



Board of Trustees Regular Meeting
Thursday, January 27, 2022 5:30pm
Zoom Video Conference

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

PUBLIC COMMENTS

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

LAND ACKNOWLEDGEMENT

The North Olympic Library System acknowledges that the lands on which we live and gather are the appropriated homelands of Indigenous Peoples. We want to express our deepest respect to those peoples past and present, including the [Hoh Tribe](#), [Jamestown S'Klallam Tribe](#), [Lower Elwha Klallam Tribe](#), [Makah Indian Tribe](#), [Quileute Tribe](#), [Quinault Indian Nation](#), [Port Gamble S'Klallam Tribe](#) and the [Skokomish Tribe](#), for their care of these lands throughout the generations. Let us learn more about the histories, cultures, and traditions of Indigenous Peoples. Let us strengthen relationships with sovereign tribal nations to provide an inclusive space fostering innovation and collaboration at the Library.

AGENDA

1. Call to order, roll call and introductions
2. Approval of Agenda
3. Approval of minutes for regular meeting of November 18, 2021
Approval of minutes for special meeting of December 14, 2021
4. Communications
5. Public Comments

6. Financial Reports: November 2021; December 2021
7. Approval of Vouchers: November 2021; December 2021
8. Unfinished Business
None
9. New Business
 - N.1. Approval of the 2022 Capital Budget
 - N.2. End-of-Year/Start-of-Year Fiscal Reconciliation
 - N.3. Approval of Resolution 22-01-01: Authorizing Staff to Transfer Funds
 - N.4. Approval of All Staff Training Day Closures for 2022
 - N.5. Verbal Update on NOLS' COVID-19 Response
10. Reports
 - R.1. Monthly Statistics Reports: November 2021; December 2021
 - R.2. 2021 Annual Statistics Report
 - R.3. Monthly Activity Reports: November 2021; December 2021
 - R.4. Highlight Log: November and December 2021
11. Public Comments
12. Trustee Comments
Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.
13. Next meeting: 5:30pm, Thursday, February 24, 2022 via Zoom.
14. Agenda items for next meeting
15. Executive session to conclude annual performance review of Executive Director
16. Action on executive session, if any
17. Adjournment

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

*NOLS Mission Statement
Adopted 11/22/16*

Upcoming Board meetings

Date	Time		Location
Thursday, February 24, 2022	5:30pm	Regular meeting	Zoom
Thursday, March 24, 2022	5:30pm	Regular meeting	TBD

Thursday, April 28, 2022	5:30pm	Regular meeting	TBD
Thursday, May 26, 2022	5:30pm	Regular meeting	TBD
Thursday, June 23, 2022	5:30pm	Regular meeting	TBD
Thursday, August 25, 2022	5:30pm	Regular meeting	TBD
Thursday, September 22, 2022	5:30pm	Regular meeting	TBD
Thursday, October 27, 2022	5:30pm	Regular meeting	TBD
Thursday, November 17 , 2022	5:30pm	Regular meeting	TBD

Note: no regular Board meetings scheduled in July or December.

North Olympic Library Foundation meetings generally occur on the same dates as NOLS Board meetings, usually at 2pm in the Administrative conference room of the Port Angeles Main Library.

Friends of the Library meetings

Clallam Bay Friends of the Library	Second Tuesday of March, June, September, and December at 1:30pm at Clallam Bay Branch Library
Friends of the Forks Library	Varies. Check with the Forks Branch for the next date.
Port Angeles Friends of the Library	Second Tuesday of month at 10am at Port Angeles Main Library
Friends of Sequim Library	Third Tuesday in July, 9:30am at the Sequim Branch Library. Annual Meeting is held in January, date/location usually announced in December.

Note: Foundation and Friends meeting schedules can vary; please check with Library to confirm before attending.