

Board of Trustees Regular Meeting
Thursday, July 26, 2018, 5:30pm
Port Angeles Main Library
Port Angeles, WA

MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Clea Rome, and Suzi Ure. Betty Gordon was unable to attend and was excused. Library staff present: Director Margaret Jakubcin, Assistant Library Director Noah Glaude, Technical Services Manager Erin Shield. Visitors present: Jane Pryne of PAFOL.

2. Approval of agenda

*Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Ure.
Motion carried.*

3. Approval of minutes for regular meeting of June 28, 2018

*Motion by Ms. Rome to approve the minutes from the June 28, 2018 meeting. Motion seconded by Ms. Ure.
Motion carried.*

4. Communications. **None.**

5. Presentation: Technical Services Manager Erin Shield – TS Overview

6. Public comments

7. Financial report: June 2018

The financial reports for June 2018 were accepted as presented.

8. Approval of vouchers: June 2018

Motion by Ms. Pelikan to approve the June 2018 vouchers, numbered #679 through #803, in the amount of \$315,486.59. Motion seconded by Ms. Rome. Motion carried.

9. Unfinished business

None

10. New business

N.I. Award of contract for Port Angeles Main Library parking lot paving

Motion by Ms. Ure to approve award the contract for paving of the Port Angeles Main Library parking lot to Vet Industrial of Bremerton, WA, and to authorize staff to execute the contract documents. Motion seconded by Ms. Pelikan. Motion carried.

N.2. Accounting review of expenditures for SQ Phase 2/Conceptual Planning
Accepted as presented.

N.3. Approval of Surplus Resolution 18-07-07
Motion by Ms. Rome to approve Surplus Resolution 18-07-07. Motion seconded by Ms. Ure. Motion carried.

11. Reports

- R.1. Monthly statistics: June 2018
- R.2. Monthly activity reports: June 2018
- R.3. Customer Comments: June/July 2018
- R.4. Highlight Log: June 2018

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, August 23, 2018 at the Forks Branch Library

15. Agenda items for next meeting – None were noted at this time.

16. Executive Session to discuss collective bargaining

At 6:10pm Mr. Urnes announced that the Board would move to executive session to discuss collective bargaining, and that the session was expected to last approximately 20 minutes.

At 6:35pm Mr. Urnes announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

17. (Action on executive session, if any. No action expected.) No action was taken.

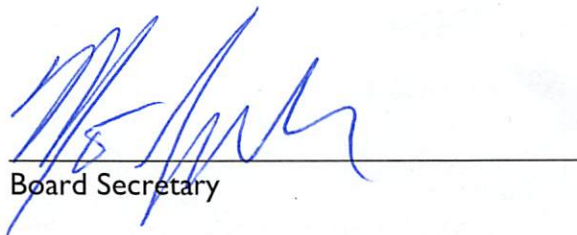
18. Adjournment

There being no further business, the meeting was adjourned by Mr. Urnes at 6:35pm.

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary