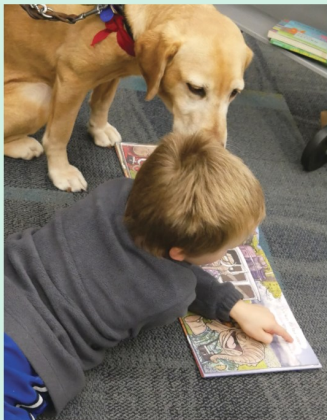





NORTH OLYMPIC LIBRARY SYSTEM

2019 ANNUAL REPORT



HIGHLIGHTS OF 2019

3,560 people signed up for the Summer Reading Challenge, a 17% increase from 2018. NOLS awarded 1,453 Summer Reading Challenge T-shirts, nearly 500 more than in 2018!

NOLS went fine-free on September 1, reducing barriers to services for many citizens and improving return rates! After four fine-free months a 30% drop in overdue material was measured.

In collaboration with community partners, NOLS explored *The Soul of an Octopus* during the Clallam County Reads program in October and November. More than 600 copies of Sy Montgomery's fascinating book were distributed to readers throughout the county, and 34 free, educational, and creative events took place including dynamic presentations from the author herself!

Automated voucher forms and streamlined accounting processes improved efficiency of administrative operations and expedited payment of library bills.

A systemwide collection inventory was initiated to improve materials management and findability.

In July, NOLS commemorated the 50th anniversary of the Apollo Moon Landing. 94 people attended screenings of the documentary *Apollo 11*, and another 63 went to the moon and back with Apollo 11 virtual reality.

Carpet was replaced, workspaces reconfigured, and furnishings updated to improve efficiency, logistics, and ergonomics in staff work areas at the Port Angeles Library.

Sequim's outdoor stage now offers a bit of shade for performers, with the installation of a new canopy.

Children learned about shorelife and touched live animals at *Seashore Storytimes* and explored tidepools with experts from Feiro Marine Life Center.

Anime Your Way with talented artist Carlos Nieto really hit the mark at the Forks Library, making it one of the best attended teen programs ever!

The Sequim Dungeness Valley Chamber of Commerce gave the Member of the Month award to the Sequim Library in recognition of outstanding customer service, exceptional library services, and Chamber and community involvement.

Tiny Olympic Libraries were refurbished and weatherized.

Book Wars and *Battle of the Books* programs throughout the county helped instill a love of reading in school children.

Washington State Poet Laureate Claudia Castro Luna visited all four branches and offered poetry workshops. 45 Clallam Bay students and teachers studied a poem in Spanish to prepare for her visit.

NOLS and NOLF (North Olympic Library Foundation) partnered with Clallam Transit to develop the *Read and Ride* collection, making books available to long-distance bus riders.

The annual Summer Reading Program event *Books & Libations* has become so popular that in 2019 NOLS ran 2 sessions. 100 people (plus volunteers) heard about great book titles and enjoyed Camaraderie Cellars' beautiful space.

Remember all that wind and snow?! As cabin fever set in, the valiant efforts of staff helped keep NOLS libraries open to the public.

In collaboration with Clallam County Health and Human Services, staff learned how to administer NARCAN to reverse opioid overdoses. A life was saved a few days later when the training was put to use at the Port Angeles Main Library.

Over 250 first graders from Port Angeles schools celebrated National Library Card Sign-Up Month at a community-wide *Celebration of Books and Reading*. Port Angeles High School cheerleaders greeted them while musician and author Jim Gill kicked off the event. Local celebrities shared picture books and talked about their love of reading. All students received a free book and book bag provided by the Port Angeles Friends of the Library.

NOLS partnered with the Washington State Library, UW iSchool, and Oculus to bring Virtual Reality programs to teens and adults at programs offered throughout the county.

Thousands of spine labels were replaced on circulating materials improving legibility, access, and tidiness.

Whidbey Island-based picture book illustrators and authors Jing Jing Tsong and Mike Austin led a hands-on art workshop for 24 people of all ages. Participants made feathers from assorted materials then swapped them to create birds of all different types.

Library staff became certified food workers to improve food-handling practices at public events.

Octavia the Octopus made a home at the Sequim Library during Clallam County Reads. Crafted by local artist Eva Kozun with the help of several children, this sculpture helped raise awareness of plastics in the ocean. The vibrant book-reading cephalopod brought many smiles to visitors.



