



**Board of Trustees Regular Meeting**  
Thursday, December 28, 2017 5:30pm  
Port Angeles Main Library  
Port Angeles, WA

**Public Comments**

*Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or [LibraryBoard@nols.org](mailto:LibraryBoard@nols.org).*

**AGENDA**

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of November 2017
4. Communications
5. Presentation: None
6. Public comments
7. Financial report: November 2017
8. Approval of vouchers: November 2017
9. Unfinished business  
None.
10. New business  
None.
11. Reports
  - R.1. Monthly statistics: November 2017
  - R.2. Monthly activity reports: November 2017

- R.3. Customer Comments: None.
- R.4. Update on Sequim Library Expansion Project (verbal report)

12. Public Comments

13. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

14. Next meeting: Discuss rescheduling of January meeting date.

15. Agenda items for next meeting:

- Review and Approval of 2018 Capital Budget;
- 2017 Financial Reconciliations;
- Authorization to transfer funds from/to Reserve accounts;
- Approval of 2018 holiday closures;
- Policy revisions (tentative).

16. Executive sessions to discuss Collective Bargaining and to complete Director’s performance review.

17. Action on executive sessions, if any.

18. Adjournment

“Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community.”

*NOLS Mission Statement  
Adopted 11/22/16*

**Upcoming Board meetings**

<b><u>Date</u></b>	<b><u>Time</u></b>		<b><u>Location</u></b>
<b>January 2018 date TBD</b>	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, February 22, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, March 22, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, April 26, 2018	5:30pm	Regular meeting	Sequim Branch Library
Thursday, May 24, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, June 28, 2018	5:30pm	Regular meeting	Clallam Bay Branch Library
Thursday, July 26, 2018	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, August 23, 2018	5:30pm	Regular meeting	Forks Branch Library
Thursday, September 27, 2018	5:30pm	Regular meeting	Sequim Branch Library
Thursday, October 25, 2018	5:30pm	Regular meeting	Port Angeles Main Library
<b>Tuesday, November 20, 2018</b>	5:30pm	Regular meeting	Port Angeles Main Library

## Friends of the Library meetings

*(Note: meeting schedules can vary; please check with Library Administration to confirm before attending)*

Clallam Bay Friends of the Library	Second Tuesday of month at 4pm at Clallam Bay Branch Library
Friends of the Forks Library	Quarterly, on third Monday at 6pm at Forks Branch Library
Port Angeles Friends of the Library	Second Thursday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Quarterly, on third Tuesday of month (April, July, October) at 9:30am at the Sequim Branch Library. 2018 Annual Meeting January 16, 1:30pm at the Sequim Civic Center.