MINUTES

PANDEMIC RESPONSE. Governor Inslee issued Proclamation 20-28 on March 24, 2020, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28 the following measures were in effect at the June 25, 2020 Board meeting.

- Board action limited to matters that are either (1) necessary and routine, or (2) necessary to respond to the COVID-19 outbreak and the current public health emergency. All other matters must be postponed until regular meetings may resume that are in full compliance with the OPMA.
- Trustees and Staff participated remotely by teleconference.
- Members of the public participated by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

1. Call to order, roll call and introductions
Board Chair Jennifer Pelikan called the meeting to order at 5:30 pm. All participants were present by teleconference. Trustees present: Mark Urnes, Jennifer Pelikan, Betty Gordon, Clea Rome, and Suzi Ure. Library staff present: Director Margaret Jakubcin, Assistant Library Director Noah Glaude, and Management Team members Brian Phillips, Emily Sly, Jina Felton, Erin Shield, Shane Miller. Visitors present: Paula Barnes.

2. Approval of agenda
The Agenda was amended to include approval of Resolution 20-06-05 as item N.6. Motion by Ms. Gordon to approve agenda as amended. Motion seconded by Ms. Ure. Motion carried.

3. Approval of minutes for regular meeting of May 28, 2020
Motion by Ms. Rome to approve the minutes from the May 28, 2020 meeting. Motion seconded by Ms. Gordon. Motion carried.

4. Communications
None.
5. Financial report: May 2020
The financial reports for May were accepted as presented.

6. Approval of vouchers: May 2020
Motion by Ms. Ure to approve the May 2020 vouchers, numbered #385 through #439, in the amount of $300,711.87. Motion seconded by Ms. Gordon. Motion carried.

7. Unfinished business
None

8. New business
N.1. Approval of Resolution 20-06-04: Honoring Clea Rome for her Service to the Library and Community
Motion by Ms. Ure to approve Resolution 20-06-04. Motion seconded by Ms. Gordon. Motion carried.

N.2. Election of Officers and confirmation of Committee assignments
Following nominations from the floor, motion by Ms. Gordon to approve to elect the following slate of officers:
Chair: Jennifer Pelikan
Vice Chair: Mark Uernes
Motion seconded by Ms. Ure. Motion carried

Following discussion, the Board confirmed the following committee appointments by consensus:
Finance Committee: Jennifer Pelikan, Betty Gordon
Personnel Committee: Jennifer Pelikan, Mark Uernes
Policy Committee: Betty Gordon and Suzi Ure
NOLF Liaison: Mark Uernes

N.3. Periodic review of Meeting Protocol Statement
Motion by Ms. Gordon to reaffirm the Board's Meeting Protocol Statement with no changes. Motion seconded by Ms. Ure. Motion carried

N.4. Approval of Resolution 20-06-03: Designation of Signature Authority
Motion by Ms. Ure to adopt Resolution 20-06-03: Designation of Signature Authority, as presented. Motion seconded by Ms. Gordon. Motion carried.

N.5. Verbal update and discussion regarding NOLS Restart Plan
No action.

N.6. Approval of Resolution 20-06-06: Honoring Margaret Jakubcin for her Service to the Library
Motion by Ms. Gordon to adopt Resolution 20-06-06. Motion seconded by Ms. Ure. Motion carried.

9. Reports
R.1. Monthly statistics: May 2020
R.2. Monthly activity reports: May 2020
R.3. 2007-2020 Retrospective Report
All reports were accepted as presented.
10. Trustee comments
Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

11. Next meeting: 5:30pm, Thursday, August 27, 2020, at the Port Angeles Main Library or by teleconference, as appropriate to public health parameters in effect.

12. Agenda items for next meeting
None were noted at this time.

13. Executive session to discuss performance of a public employee
At 6:40pm the Chair announced that the Board would move to executive session to discuss the performance of a public employee, and that the session was expected to last approximately 15 minutes.

At 6:50pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

14. (Action on executive session, if any). None expected.

15. Adjournment
There being no further business, the meeting was adjourned by the Chair at 6:50pm.

CERTIFIED AS TRUE AND CORRECT

[Signatures]
Chair
Board Secretary