



Board of Trustees Regular Meeting  
Tuesday, November 21, 2017 5:30pm  
Port Angeles Main Library  
Port Angeles, WA

### **Public Comments**

*Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or [LibraryBoard@nols.org](mailto:LibraryBoard@nols.org).*

## AGENDA

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of October 26, 2017
4. Communications
5. Public comments
6. Financial report: October 2017
7. Approval of vouchers: October 2017
8. Unfinished business
  - U.1. Status report on Sequim Branch Expansion Project (no action required)
9. New business
  - N.1. Review and discussion of 2018 Operating Budget
  - N.2. Public Hearing on the 2018 Operating Budget
  - N.3. Approval of Resolution 17-11-07: Authorizing levy for 2018
  - N.4. Withdrawal of Policy 4.7: Community Profiles
  - N.5. Approval of Resolution 17-11-08: Honoring Catharine Copass

10. Reports

- R.1. Monthly statistics: October 2017
- R.2. Monthly activity reports: October 2017
- R.3. Customer Comments: October 2017
- R.4. Highlights from the 2017 Highlight Log

11. Public Comments

12. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

13. Next meeting: 5:30pm, Thursday, January 25, 2018 at the Port Angeles Main Library

14. Agenda items for next meeting:

- Review and Approval of 2018 Capital Budget;
- 2017 Financial Reconciliations;
- Authorization to transfer funds from/to Reserve accounts;
- Approval of 2018 holiday closures;
- Policy revisions (tentative).

15. Executive session to discuss collective bargaining.

16. (Action on executive session, if any).

17. Adjournment

“Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community.”

*NOLS Mission Statement  
Adopted 11/22/16*

**Upcoming Board meetings**

<u>Date</u>	<u>Time</u>		<u>Location</u>
Thursday, January 25, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, February 22, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, March 22, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, April 26, 2018	5:30pm	Regular meeting	Sequim Branch Library
Thursday, May 24, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, June 28, 2018	5:30pm	Regular meeting	Clallam Bay Branch Library
Thursday, July 26, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, August 23, 2018	5:30pm	Regular meeting	Forks Branch Library
Thursday, September 27, 2018	5:30pm	Regular meeting	Sequim Branch Library
Thursday, October 25, 2018	5:30pm	Regular meeting	Port Angeles Main Library

**Tuesday, November 20, 2018**

5:30pm

Regular meeting

Port Angeles Main Library

**Friends of the Library meetings**

*(Note: meeting schedules can vary; please check with Library Administration to confirm before attending)*

Clallam Bay Friends of the Library	Second Tuesday of month at 4pm at Clallam Bay Branch Library
Friends of the Forks Library	Quarterly, on third Monday at 6pm at Forks Branch Library
Port Angeles Friends of the Library	Second Thursday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Quarterly, on third Tuesday of month (April, July, October) at 9:30am at the Sequim Branch Library. Annual Meeting January 16, 2018, 1:30pm Sequim Civic Center.