



Board of Trustees Regular Meeting
Thursday, March 25, 2021 5:30pm
Zoom Video Conference

MINUTES

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

1. Call to order, roll call and introductions

Board Chair Jennifer Pelikan called the meeting to order at 5:33 pm. Trustees present: Jennifer Pelikan, Mark Urnes, Betty Gordon, Ian Miller and Bert Caldwell. Library staff present: Director Noah Glaude, Financial Operations Manager John DeFrancisco and Administrative Operations Assistant I Karen Rasler. Visitors present: None.

2. Approval of agenda

Motion by Ms. Gordon to approve agenda as presented. Motion seconded by Mr. Caldwell. Motion carried.

3. Approval of minutes for regular meeting of February 25, 2021

Motion by Mr. Urnes to approve the minutes from the February 25, 2021 meeting. Motion seconded by Ms. Gordon. Motion carried.

Approval of minutes for special meeting of March 15, 2021

Motion by Ms. Gordon to approve the minutes from the March 15, 2021 meeting. Motion seconded by Mr. Caldwell. Motion carried.

4. Communications

NOLS was notified by United Way of Clallam County that it was selected to receive a Live United award for the many ways the Library partnered with United Way, including a film screening with their Resilience Project, a successful employee campaign and the launch of the Dolly Parton Imagination Library.

5. Presentation – John DeFrancisco, Financial Operations Manager, will provide an overview of the NOLS financial reports.

6. Public Comments

None.

7. Financial reports: February 2021

The financial reports for February 2021 were accepted as presented.

8. Approval of vouchers: February 2021

Motion by Ms. Gordon to approve the February 2021 vouchers, numbered #81 through #182, in the amount of \$344,034.84. Motion seconded by Mr. Caldwell. Motion carried.

9. Unfinished business

U.1. NOLS Land Acknowledgement Statement

The Board continued their conversation of the land acknowledgement statement as presented in the staff report.

Motion by Mr. Miller to approve the Land Acknowledgement Statement as presented with one amendment, replacing the word “colonized” with “appropriated.” Motion seconded by Ms. Gordon. Motion carried.

10. New business

N.1. Verbal update and discussion regarding NOLS’ new in-library services

N.2. Approval of Resolution 21-03-02: Authorizing an increase to the NOLS Merchant Account

Motion by Ms. Gordon to approve Resolution 21-03-02 as presented. Motion seconded by Mr. Miller. Motion carried.

11. Reports

R.1. Monthly Statistics Reports: February 2021

R.2. Monthly Activity Reports: February 2021

R.3. Customer Comments: February 2021

R.4. Highlight Log: February 2021

All reports were accepted as presented.

12. Public Comments

None.

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

14. Next regular meeting: 5:30pm, Thursday, April 22, 2021 by teleconference.

15. Agenda items for next meeting: [Presentation on library programming, position description project update](#)

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:34pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Jennifer Pelikan

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Chair

DocuSigned by:

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Board Secretary