



Board of Trustees Regular Meeting  
Thursday, January 29, 2015, 5:30pm  
Port Angeles Main Library  
2210 S. Peabody Street, Port Angeles, WA

### **Public comments and questions**

*The public comments and questions portions of the agenda allows you, as a member of the public, to speak for a maximum of three minutes on any subject which is within the jurisdiction of the North Olympic Library System Board of Trustees and which is not on the agenda. Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board during Public comments and questions or by addressing a letter of explanation to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or [LibraryBoard@nols.org](mailto:LibraryBoard@nols.org). The appropriate staff person will contact the sender concerning the details. NOTE: Public comments and questions are taken at the beginning of the meeting and at the end. Individuals may choose to speak at either point. Depending on the agenda, the Chair may choose to limit remarks made during Public comments and questions to three minutes or less.*

## AGENDA

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of November 20, 2014
4. Communications
5. Presentation: None.
6. Public comments and questions
7. Financial reports: November – December 2014
8. Approval of vouchers: November – December 2014
9. Unfinished business: None.
10. New business
  - N.1. Adjustments to 2015 meeting locations
  - N.2. Approval of the 2015 Capital Budget
  - N.3. Approval of Resolution 15-01-01: Authorizing staff to transfer funds
  - N.4. Approval of Resolution 15-01-02: Authorizing access to safe deposit box
  - N.5. Approval of Resolution 15-01-03: Authorizing disposal of surplus equipment

## 11. Reports

- R.1. Monthly statistics: November and December 2014 and 2014 annual
- R.2. Monthly activity reports: November and December 2014
- R.3. State Auditor Reports: Accountability and Financial Audits for January 1, 2012 – December 31, 2013
- R.4. Customer Comments: September –December 2014
- R.5. Changes to Financial Report Form in 2015
- R.6. Personnel Committee Update (verbal)
- R.7. North Olympic Library Foundation Update (verbal)

## 12. Public Comments and Questions

## 13. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

14. Next meeting: 5:30pm, Thursday, February 26, 2015 at the Port Angeles Main Library

15. Agenda items for next meeting

16. Executive session to discuss Labor Negotiations.

17. Approval of Labor Contracts.

18. Adjournment

## Upcoming Board meetings

<b>Date</b>	<b>Time</b>		<b>Location</b>
Thursday, February 26, 2015	5:30pm	Regular meeting	Port Angeles Library
Thursday, March 26, 2015	5:30pm	Regular meeting	Sequim Branch Library
Thursday, April 23, 2015	5:30pm	Regular meeting	Port Angeles Library
Thursday, May 28, 2015	5:30pm	Regular meeting	Forks Branch Library
Thursday, June 25, 2015	5:30pm	Regular meeting	Port Angeles Library
Thursday, July 23, 2015	5:30pm	Regular meeting	<i>to be determined</i>
Thursday, August 27, 2015	5:30pm	Regular meeting	<i>to be determined</i>
Thursday, September 24, 2015	5:30pm	Regular meeting	Port Angeles Library
Thursday, October 22, 2015	5:30pm	Regular meeting	<i>to be determined</i>
Thursday, November 19, 2015	5:30pm	Regular meeting	Port Angeles Library

### North Olympic Library System Strategic Initiatives for 2015-2016:

Learn. Create. Connect.

- Provide literacy, education and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Third Place, where community comes together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.

## **Friends of the Library meetings**

*(Note: meeting schedules can vary; please check with Library Administration to confirm before attending)*

Clallam Bay Friends of the Library	Second Tuesday of month at 4pm at Clallam Bay Branch Library
Friends of the Forks Library	Third Monday of month at 6pm at Forks Branch Library
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Quarterly, on third Tuesday of month as follows: 1/20/15 (Annual Meeting), 4/21/15, 7/21/15 and 10/20/15 at 9:30am at the Sequim Branch Library.