FINANCIAL SUMMARY

(2019 ACTUAL)

OPERATING REVENUES

Property taxes and other government revenue	\$4,250,868
Fines, fees, goods, and services	\$54,441
Grants and donations	\$129,480
Miscellaneous	\$46,481
Investment interest	\$208,895
TOTAL REVENUES	\$4,690,165

OPERATING EXPENDITURES

Salaries and benefits	\$3,266,987
Books and other library materials	\$472,224
Supplies, services, utilities, and miscellaneous	\$733,149
SUBTOTAL OPERATING EXPENDITURES	\$4,472,360
<i>Fund reallocations and transfers to reserves</i>	<i>\$217,805</i>
TOTAL EXPENDITURES / REALLOCATIONS	\$4,690,165

CAPITAL RESERVES / CAPITAL BUDGET

2019 Timber revenues	\$433,272
<i>Allocated to Capital Reserves</i>	
2019 Capital Budget expenditures	\$132,479

FRIENDS OF THE LIBRARY DONATIONS

(included in grants and donations, above)

The generous support of Friends of the Library groups helps to make NOLS great. Donations fund Summer Reading Program activities, supplies, and prizes; Art in the Library exhibits; speakers; author events; programs for all ages; and much more.

THANK YOU, FRIENDS!

Clallam Bay Friends of the Library	\$1,200
Friends of the Forks Library	\$2,500
Port Angeles Friends of the Library	\$65,763
Friends of Sequim Library	\$24,000

OTHER GRANTS AND DONATIONS

Fincher Bequest	\$25,000
North Olympic Library Foundation (NOLF)	\$300

LIBRARY USE & STATISTICS

CHECK-OUTS AND RENEWALS

Clallam Bay	22,368
Forks	90,123
Port Angeles	503,330
Sequim	439,604
Outreach to the Homebound	16,033
E-circulation	144,917
Total Check-Outs	1,216,375

CUSTOMER VISITS

Clallam Bay	15,380
Forks	99,192
Port Angeles	204,002
Sequim	134,692
Total Customer Visits	453,266

ACTIVE CARD HOLDERS

40,080

NEW CARDS ISSUED

3,944

LIBRARY PROGRAMS/ATTENDEES

Clallam Bay	68/1,029
Forks	207/4,379
Port Angeles	482/16,001
Sequim	234/6,944
Total Programs/Attendees	991/28,353

MEETING ROOM USE/ATTENDEES

Clallam Bay	35/111
Forks	431/1,712
Port Angeles	554/7,809
Sequim	531/5,447
Total Meetings/Attendees	1,551/15,079

COLLECTIONS (Books and Other Materials)

Clallam Bay	12,989
Forks	22,506
Port Angeles	113,395
Sequim	52,012
Online databases	36
Magazine and newspaper subscriptions	344
Downloadable and streaming titles	89,894
Total Items in NOLS Collection	290,819

HOURS OF PUBLIC COMPUTER USE

Clallam Bay	1,162
Forks	10,990
Port Angeles	35,416
Sequim	16,784
Total Hours	64,352

VIRTUAL LIBRARY

Visits to nols.org and catalog	327,076
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STAFF

(Positions/full-time equivalents)	70/56
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VOLUNTEERS

(Individuals/full-time equivalents)	596/2
Volunteer Hours Worked	3,391



ABOUT YOUR LIBRARY

The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2019 levy rate of 46¢ per \$1,000 of assessed property valuation. The Library also receives funding from fines, fees, investments, and miscellaneous charges. It is governed by a five-member governing Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

The System consists of the main library in Port Angeles and branches in Clallam Bay, Forks, and Sequim, as well as outreach services for patrons who cannot travel to the library, and an array of online services. The NOLS collection includes about 300,000 items ranging from books and DVDs, to eBooks and streaming music, to telescopes and community passes. The Library also offers WiFi access, public computers, a full calendar of programs for all ages, community meeting rooms, and more.

MISSION

Nurturing imagination, connection, and understanding, to improve lives and strengthen community.

CORE VALUES

- Free and equal access
- Intellectual freedom and privacy
- Literacy and learning
- Community service
- Responsible stewardship
- Power of knowledge, imagination, and exploration
- Flexibility, nimbleness, and adaptability to social and technological change
- Community partnerships—community vitality
- Transparency and accountability

MANAGEMENT TEAM

Margaret Jakubcin, Library Director
Noah Glaude, Assistant Library Director
Jina Felton, Port Angeles Library Manager
Emily Sly, Sequim Library Manager
Theresa Tetreau, West End Library Manager
Brian Phillips, Facilities Manager
John DeFrancisco, Financial Operations Manager
Erin Shield, Technical Services Manager

BOARD OF TRUSTEES

Betty Gordon
Jennifer Pelikan
Clea Rome
Suzi Ure
Mark Urnes

