



Board of Trustees Regular Meeting
Thursday, November 18, 2021 5:30pm
Zoom Video Conference

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

PUBLIC COMMENTS

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

LAND ACKNOWLEDGEMENT

The North Olympic Library System acknowledges that the lands on which we live and gather are the appropriated homelands of Indigenous Peoples. We want to express our deepest respect to those peoples past and present, including the [Hoh Tribe](#), [Jamestown S'Klallam Tribe](#), [Lower Elwha Klallam Tribe](#), [Makah Indian Tribe](#), [Quileute Tribe](#), [Quinault Indian Nation](#), [Port Gamble S'Klallam Tribe](#) and the [Skokomish Tribe](#), for their care of these lands throughout the generations. Let us learn more about the histories, cultures, and traditions of Indigenous Peoples. Let us strengthen relationships with sovereign tribal nations to provide an inclusive space fostering innovation and collaboration at the Library.

AMENDED AGENDA

At the November 18, 2021 meeting the board amended and approved the agenda with the additions in red below. Supporting documents related to the approved amendments are attached at the end of the Board Packet.

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of October 28, 2021
4. Communications
5. Public comments

6. Financial reports: October 2021
7. Approval of vouchers: October 2021
8. Unfinished business
None
9. New business
 - N.1. Verbal update regarding NOLS' emergency response to inclement weather events on the West End
 - N.2. Review and discussion of 2022 Operating Budget
 - N.3. Public Hearing on the 2022 Operating Budget
 - N.4. Adoption of Resolution 21-11-06: Authorizing Levy for 2022
 - N.5. Adoption of Resolution 21-11-07: Establishing a Holiday Schedule
 - N.6. Approval of Collection Management Policy update
 - N.7. Approval of Gifts & Donations Policy update
 - N.8. Approval of Naming & Recognition Policy creation
 - N.9. Approval of contract with SHKS Architects to design and oversee construction of Sequim Library Expansion and Renovation Project
 - N.10. Verbal update and discussion regarding NOLS' COVID-19 response and plan to restore library operating hours
 - N.11. Approval of Resolution 21-11-08: Honoring Betty Gordon for service to the Library
10. Reports
 - R.1. Monthly Statistics Reports: October 2021
 - R.2. Monthly Activity Reports: October 2021
 - R.3. Highlight Log: October 2021
11. Public Comments
12. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.
13. Next meeting: 5:30pm, Thursday, January 27, 2022 at the Port Angeles Main Library or by teleconference, as appropriate to public health parameters in effect.
14. Agenda items for next meeting
15. Executive session to discuss collective bargaining
16. Approval of 2022 Collective Bargaining Agreement with the General Employees Union.
17. Executive session to initiate annual performance review of Executive Director
18. (Action on executive session, if any)

19. Adjournment

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

NOLS Mission Statement
Adopted 11/22/16

Upcoming Board meetings

<u>Date</u>	<u>Time</u>		<u>Location</u>
Thursday, January 27, 2022	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, February 24, 2022	5:30pm	Regular meeting	TBD
Thursday, March 24, 2022	5:30pm	Regular meeting	TBD
Thursday, April 28, 2022	5:30pm	Regular meeting	TBD
Thursday, May 26, 2022	5:30pm	Regular meeting	TBD
Thursday, June 23, 2022	5:30pm	Regular meeting	TBD
Thursday, August 25, 2022	5:30pm	Regular meeting	TBD
Thursday, September 22, 2022	5:30pm	Regular meeting	TBD
Thursday, October 27, 2022	5:30pm	Regular meeting	TBD
Thursday, November 17 , 2022	5:30pm	Regular meeting	TBD

Note: no regular Board meetings scheduled in July or December.

North Olympic Library Foundation meetings generally occur on the same dates as NOLS Board meetings, usually at 2pm in the Administrative conference room of the Port Angeles Main Library.

Friends of the Library meetings

Clallam Bay Friends of the Library	Second Tuesday of March, June, September, and December at 1:30pm at Clallam Bay Branch Library
Friends of the Forks Library	Varies. Check with the Forks Branch for the next date.
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Third Tuesday in July, 9:30am at the Sequim Branch Library. Annual Meeting is held in January, date/location usually announced in December.

Note: Foundation and Friends meeting schedules can vary; please check with Library to confirm before attending.