angeles Friends of the Library

\$49,600
Programs for children, teens, adults and families, including the Summer Reading Program, Art in the Library exhibits, author visits, Battle of the Books, Poetry Walks, traveling exhibits, and much more.

Friends of Sequim Library

\$25,000
Programs for children, teens, adults and families, Summer Reading Program events and supplies, Art in the Library, teen volunteer program support, and more.

OTHER GRANTS AND DONATIONS

<i>Anonymous</i>	\$20,000
<i>Clallam Bay Donors (Valentine's Party Donations)</i>	\$1,132
<i>James Kirks (Art installation equipment)</i>	3,000
<i>Jo Ann and Jim Roberts (In support of reading programs for young children)</i>	\$4,000
<i>Streett Memorial Gift Fund</i>	\$4,297
<i>Washington State Library Grant (Photo Digitization)</i>	\$6,826
<i>Washington State Library Grant (Laptop Lab)</i>	\$4,297

LIBRARY USE & STATISTICS

CHECK-OUTS AND RENEWALS

Clallam Bay	28,749
Forks	105,526
Port Angeles	535,219
Sequim	455,334
Outreach to the Homebound	15,022
E-circulation	102,455
Total Check-Outs	1,242,305

CUSTOMER VISITS

Clallam Bay	15,899
Forks	97,325
Port Angeles	228,445
Sequim	140,467
Total Customer Visits	482,136

CARD HOLDERS

41,599

NEW CARDS ISSUED

3,776

LIBRARY PROGRAMS/ATTENDEES

Clallam Bay	54/718
Forks	133/2,119
Port Angeles	448/17,475
Sequim	298/9,617
Total Programs/Attendees	933/29,929

MEETING ROOM USE/ATTENDEES

Clallam Bay	26/86
Forks	393/2,057
Port Angeles	432/7,440
Sequim	512/5,506
Total Meetings/Attendees	1,363/15,089

COLLECTIONS (Books and Other Materials)

Clallam Bay	12,841
Forks	22,697
Port Angeles	114,695
Sequim	51,646
Online databases	19
Magazine subscriptions (print)	367
eBooks/eAudiobooks/other media	79,634
Total Items in NOLS Collection	281,899

HOURS OF PUBLIC COMPUTER USE

Clallam Bay	1,641
Forks	12,175
Port Angeles	49,952
Sequim	21,872
Total Hours	85,640

VIRTUAL LIBRARY

Visits to www.nols.org and catalog	347,554
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VOLUNTEERS

Individuals	602
FTE	2.2
Hours Worked	4,194

STAFF IN FTEs (full-time equivalents) **53**

HIGHLIGHTS OF 2017



The NOLS website was revamped and updated to improve access on mobile devices and offer a multitude of other features.



Live ship-to-shore interactions with scientists aboard the *E/V Nautilus* gave patrons in Clallam Bay, Forks, and Port Angeles the opportunity to learn about research being conducted in the Olympic Coast National Marine Sanctuary.



The *Summertime Music! Outdoor Concert Series* in Sequim featured live performances by Joy in Mudville, Blue Rhinos, and Geoffrey Castle.



2,627 deliveries were made to homebound patrons through coordinated efforts of staff and volunteers.

Advanced Planning Seminars were well-attended and offered guidance to participants in the process of documenting their wishes for the end of life.

Phase 2 of the Sequim Expansion Project began; architects are working with the community and library staff to develop a conceptual design.

Over 8,000 repairs were made to print and disc materials.



The most frequently asked question in August was "Do you have solar eclipse glasses?" NOLS handed out over 1,000 glasses, and hundreds of people watched the big event at NOLS libraries.

Volunteers from over 25 community organizations read to Port Angeles first graders at the *Celebration of the Book*.

Busy volunteers sorted thousands of seeds and packaged them for the NOLS Grows Seed Library, kept the Tiny Olympic Libraries stocked, and performed myriad other support tasks.

Over 33,300 new items (physical and downloadable) were added to the NOLS Collection.

Princess Storytime featured Sequim Irrigation Festival Royalty.

The IT department upgraded Wi-Fi equipment, productivity software, and hardware on public and staff computers.

More than \$1,200 was raised at the annual After-Hours Valentine Fundraising Event in Clallam Bay.

Documentary Nights! in Sequim featured monthly screenings of documentary films from around the world.

6,000 square-feet of worn carpeting and a section of sidewalk were replaced in Port Angeles.

The Inter-Library Loan Department borrowed 1,541 items from other library systems, for use by NOLS customers.

Throughout the year over 3,500 students made class visits to their local branch to learn about library programs and resources and receive new library cards.

NOLS partnered with 36 community organizations to reach new audiences with innovative library services and programs.

Caldecott Medalist Javaka Steptoe spoke to 130 grade-school students and led an all-ages art workshop for 60 participants.

A record 2,772 people signed up for the Summer Reading Program!

NOLS hit the road with appearances at the Irrigation Festival, Concerts at the Pier, 4th of July Celebrations, Farmer's Markets, the Clallam County Fair, ONRC Kindergarten Nature Days, Feiro Marine Life Center, the PA Fire Department, Forks Family Fair, schools county wide, and more!

125 people attended Jack Zaccardo's talk on the history of logging on the Olympic Peninsula.

Thanks to a grant from the Benjamin Phillips Foundation, NOLS purchased a new vehicle to support Outreach activities and other library services on the west end of Clallam County.

Innovative *Yoga Storytimes* were added at all NOLS branches.

Humanities Washington offered 3 different lectures at multiple NOLS branches; *The Pine and the Cherry: Japanese Americans in Washington*, *H2OMG! Making Sense of Water Scarcity in an Insecure World*, and *The Long Haul: Stories of Human Migration*.

Over 800 children and caregivers rocked out with Caspar Babypants in May.

Library staff discussed the space and facilities issues at the Sequim Branch Library with over 700 Sequim-Dungeness Valley community members.

3,776 Library cards were issued.

NOLS and community members helped "Build a Better World" through Summer Reading activities that nurtured imagination, understanding and connection.

