

Board of Trustees Regular Meeting
Thursday, September 23, 2021 5:30pm
Zoom Video Conference

MINUTES

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:35 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Betty Gordon, Bert Caldwell, and Ian Miller. Library staff present: Executive Director Noah Glaude and HR & Business Manager Shaina Rajala. Visitors present: Debbie Crumb.
2. Approval of agenda
Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Gordon. Motion carried.
3. Approval of minutes for regular meeting of August 26, 2021
Motion by Ms. Gordon to approve the minutes from the August 26, 2021 meeting. Motion seconded by Ms. Pelikan. Motion carried.
4. Communications: **None**
5. Presentation: **None**
6. Public Comments
7. Financial reports: August 2021
The financial reports for August 2021 were accepted as presented.
8. Approval of vouchers: August 2021
Motion by Mr. Caldwell to approve the August 2021 vouchers, numbered #715 through #810, in the amount of \$324,731.55. Motion seconded by Ms. Gordon. Motion carried.
9. Unfinished business: **None**

10. New business

N.1. Verbal update and discussion regarding NOLS' COVID-19 response

N.2. Background Information: Budget/Levy/Fiscal Planning (no action)

N.3. Approval of 2022 Budget Guidelines

*Motion by Mr. Caldwell to approve the 2022 Budget Guidelines. Motion seconded by Ms. Pelikan.
Motion carried.*

11. Reports

R.1. Monthly Statistics Reports: August 2021

R.2. Monthly Activity Reports: August 2021

R.3. Highlight Log: August 2021

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, October 28, 2021 by teleconference.

15. Agenda items for next meeting:

Presentation of 2022 Operating Budget

Approval of contract with SHKS Architects for the SQ Library Expansion and Renovation project

Approval of a naming policy to honor NOLS' donors, friends and supporters

16. Executive session to discuss collective bargaining

At 6:22pm the Chair announced that the Board would move to executive session to discuss collective bargaining, and that the session was expected to last approximately 30 minutes.

At 7:25pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

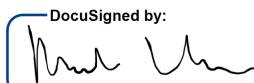
17. (Action on executive session, if any)


None

18. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:25pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

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Chair

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Board Secretary