



Board of Trustees Regular Meeting
Thursday, April 22, 2021 5:30pm
Zoom Video Conference

MINUTES

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

1. Call to order, roll call and introductions
Board Chair Jennifer Pelikan called the meeting to order at 5:31 pm. Trustees present: Jennifer Pelikan, Mark Urnes, Betty Gordon, Ian Miller and Bert Caldwell. Library staff present: Director Noah Glaude, Administrative Operations Assistant Shaina Rajala, Librarian Sarah Morrison, Library Services Specialists Jennifer Lu'Becke and Cheryl Martin. Visitors present: Debbie Crumb.
2. Approval of agenda
Motion by Ms. Gordon to approve agenda as presented. Motion seconded by Mr. Miller. Motion carried.
3. Approval of minutes for regular meeting of March 25, 2021
Motion by Mr. Caldwell to approve the minutes from the March 25, 2021 meeting, as amended. Motion seconded by Ms. Gordon. Motion carried.
4. Communications
None.
5. Presentation: [Programming During the Pandemic](#), presented by Jennifer Lu'Becke, Cheryl Martin and Sarah Morrison
6. Public Comments
[Comments from Debbie Crumb, a former NOLS librarian.](#)
7. Financial reports: March 2021
[The financial reports for March 2021 were accepted as presented.](#)
8. Approval of vouchers: March 2021
Motion by Ms. Gordon to approve the March 2021 vouchers, numbered #183 through #302, in the amount of \$340,350.49. Motion seconded by Mr. Miller. Motion carried.

9. Unfinished business

None

10. New business

N.1. Verbal update and discussion regarding NOLS' expansion of in-library services

N.2. Approval of Library Director position description update

Motion by Mr. Urnes to approve the updated Library Director/Executive Director position description as presented. Motion seconded by Mr. Caldwell. Motion carried.

11. Reports

R.1. Monthly Statistics Reports: March 2021

R.2. Monthly Activity Reports: March 2021

R.3. Customer Comments: March 2021

R.4. Highlight Log: March 2021

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

14. Next regular meeting: 5:30pm, Thursday, May 27, 2021 by teleconference.

15. Agenda items for next meeting: *Presentation on Washington Department of Enterprise Services and sustainability efforts by Facilities Manager Brian Phillips*

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:24pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Jennifer Pelikan

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Chair

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Board Secretary