

Board of Trustees Regular Meeting
Thursday, April 23, 2015, 5:30pm
Port Angeles Main Library
2210 Peabody Street, Port Angeles, WA 98362

Board Meeting Minutes

1. Call to order, roll call and introductions

Board Chair Betty Gordon called the meeting to order at 5:30pm. Trustees present: Betty Gordon, Mark Urnes, Elaine Fredrickson, Catharine Copass and Jennifer Pelikan. Library staff present: Library Director Margaret Jakubcin, Administrative Assistant Amanda Saiz, Main Library Manager, Noah Glaude. Guests present: Susan and Bob Flood, Port Angeles Friends of the Library.

2. Approval of agenda

Approved as presented.

3. Approval of minutes of regular meeting of March 26, 2015

Motion by Ms. Copass to approve the minutes of the prior meeting.

Motion seconded by Ms. Fredrickson, motion carried.

4. Communications

Library Director Margaret Jakubcin noted that she had received a thank you letter from the local tax aide volunteers for the use of the Carver Room at the Main Library during tax season. She said that staff have commented about noticing an increase in library use during these times, probably as a result of tax aid recipients taking the opportunity to use library services while waiting for appointments and/or transportation.

5. Presentation:

Port Angeles Library Manager Noah Glaude presented an Overview of Community Profiles which is a new service for library patrons and local organizations.

6. Public comments and questions

Mr. Flood with Port Angeles Friends of Library gave a brief update on the organization. He noted that Julie Fisher is the new president of the organization. They are continuing with their successful Books for Teachers program and received an increase in grant funding from \$1,200 to \$1,500.

7. Financial Reports: March 2015

The financial reports for March 2015 were accepted as presented.

Mr. Urnes asked about the large expense reflected in Repair and Maintenance to which Ms. Jakubcin replied that this reflects a large annual payment that is made early in the year for the Polaris ILS.

8. Approval of vouchers: March 2015

Ms. Pelikan moved to approve February vouchers # 245-393 in the amount of \$280,769.81; seconded by Ms. Copass. Motion carried.

9. Unfinished Business

None.

10. New business

N.1. Approval of Library Use Policy 5.12: Library Partnerships

Motion by Ms. Copass to approve Policy 5.12: Library Partnerships with an amendment to the last sentence in paragraph 1 to read "The Library will seek and respond to partnership opportunities that help the Library reach new audiences, and cross-promote library/community services and offerings, and expand access to library services." The sentence before the guidelines was revised to read "The following criteria will be applied in determining the nature and condition of library partnerships in which the library system will engage." Motion seconded by Ms. Pelikan; Motion carried.

N.2. Approval of Library Use Policy: 5.13: Gifts and Donations

Motion by Ms. Fredrickson to approve Use Policy 5.12: Gifts and Donations with an amendment to paragraph 4 in section 4 to read "In most cases, books and similar materials that are donated to the Library, but that the Library does not add to its collections are offered to the Friends of the Library for resale."

Motion seconded by Mr. Urnes; Motion carried.

11. Reports

R.1. Monthly Statistics: March 2015

Mr. Urnes inquired about how the monthly statistical data was collected to which Mr. Glaude answered that there are both an online survey as well as a paper copy that are distributed and collected quarterly.

Accepted as presented.

R.2. Monthly Activity Report for March 2015

Accepted as presented.

R.3. Customer Comments March 2015

Accepted as presented.

12. Public comments and questions

Mr. Flood complimented on the collaboration between the Library and the National Park Services for the poetry walks. He noted that collaboration is key to boosting attendance and openness for public organizations.

13. Trustee comments

Mr. Urnes noted that he had been using the new Hoopla feature and that there are some limitations with older devices but that the audio capability was good. Mr. Glaude noted that an update may alleviate these problems in the future. Ms. Jakubcin thanked Mr. Urnes for providing feedback on this new service.

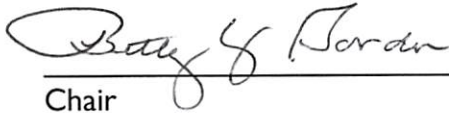
Ms. Pelikan complimented the wide variety of programs and stated that the creativity is great.

14. Next meeting: The next meeting will be on Thursday, May 28, 2015 at 5:30pm at the Forks Branch Library.

15. Agenda items for next meeting:

16. Adjournment: The meeting was adjourned at 6:28 pm.

CERTIFIED AS TRUE AND CORRECT


Chair


Board Secretary



152 West Cedar Street Sequim, WA 98382
City Hall (360) 683-4139 FAX (360) 681-3448
Public Works (360) 683-4908 FAX (360) 681-0552

May 11, 2015

Board of Directors
North Olympic Library System
2210 South Peabody Street
Port Angeles, WA 98362

Dear Board of Directors:

Please join the Sequim City Council, City Staff, and Sequim community as we dedicate the new Sequim Civic Center on Saturday, June 13 at 2:00 p.m. at the Civic Center Community Plaza located at 152 W. Cedar Street.

For almost two decades, the City Council and community have been working toward a new facility that would house the Police Station and City Hall. The Civic Center will bring the majority of City employees under one roof making access to City services more convenient for our customers, while improving employee communications, and providing a community gathering place on the plaza at the front of the building.

The last Sequim City Hall opened in 1973 and served the public for over 40 years. The new Civic Center was built to accommodate the anticipated growth in the City and is expected to serve the City for the next 40 to 50 years.

We hope you can join us for this historical event. Please share this invitation with members of your organization, and help us get the word out by posting the enclosed flyer.

We look forward to seeing you at the ceremony!

Candace Pratt, Mayor
City of Sequim

SEQUIM CIVIC CENTER

DEDICATION CEREMONY

JUNE 13, 2015
2:00 PM
152 W. Cedar Street



Building tours
to follow the
Dedication
Ceremony.

Please join
the Sequim
City Council
as we
dedicate
the new
Civic Center.



CITY OF
SEQUIM

sequimwa.gov
(360) 683-4139