

Board of Trustees Regular Meeting  
Thursday, June 24, 2021 5:30pm  
Zoom Video Conference

## MINUTES

### **PANDEMIC RESPONSE**

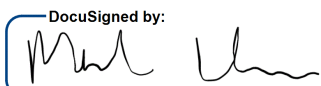
Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at [www.nols.org/board-administration/](http://www.nols.org/board-administration/).

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 5:33 pm. Trustees present: Jennifer Pelikan, Mark Urnes, Betty Gordon, Ian Miller, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, HR & Business Manager Shaina Rajala, West End Library Manager Troi Gale, and SQ Library Manager Emily Sly. Visitors present: Leilani Raglin and Adana Protenentis from Ascending Leadership, PAFOL President Myrna Shaw, Debbie Crumb, and Abbie Anderson.
2. Approval of agenda  
*Motion by Mr. Urnes to approve agenda as presented. Motion seconded by Mr. Caldwell. Motion carried.*
3. Approval of minutes for regular meeting of May 27, 2021  
*Motion by Ms. Gordon to approve the minutes from the May 27, 2021 meeting, as amended. Motion seconded by Mr. Urnes. Motion carried.*
4. Communications  
NOLS received letters from concerned members of the public in regard to the Pride Month event Storytime with a Queen. There was also an overwhelming positive response to this program on NOLS' social media pages and from patrons in person.  
  
*Bookmobile vendor notified NOLS that there would be a delay in the bookmobile delivery due to global supply chain issues. The vehicle will likely be delivered in early 2022.*
5. Presentation: *Presentation from Ascending Leadership to discuss their assessment of NOLS and recommendations for future actions toward greater equity and inclusion*
6. Public Comments
7. Financial reports: May 2021  
*The financial reports for May 2021 were accepted as presented.*

8. Approval of vouchers: May 2021  
*Motion by Ms. Gordon to approve the May 2021 vouchers, numbered #398 through #505, in the amount of \$362,910.97. Motion seconded by Mr. Miller. Motion carried.*
9. Unfinished business  
*None*
10. New business
  - N.1. NOLS Equity, Diversity, and Inclusion Assessment
  - N.2. Verbal update and discussion regarding NOLS' expansion of in-library services
  - N.3. Approval of Resolution 21-06-04: Designation of Signature Authority  
*Motion by Mr. Urnes to approve Resolution 21-06-04 authorizing designation of signature authority. Motion seconded by Mr. Caldwell. Motion carried.*
  - N.4. Election of Officers and confirmation of committee assignments  
*Mr. Urnes was elected Chair and Mr. Miller was elected Vice Chair. Ms. Pelikan and Mr. Urnes were assigned to the Personnel Committee. Mr. Caldwell and Ms. Pelikan were assigned to the Policy Committee. Mr. Miller and Mr. Urnes were assigned to the Finance Committee. Ms. Gordon and Mr. Caldwell were assigned to the Sequim Library Project Committee. Mr. Urnes will remain the North Olympic Library Foundation liaison.*
11. Reports
  - R.1. Monthly Statistics Reports: May 2021
  - R.2. Monthly Activity Reports: May 2021
  - R.3. Customer Comments: May 2021
  - R.4. Highlight Log: May 2021  
*All reports were accepted as presented.*
12. Public Comments
13. Trustee comments  
*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*
14. Next regular meeting: 5:30pm, Thursday, August 26, 2021 at the Clallam Bay Branch Library.
15. Agenda items for next meeting: *None*
16. Adjournment  
*There being no further business, the meeting was adjourned by the Chair at 7:31pm.*

**CERTIFIED AS TRUE AND CORRECT**

DocuSigned by:  
  
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Chair

DocuSigned by:  
  
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Board Secretary