



Board of Trustees Special Meeting  
Monday, December 14, 2020,  
5:30pm  
Zoom Video Conference

### **PANDEMIC RESPONSE**

Governor Inslee issued [Proclamation 20-28.14](#) on December 8, 2020, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

*In accordance with Proclamation 20-28.14, the following will be in effect at the December 14, 2020 Board meeting:*

- Board action will be limited to matters that are either (1) necessary and routine, or (2) necessary to respond to the COVID-19 outbreak and the current public health emergency. All other matters must be postponed until regular meetings may resume that are in full compliance with the OPMA.
- Trustees and Staff will participate remotely by teleconference.
- Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at [www.nols.org/board-administration/](http://www.nols.org/board-administration/).

### **Public Comments**

*Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or [LibraryBoard@nols.org](mailto:LibraryBoard@nols.org).*

## **AGENDA**

1. Call to order, roll call and introductions
2. Approval of agenda
3. Public comments
4. New business
  - N.1. Approval of revisions to Policy 3.2: Borrowing Privileges
  - N.2. Approval of revisions to Policy 3.3: Circulation of Special Collections
  - N.3. Approval of revisions to Policy 4.2: Fees and Charges
  - N.4. Approval of revisions to Policy 5.6: Credit Cards
  - N.5. Approval of revisions to Policy HR2.4: Working in the United States
  - N.6. Approval of revisions to Policy HR10.2: Work Schedules and Relief Periods

- N.7. Adoption of Resolution 20-12-08: Electronic Signatures
- N.8. Approval of the creation of Policy 5.16: Electronic Signatures
- N.9. Adoption of Resolution 20-12-09: Honoring Suzi Ure for her Service to the Library and Community

5. Adjournment