



Board of Trustees Regular Meeting
Thursday, September 22, 2016, 5:30pm
Port Angeles Main Library
Port Angeles, WA

MINUTES

1. Call to order, roll call and introductions

Board Chair Jennifer Pelikan called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Robert Streett, Jennifer Pelikan, and Betty Gordon, and Catharine Copass. Library staff present: Library Director Margaret Jakubcin, Assistant Library Director Noah Glaude, Customer Service Specialist Cheryl Martin.

2. Approval of agenda

*Motion by Ms. Gordon to approve agenda as presented. Motion seconded by Mr. Urnes.
Motion carried.*

3. Approval of minutes for regular meeting of August 25, 2016

*Motion by Mr. Streett to approve the minutes from the August 25, 2016 meeting.
Motion seconded by Ms. Copass. Motion carried.*

4. Communications. *There were no communications to the Board.*

5. Presentation by Customer Service Specialist 3, Cheryl Martin:
Overview of NOLS' Meeting Room Booking System and Practices.

6. Public comments. *There were no public comments.*

7. Financial report: August 2016

The financial reports for August 2016 were accepted as presented.

8. Approval of vouchers: August 2016

*Motion by Ms. Gordon to approve the August 2016 vouchers. Motion seconded by Mr. Urnes.
Motion carried.*

Resubmission of corrected voucher list for July 2016

*Motion by Ms. Copass to approve the corrected voucher list for July 2016. Motion seconded by Mr. Streett.
Motion carried.*

9. Unfinished business

There was no unfinished business.

10. New business

N.1. Approval to close the Library early on New Year's Eve, 2016

Motion by Ms. Gordon to approve closure of the Forks Branch Library at 5pm on Saturday, December 31, 2016. Motion seconded by Mr. Urnes. Motion carried.

11. Reports

R.1. Monthly statistics: August 2016. Accepted as presented.

R.2. Monthly activity reports: August 2016. Accepted as presented.

R.3. Customer Comments: None for August 2016.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

Ms. Pelikan commented on her appreciation for the degree to which NOLS Trustees are involved in other community activities and events.

Mr. Streett mentioned that in connections with another organization in which he participates, he had recently attended a PDC useful training related to campaign financing and organization, which may have future value for NOLS. He further commented that he had also attended the Washington State Library Trustee training in Olympia, and gave a heads up regarding a possible grant opportunity which would provide for onsite Trustee trainings. He shared copies of some of the handouts from the training, and mentioned the following subscription and book title recommendations: *United for Libraries*; Boards on Fire; Expect More.

14. Next meeting: 5:30pm, Thursday, October 27, 2016 at the Port Angeles Main Library

15. Agenda items for next meeting: First Public Hearing on the 2017 Budget; Presentation on Outreach to Homebound Program.

16. Executive session to discuss collective bargaining.

At 6:27pm Ms. Pelikan announced that the Board would move into Executive Session to discuss collective bargaining, and that the session was expected to last approximately 20 minutes.

The Board concluded the Executive Session at 6:48pm. Ms. Pelikan announced that no action had been taken.

17. (Action on executive session, if any). None.

18. Adjournment

There being no further business, the meeting was adjourned by Ms. Pelikan at 6:50pm.

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary