



Board of Trustees Regular Meeting
Thursday, January 23, 2018, 5:30pm
Port Angeles Main Library
Port Angeles, WA

MINUTES

I. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Clea Rome, and Elaine Fredrickson. Betty Gordon was unable to attend and was excused. Library staff present: Director Margaret Jakubcin, Assistant Library Director Noah Glaude. Visitors present: Laura Ahlburg (PAFOL). Ms. Rome was introduced and welcomed to her first Board meeting.

2. Approval of agenda

Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Fredrickson. Motion carried.

3. Approval of minutes for regular meeting of December 28, 2017

Motion by Ms. Fredrickson to approve the minutes from the December 28, 2017 meeting. Motion seconded by Ms. Pelikan. Motion carried.

4. Communications. None.

5. Presentation: None.

6. Public comments: None.

7. Financial report: December 2017

The financial reports for December 2017 were accepted as presented.

8. Approval of vouchers: December 2017

Motion by Ms. Pelikan to approve the December 2017 vouchers, numbered #1487 through #1609, in the amount of \$368,651.58. Motion seconded by Ms. Fredrickson. Motion carried.

9. Unfinished business

None.

10. New business

N.I. Approval of the 2018 Capital Budget

Motion by Ms. Fredrickson to adopt the 2018 Capital Budget as presented. Motion seconded by Ms. Pelikan. Motion carried.

N.2. End-of-year/Start of year fiscal reconciliation *Informational report. No action required.*

N.3. Approval of Resolution 18-01-01: Authorizing staff to transfer funds

Motion by Ms. Pelikan to approve Resolution 18-01-01: Authorizing staff to transfer funds. Motion seconded by Ms. Fredrickson. Motion carried.

N.4. Approval to adjust closing time for 2018 New Year's Eve holiday

Motion by Ms. Fredrickson to approve closing all NOLS libraries at 5pm on December 31, 2018. Motion seconded by Ms. Rome. Motion carried.

N.5. Approval of Purchasing Contract for PA re-carpeting project

Motion by Ms. Rome to approve the purchasing contract for the recarpeting project at Port Angeles Main Library. Motion seconded by Ms. Pelikan. Motion carried.

11. Reports

R.1. Monthly statistics: December 2017 *Accepted as presented.*

R.2. Annual statistics: 2017 *Accepted as presented.*

R.3. Monthly activity reports: December 2017 *Accepted as presented.*

R.4. Customer Comments: *None*

R.5. Update on Sequim Library Expansion Project *(verbal report)*

12. Public Comments

Ms. Ahlburg commented that PAFOL was once again recipient of the grant that supports their Books for Teachers project. She also noted that the agenda template should be corrected to note that PAFOL meetings occur on Second Tuesdays (not Thursdays).

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, February 22, 2018 at the Sequim Branch Library.

15. Agenda items for next meeting

16. Executive session to discuss collective bargaining

At 6:10pm Mr. Urnes announced that the Board would move to executive session to discuss collective bargaining, and that the session was expected to last approximately 30 minutes.

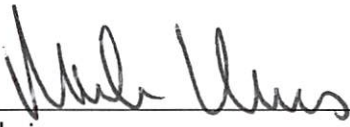
At 6:50pm Mr. Urnes announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

17. (Action on executive session, if any)

Motion by Ms. Pelikan to approve the Collective Bargaining Agreement between NOLS and the General Employees Unit, AFSCME Local No. 1619L, to be effective January 1, 2018 through December 31, 2018. Motion seconded by Ms. Fredrickson. Motion carried.

18. Adjournment. There being no further business, the meeting was adjourned by the Chair at 6:52pm.

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary