



Board of Trustees Regular Meeting

Tuesday, November 22, 5:30pm

Port Angeles Main Library

Port Angeles Main Library, WA

Public Comments

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

AGENDA

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of October 27, 2016
4. Communications
5. Presentation: Art in the Library: Jina Felton, Garrett Fevinger, Kate Radigan
6. Public comments
7. Financial report: October 2016
8. Approval of vouchers: October 2016
9. Unfinished business
 - U.1. Public Hearing: Review and adoption of proposed 2017 budget
 - U.2. Approval of Resolution 16-11-14 authorizing the library levy for 2017
 - U.3. Approval of Resolution 16-11-15 proving substantial levy need for 2017
10. New business
 - N.1. Approval of Resolution 16-11-16 affirming account name changes in accordance with newly adopted Fiscal Management Policy, establishing the Capital Budget Account, and transferring funds to the Fiscal Emergency Reserve

- N.2. Discussion of process for January 2017 Library Director Evaluation (verbal)
- N.3. Approval of revisions to Policy 4.2: Fees and Charges Schedule
- N.4. Review and approval of proposed NOLS mission statement

11. Reports

- R.1. Monthly statistics: October 2016
- R.2. Monthly activity reports: October 2016
- R.3. Preview of proposed changes to monthly and quarterly reporting format
- R.4. State Auditor Reports: Financial and Accountability Audit Reports for 2014-2015

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

- 14. Next meeting: 5:30pm, Thursday, January 26, 2016 at the Port Angeles Main Library
- 15. Agenda items for next meeting. Approval of 2017 Capital Budget, Proposed adjustments to Financial Reporting format.
- 16. Executive session to discuss collective bargaining.
- 17. Possible approval of collective bargaining agreements.
- 18. Adjournment

Upcoming Board meetings

<u>Date</u>	<u>Time</u>		<u>Location</u>
Thursday, January 26, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, February 23, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, March 23, 2017	5:30pm	Regular meeting	Sequim Branch Library
Thursday, April 27, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, May 25, 2017	5:30pm	Regular meeting	Forks Branch Library
Thursday, June 22, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, July 27, 2017	5:30pm	Regular meeting	Clallam Bay Branch Library
Thursday, August 24, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, September 28, 2017	5:30pm	Regular meeting	Sequim Branch Library
Thursday, October 26, 2017	5:30pm	Regular meeting	Port Angeles Main Library
Tuesday, November 21, 2017	5:30pm	Regular meeting	Port Angeles Main Library

North Olympic Library System Strategic Initiatives for 2015-2016:

Learn. Create. Connect.

- Provide literacy, education and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Third Place, where community comes together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.

Friends of the Library meetings

(Note: meeting schedules can vary; please check with Library Administration to confirm before attending)

Clallam Bay Friends of the Library	Second Tuesday of month at 4pm at Clallam Bay Branch Library
Friends of the Forks Library	Quarterly, on third Monday at 6pm at Forks Branch Library
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Quarterly, on third Tuesday of month (April, July, October) at 9:30am at the Sequim Branch Library. Annual Meeting, January 17, 2017 1:30pm, location to be determined.