



Board of Trustees Regular Meeting
Thursday, April 26, 2018, 5:30pm
Sequim Branch Library
Sequim, WA

MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Betty Gordon, Clea Rome, and Elaine Fredrickson. Library staff present: Director Margaret Jakubcin, Assistant Library Director Noah Glaude, Sequim Branch Manager Emily Sly. Visitors present: Tom O'Donnel (PAFOL), Suzi Ure, Matthew Nash, Daniel Gottlieb.

2. Approval of agenda

Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Gordon. Motion carried.

3. Approval of minutes for regular meeting of March 22, 2018

Motion by Ms. Gordon to approve the minutes from the March 22, 2018 meeting. Motion seconded by Ms. Pelikan. Motion carried.

4. Communications. None.

5. Presentation

Overview of Sequim Expansion Project and summary recap of Phase 2: Conceptual Planning and Schematic Design – Library Director, Margaret Jakubcin

Ms. Jakubcin gave a PowerPoint presentation, recapping and overviewing the Sequim Expansion project.

6. Public comments None.

7. Financial report: March 2018

The financial reports for March 2018 were accepted as presented.

8. Approval of vouchers: March 2018

Motion by Ms. Pelikan to approve the March 2018 vouchers, numbered #269 through #407, in the amount of \$339,948.87. Motion seconded by Ms. Gordon. Motion carried.

9. Unfinished business

U.I. Informational background regarding LCFA process

Daniel Gottlieb, of Hillis Clark Martin & Peterson P.S. gave a brief presentation regarding the LCFA process, and responded to questions from NOLS Trustees.

10. New business

N.1. Board review of SHKS Architects' DRAFT Project Report on Sequim Expansion planning Phase 2: Conceptual Planning and Schematic Design

The Board reviewed the draft report and made a few comments, related to outdoor areas for programming and considerations regarding pedestrian safety in those areas. Ms. Jakubcin responded to questions and provided clarifications. The Board accepted the draft report as presented, pending a last round of proofreading and fine-tuning of the document formatting.

N.2. Board discussion regarding potential LCFA ballot measure

The Chair briefly introduced the topic by referencing the comprehensive Staff Report provided. Discussion followed. No action was taken; matter to be carried forward for a decision at a special meeting on May 10, 2018.

N.3. Approval of Resolution 18-04-03: Authorizing Disposal of Surplus Equipment and Furniture Motion by Ms. Rome to approve Resolution 18-04-03. Motion seconded by Ms. Gordon. Motion carried.

11. Reports

- | | |
|---|------------------------|
| R.1. Monthly statistics: March 2018 | Accepted as presented. |
| R.2. Quarterly statistics: January – March 2018 | Accepted as presented. |
| R.3. Monthly activity reports: March 2018 | Accepted as presented. |

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

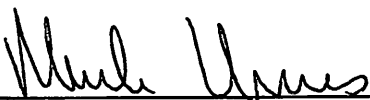
**14. Next regular meeting: 5:30pm, Thursday, May 24, 2018 at the Port Angeles Main Library
Special meeting: Thursday, May 10, 2018, 5:30pm at the Sequim Branch Library**

15. Agenda items for next meeting

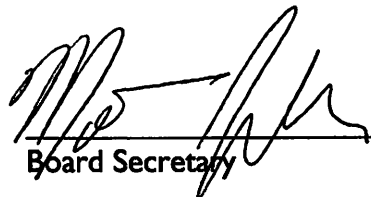
16. Adjournment

There being no further business, the meeting was adjourned by Mr. Urnes at 6:50pm.

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary