



Board of Trustees Regular Meeting  
Thursday, March 25, 2021 5:30pm  
Zoom Video Conference

### **PANDEMIC RESPONSE**

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at [www.nols.org/board-administration/](http://www.nols.org/board-administration/).

### **PUBLIC COMMENTS**

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or [LibraryBoard@nols.org](mailto:LibraryBoard@nols.org).

### **AGENDA**

1. Call to order, roll call and introductions
2. Approval of agenda
3. Approval of minutes for regular meeting of February 25, 2021  
Approval of minutes for special meeting of March 15, 2021
4. Communications
5. Presentation – John DeFrancisco, Financial Operations Manager, will provide an overview of the NOLS financial reports.
6. Public comments
7. Financial reports: February 2021
8. Approval of vouchers: February 2021
9. Unfinished business  
U.I. NOLS Land Acknowledgement Statement

10. New business
  - N.1. Verbal update and discussion regarding NOLS' new in-library services
  - N.2. Approval of Resolution 21-03-02: Authorizing an increase to the NOLS Merchant Account
11. Reports
  - R.1. Monthly Statistics Reports: February 2021
  - R.2. Monthly Activity Reports: February 2021
  - R.3. Customer Comments: February 2021
  - R.4. Highlight Log: February 2021
12. Public Comments
13. Trustee comments
 

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*
14. Next meeting: 5:30pm, Thursday, April 22, 2021 by teleconference.
15. Agenda items for next meeting
16. Adjournment

“Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community.”

NOLS Mission Statement  
Adopted 11/22/16

### Upcoming Board meetings

<b>Date</b>	<b>Time</b>		<b>Location</b>
Thursday, April 22, 2021	5:30pm	Regular meeting	Zoom Video Conference
Thursday, May 27, 2021	5:30pm	Regular meeting	Zoom Video Conference
Thursday, June 24, 2021	5:30pm	Regular meeting	Zoom Video Conference
Thursday, August 26, 2021	5:30pm	Regular meeting	Clallam Bay Branch Library
Thursday, September 23, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, October 28, 2021	5:30pm	Regular meeting	Port Angeles Main Library
Thursday, <b>November 18</b> , 2021	5:30pm	Regular meeting	Port Angeles Main Library

*Note: no regular Board meetings scheduled in July or December.*

**North Olympic Library Foundation meetings** generally occur on the same dates as NOLS Board meetings, usually at 2pm in the Administrative conference room of the Port Angeles Main Library.

### **Friends of the Library meetings**

Clallam Bay Friends of the Library	Second Tuesday of March, June, September, and December at 1:30pm at Clallam Bay Branch Library
Friends of the Forks Library	Varies. Check with the Forks Branch for the next date.
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Third Tuesday in July, 9:30am at the Sequim Branch Library. Annual Meeting is held in January, date/location usually announced in December.

*Note: Foundation and Friends meeting schedules can vary; please check with Library to confirm before attending.*