



Board of Trustees Regular Meeting
Thursday, October 25, 2018, 5:30pm
Port Angeles Main Library
Port Angeles, WA

MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Betty Gordon, Clea Rome, and Suzi Ure. Library staff present: Director Margaret Jakubcin, Assistant Library Director Noah Glaude, Facilities Manager Brian Phillips. Visitors present: None.

2. Approval of agenda

Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Gordon. Motion carried.

3. Approval of minutes for regular meeting of September, 27, 2018

Motion by Ms. Gordon to approve the minutes from the September 27, 2018 meeting. Motion seconded by Ms. Pelikan. Motion carried.

4. Communications

5. Presentation: Facilities Department Overview: Brian Phillips

6. Public comments

7. Financial report: September 2018

The financial reports for September 2018 were accepted as presented.

8. Approval of vouchers: September 2018

Motion by Ms. Gordon to approve the September 2018 vouchers, numbered #1067 through #1185, in the amount of \$425,854.48. Motion seconded by Ms. Ure. Motion carried.

9. Unfinished business

None.

10. New business

N.1. Review and discussion of Draft 2019 Operating Budget

No action was taken.

N.2. Public Hearing on the 2019 Operating Budget

The Chair announced the first public hearing on the 2019 budget. There being no public present, and therefore no comment offered, the Chair then closed the public hearing and brought the discussion back to the Board. No action was taken.

11. Reports

- R.1. Monthly statistics: September 2018
- R.2. Monthly activity reports: September 2018
- R.3. Customer Comments: September 2018 (None)
- R.4. Highlight log: September 2018
- R.5. State Auditor Reports: Accountability and Financial Audit Reports for 2016-2017

All reports were accepted as presented.

12. Public Comments

None.

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, TUESDAY November 20, 2018 at the Port Angeles Main Library

15. Agenda items for next meeting

16. Executive session to discuss Collective Bargaining.

At 6:30pm the Chair announced that the Board would move to executive session to discuss collective bargaining, and that the session was expected to last approximately 30 minutes.

17. (Action on executive session, if any. None expected.)

At 7:03pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

18. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:03pm.

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

*NOLS Mission Statement
Adopted 11/22/16*

CERTIFIED AS TRUE AND CORRECT



Chair



Board Secretary