



Board of Trustees Regular Meeting
Thursday, April 28, 2016, 5:30pm
Sequim Branch Library
Sequim, WA

MINUTES

1. Call to order, roll call and introductions

Board Chair Catherine Copass called the meeting to order at 5:35pm. Trustees present: Mark Urnes, Robert Streett, Jennifer Pelikan, and Betty Gordon. Library staff present: Director Margaret Jakubcin, Sequim Library Manager Emily Sly. Visitors present: Mark Teater.

2. Approval of agenda:

*Motion by Ms. Gordon to approve agenda. Motion seconded by Mr. Urnes.
Motion carried.*

3. Approval of minutes for regular meeting of March 24, 2016:

*Motion by Ms. Pelikan to approve the March 24, 2016 minutes, noting a correction regarding the (in fact quite timely) arrival of Ms. Gordon at the March meeting. Motion seconded by Ms. Gordon.
Motion carried.*

4. Communications: None.

5. Presentation: Sequim Library Manager Emily Sly shared a "Day in the Life of the Sequim Library" presentation with the Board.

6. Public comments: Mr. Teater reiterated several questions and objections regarding the Hoopla digital service. Ms. Jakubcin requested the Chair's permission to respond, and upon receiving it, reiterated her opinion that NOLS has previously responded in full to Mr. Teater's request that NOLS reconsider the decision to offer the Hoopla digital service.

7. Financial reports: March 2016

The financial reports for March 2016 were accepted as presented.

8. Approval of vouchers: March 2016

*Motion by Mr. Streett to approve the January 2016 vouchers. Motion seconded by Ms. Gordon.
Motion carried.*

9. Unfinished business.

None.

10. New business

N.1. Approval of Resolution 16-04-07: Designation of Signature Authority
*Motion by Ms. Pelikan to approve Resolution 16-04-07. Motion seconded by Mr. Urnes.
Motion carried.*

N.2. Approval of Revisions to Policy 4.9: Public Use of Library Meeting Rooms.
*Motion by Ms. Gordon to approve proposed revisions to Policy 4.9. Motion seconded by Ms. Pelikan.
Motion carried.*

N.3. Approval to close the Main Library for one day in June to complete remodel project.
*Motion by Mr. Streett to approve closure of Main Library for one day in June to complete the final stage of recarpeting/reconfiguration of the public computer area. . Motion seconded by Ms. Gordon.
Motion carried.*

11. Reports

R.1. Monthly statistics: March 2016

Accepted as presented. Mr. Streett noted that the volunteer time for the Sequim Branch appeared to be inaccurate. Ms. Jakubcin stated that she would follow up and see that the report was corrected if necessary.

R.2. Monthly activity reports: March 2016

Monthly Activity Report was accepted as presented.

R.3. Customer Comments: Accepted as presented.

12. Public Comments

None.

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

Mr. Streett commented on having attended a Caregivers meeting in Port Townsend and noted that the Port Townsend Library participated. He also commented enthusiastically on the recent Gravitational Waves program presented at the Port Angeles Main Library.

Ms. Pelikan commented favorably on the Forks Library's participation in the annual Forks RainFest. She also noted that the Friends of the Forks Library meeting schedule is somewhat irregular at present.

Ms. Copass commented that she enjoyed acting as a judge at the recent Poetry Slam, and mentioned that her grade school son is looking forward to being able to participate in Battle of the Books next year.

14. Next meeting: 5:30pm, Thursday, May 26, 2016, at the Forks Branch Library.

15. Agenda items for next meeting
None were noted at this time.

16. Adjournment

Motion by Ms. Pelikan to adjourn meeting. Motion seconded by Ms. Gordon.

Motion carried.

Meeting adjourned at 6:47pm.

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary