

Board of Trustees Special Meeting
Friday, March 11, 2022, 3:30pm
Zoom Video Conference

PANDEMIC RESPONSE

Governor Inslee issued Proclamation [20-28.15](#) on January 19, 2021, waiving and suspending any in-person requirements in the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) during the public health emergency. The proclamation is intended to reduce unnecessary person-to-person contact to slow the spread of COVID-19.

In accordance with Proclamation 20-28.15, Trustees and Staff will participate remotely by teleconference. Members of the public may participate by phoning or linking in, using the instructions available prior to the meeting at www.nols.org/board-administration/.

PUBLIC COMMENTS

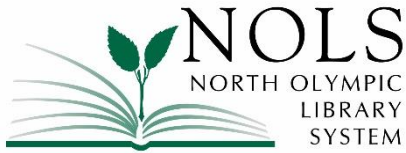
Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

LAND ACKNOWLEDGEMENT

The North Olympic Library System acknowledges that the lands on which we live and gather are the appropriated homelands of Indigenous Peoples. We want to express our deepest respect to those peoples past and present, including the [Hoh Tribe](#), [Jamestown S'Klallam Tribe](#), [Lower Elwha Klallam Tribe](#), [Makah Indian Tribe](#), [Quileute Tribe](#), [Quinault Indian Nation](#), [Port Gamble S'Klallam Tribe](#) and the [Skokomish Tribe](#), for their care of these lands throughout the generations. Let us learn more about the histories, cultures, and traditions of Indigenous Peoples. Let us strengthen relationships with sovereign tribal nations to provide an inclusive space fostering innovation and collaboration at the Library.

AGENDA

1. Call to order, roll call and introductions
2. Approval of Agenda
3. New Business
 - N.1. Approval of an amendment to the contract between NOLS and TechOps Specialty Vehicles LLC to purchase a bookmobile
4. Adjournment



Staff Report

Meeting Date: March 11, 2022
To: Library Board of Trustees
From: Noah Glaude, Executive Director
Subject: Approval of an Amendment to the Contract to Purchase a Bookmobile

Attachments: TechOps NOLS Bookmobile Contract Amendment
TechOps NOLS Bookmobile Contract Amendment - Change Order
Purchase Contract Between NOLS and TechOps Specialty Vehicles, LLC

Topic/Issue: Approval of an Amendment to the Contract to Purchase a Bookmobile

Background: In March 2021, the NOLS Board of Trustees approved a contract with TechOps Specialty Vehicles, LLC (TechOps) to purchase a bookmobile. That contract is attached.

Discussion: TechOps is providing the chassis for the vehicle that they will customize to create NOLS' bookmobile. TechOps ordered the chassis from the manufacturer, Mercedes, in spring 2021. However, due to supply chain slowdowns, the chassis has not been delivered to TechOps, thus delaying the project. Further delays are now anticipated with no known delivery date provided by Mercedes. TechOps has recommended that NOLS agree to let them purchase the chassis on the retail market (instead of through a government contract) to ensure the bookmobile can be delivered to NOLS in 2022. Changing how TechOps acquires the chassis will entail a considerable price mark-up. The volatile global market has also resulted in the price increase of aluminum needed to customize shelving within the van.

Policy Considerations: NOLS [Policy: 5.5 Purchasing Policy](#) states that "Solicitation of formal bids, informal bids/quotes, and/or an RFP/RFQ for goods or services may be dispensed with in cases where the purchases are clearly and legitimately limited to a single source of supply, or when special facilities or market conditions are involved." The global supply chain issues that have made obtaining a chassis so difficult the past year qualify as 'special market conditions.'

NOLS legal counsel has reviewed the contract for potential risks and has confirmed that renegotiating the initial contract after a formal bid process is appropriate under NOLS Policy and [RCW 39.04.280](#).

Fiscal considerations: The Purchase Contract provided for NOLS's purchase of a library bookmobile from TechOps for \$139,894.33, inclusive of all costs, including TechOps'

anticipated purchase of the vehicle chassis through an established government purchasing channel.

The Contract Amendment adds \$33,787.02 to the cost of the bookmobile. An itemized list of the changes can be found in the Contract Amendment Change Order.

The new total purchase price to be paid by NOLS to TechOps for the bookmobile is \$173,681.35, with a latest delivery date of September 30, 2022.

The amended purchase price is less than the two other bids NOLS received for the bookmobile contract in February 2021. The other bids were \$196,513.60 from Farber Specialty Vehicles, and \$201,485.00 from General Truck Body Manufacturing Company.

The Washington State Library has notified NOLS that ARPA funds are available to NOLS that could cover up to \$76,010 of the cost of the bookmobile. The funds are available through a grant reimbursement for items purchased by June 30, 2022. NOLS plans to utilize this opportunity to cover the significant increase to the bookmobile project cost.

Recommendation/Alternatives for Consideration: That the Library Board approve the TechOps NOLS Bookmobile Contract Amendment.

Action/Motion: That the Library Board approve the TechOps NOLS Bookmobile Contract Amendment as presented.

**FIRST AMENDMENT TO PURCHASE CONTRACT BETWEEN
NORTH OLYMPIC LIBRARY SYSTEM AND
TECHOPS SPECIALTY VEHICLES, LLC**

THIS FIRST AMENDMENT TO PURCHASE CONTRACT (“Amendment”) is made as of the last date of execution set forth below by and between the North Olympic Library System (“NOLS”) and TechOps Specialty Vehicles, LLC (“TechOps”).

RECITALS

- A. In January 2021 NOLS called for bids for the purchase of a new library bookmobile.
- B. In February 2021 TechOps submitted the lowest responsive bid and was therefore awarded the Purchase Contract, which was fully executed by NOLS and TechOps on March 16, 2021, and incorporated the Call for Bids; Instructions to Bidders; Bid Form; Non-Collusion Affidavit; Specifications and Addenda; Standard Terms and Conditions; and TechOps Quote 03042021-602.
- C. The Purchase Contract provided for NOLS’s purchase of a library bookmobile from TechOps for the total sum of \$139,894.33, inclusive of all costs, including TechOps’s anticipated purchase of the vehicle chassis through an established government purchasing channel.
- D. The COVID-19 pandemic has had significant and prolonged impacts on global supply chains, impacting the costs and timelines for acquiring materials and equipment. These impacts have precluded TechOps’s anticipated purchase of the vehicle chassis through the established government purchasing channel within a reasonable or predictable timeframe, precluding TechOp’s performance of the Purchase Contract upon the stated price terms and within the stated delivery timelines set forth in the Purchase Contract. The delay in acquiring the chassis has also resulted in substantial increases in TechOps’s costs of acquiring other necessary materials and equipment to fulfill the Purchase Contract.
- E. TechOps has determined that it can acquire the vehicle chassis through a commercial channel at higher cost, facilitating performance of the Purchase Contract on adjusted terms.
- F. NOLS has determined that rebidding the bookmobile purchase will not yield more favorable price and delivery terms than those available through TechOps. Accordingly, NOLS has determined that it is in NOLS’s best interests to waive competitive bidding as to the purchase of the bookmobile, in recognition of the aforementioned special market conditions, pursuant to RCW 39.04.280.
- G. This Amendment revises the purchase price to be paid by NOLS to TechOps for the bookmobile by the difference in previously-anticipated chassis cost through the government purchasing channel and the now-anticipated chassis cost through the commercial purchasing

channel; further revises the purchase price to account for increased costs for necessary supplies and equipment resulting from the special market conditions; and extends the deadline for TechOps's delivery of the bookmobile to NOLS.

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Incorporation of Recitals. The recitals stated above are incorporated by this reference.
2. Purchase Price. The total purchase price to be paid by NOLS to TechOps for the bookmobile is amended to \$173,681.35.
3. Vehicle Delivery. TechOps shall deliver the bookmobile specified in the Purchase Contract to NOLS no later than September 30, 2022.
4. Effect of the Agreement on the Original Purchase Contract. Except as expressly modified by Sections 2 through 4 above, the Purchase Contract (including all documents incorporated therein by reference) is hereby ratified and shall remain unmodified and in full force and effect.
5. Counterparts. This Agreement may be executed in two (2) or more counterparts, all of which together shall constitute a single instrument and each of which shall be an original for all purposes. To facilitate execution and delivery of this Agreement, the parties may execute and exchange counterparts of the signature page by email.


IN WITNESS WHEREOF the undersigned have executed this Amendment as of the last date of execution set forth below.

NORTH OLYMPIC LIBRARY SYSTEM

Noah Glaude
Executive Director

Date

**TECHOPS SPECIALTY
VEHICLES, LLC**



Jonathan Brianas
President

3/7/22
Date



CHANGE ORDER

NOLS Bookmobile

Job #2021-3-3461-NOLS

Customer Contact Info: Noah Glaude - Executive Director North Olympic Library System
nklaude@nols.org
Project Name: 602 NOLS Bookmobile
TechOps SV contact: William Krampf, wkrampf@techopssv.com, 443-848-2906

Terms		TOSV Representative (POC)	Quote Date	Revision
See below		William Krampf 443-848-2906	2/28/2022	1
Qty	Item	Description	Price Each	Extended
Changes made to NOLS Bookmobile				
Chassis Change :				
-1		Remove: 2021 Freightliner Sprinter 3500XD High Roof, Extended Cargo Van. White	-\$70,291.58	-\$70,291.58
1		2022 Freightliner Sprinter 3500XD High Roof, Extended Cargo Van. White from Lehigh Valley	\$98,906.21	\$98,906.21
Interior ACORE Shelving Change:				
	ACORE EQUIPMENT			
-4	Up-Fit Spec #11	Provide and install 36" Wall Hugger Book truck.	\$1,029.79	-\$4,119.17
-1	Up-Fit Spec #11	Provide and install flat worktop atop 36" Wall Hugger book truck.	\$1,063.13	-\$1,063.13
-5	Up-Fit Spec #11	Provide and install 36" ACORE book truck Wall Security Attachment device.	\$568.06	-\$2,840.28
-21	Up-Fit Spec #11	Provide and install ACORE "AB" 7" x 36" long shelf	\$196.46	-\$4,125.63
-4	Up-Fit Spec #11	Provide and install ACORE "AB" 9" x 36" long shelf.	\$215.35	-\$861.39
-1	Up-Fit Spec #11	Freight for ACORE products. Captured below.	\$833.33	-\$833.33

-1	Up-Fit Spec #11	One set of 50 Acore Color Graphic Strips (no charge)	\$27.78	-\$27.78
New Pricing and Updates to Acore Shelving:				
4	Wall Hugger	Provide and install Wall Hugger single sided book truck	\$1,301.25	\$5,205.00
1	Van Tech Cart	Provide and install one Ventilated locking equipment cart with two interior adjustable shelves and flat workstation top, specifically manufactured to fit completely between the uprights and below the upright bend.	\$2,419.03	\$2,419.03
5	WSD	Provide and install 36" Acore book truck Wall Security Attachment device.	\$509.03	\$2,545.14
21	ABR7	Provide and install Acore "AB" 7" x 36" long shelf	\$342.36	\$7,189.58
4	ABR9	Provide and install Acore "AB" 9" x 36" long shelf.	\$364.58	\$1,458.33
1	Color Strips	Provide one set of 50 Acore color strips	\$96.67	\$96.67

Terms:

1. Purchase order

2. No conversion deposit

3. Chassis paid within 10 days of arrival at dealer or TechOps, will invoice 40 days in advance

4. Balance paid at acceptance

Subtotal	\$ 33,657.69
InBND Freight/Consumables	\$129.33
InBF/Consumables	
GSA Fee	\$0.00
Price	\$33,787.02

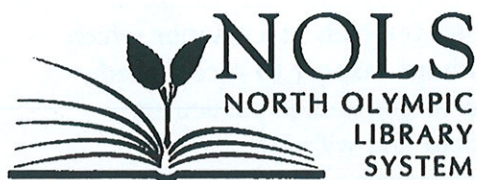
Remit Payment to: TechOps Specialty Vehicles, LLC

Subject to change but all quotations will be valid for 60 days. Chassis quotations are subject to availability and are only

Customer Authorization:

Name: _____

Signature: _____ Date: _____



PURCHASE CONTRACT

THIS AGREEMENT is made and entered into this day of March 11, 2021, between the North Olympic Library System and TechOps Specialty Vehicles, LLC (hereinafter called the "Contractor").

WITNESSETH: That the North Olympic Library System and the Contractor, in consideration of the performance of the terms and conditions hereinafter mentioned, agree as follows:

ARTICLE I: CONTRACT DOCUMENTS

The complete contract consists of the:

Call for Bids
Instructions to Bidders
Bid Form
Non-Collusion Affidavit
Specifications and Addenda
Standard Terms and Conditions
Purchase Contract
TechOps Quote 03042021-602.

The foregoing documents shall hereinafter be called "Contract Documents" or "Contract". All obligations of the North Olympic Library System and the Contractor are fully set forth and described herein.

In the event of a discrepancy between any of the Contract Documents, as above defined, the North Olympic Library System shall give a written interpretation thereof, which interpretation shall govern.

ARTICLE II: CONTRACT COST

The Contractor agrees to sell and deliver to the North Olympic Library System, at the delivery point specified in the Instructions to Bidders, and the North Olympic Library System agrees to purchase and receive from Contractor the equipment as described and set forth in the Contract Documents and the provisions of the Contractor's bid attached and made a part hereof.

ARTICLE III: ASSIGNMENT

The Contractor shall not assign any of its responsibility under this Contract without the express written consent of the North Olympic Library System.

ARTICLE IV: APPLICABLE LAW AND VENUE

This Contract shall be governed by, and construed in accordance with, the applicable laws of the State of Washington. Any legal proceedings to determine the rights and obligations of the parties hereunder shall be brought and heard in Clallam County Superior Court.

ARTICLE V: NONDISCRIMINATION

During the performance of this Contract, the parties shall conduct their business in a manner which assures fair, equal and nondiscriminatory treatment of all persons, without respect to race, creed, color, sex, sexual orientation, physical or mental handicap, or national origin, and, in particular:

1. The parties will maintain open hiring and employment practices and will welcome applications for employment in all positions from qualified individuals who are members of the above stated minorities.
2. The parties will comply strictly with all requirements of applicable federal, state or local laws or regulations issued pursuant thereto, relating to the establishment of nondiscriminatory requirements in hiring and employment practices and assuring the service of all patrons and customers without discrimination with respect to the above-stated minority status.

ARTICLE VI: TERMINATION OF CONTRACT

In the event that any of the provisions of this Contract are violated by the Contractor or the Contractor's subcontractors, the North Olympic Library System may serve written notice of intention to terminate such Contract upon the Contractor, which notice shall specify the reasons therefore. Unless within thirty (30) days after serving such notice upon the Contractor such violation shall cease and an arrangement for the correction thereof satisfactory to the North Olympic Library System be made, the Contract shall, upon the expiration of the said thirty (30) days, cease and terminate. In the event of any such termination, the North Olympic Library System may purchase the materials necessary for complete performance of this Contract for the account and at the expense of the Contractor, and the Contractor shall be liable to the North Olympic Library System for any excess cost thereby.

ARTICLE VII: SEVERABILITY

If any term or condition of this Contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Contract are declared severable.

ARTICLE VIII: WAIVER

Waiver of any breach of any term or condition of this Contract shall not be deemed a waiver of any prior or subsequent breach, no term or condition of this Contract shall be held to be waived, modified, or deleted except by a written instrument signed by the parties hereto.

CONTRACTOR

By: William Krampf

Title: Director of Business Development

Date: 03/11/2021

NORTH OLYMPIC LIBRARY SYSTEM

By: [Signature]

Title: Library Director

Date: 3-16-2021

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**North Olympic Library System
STANDARD TERMS AND CONDITIONS
PURCHASE CONTRACT**

THE PURCHASE CONTRACT INCLUDES THE FOLLOWING TERMS AND CONDITIONS AND THE PUBLISHED RULES, REGULATIONS, AND LAWS OF THE STATE OF WASHINGTON, WHICH ARE HEREBY INCORPORATED BY REFERENCE.

1. **CHANGES:** No alteration in any of the terms, conditions, delivery price, quality, quantities, or specification will be effective without written consent of the appropriate representative of the North Olympic Library System.
2. **HANDLING:** No charges will be allowed for handling, including but not limited to packing, wrapping bags, containers or reels, unless otherwise stated herein.
3. **DELIVERY AND ACCEPTANCE:** The successful bidder shall be responsible for delivery of the vehicle to the Port Angeles Main Library, 2210 South Peabody St., Port Angeles, Washington, between the hours of 7:00 AM and 3:00 PM Monday through Friday no more than 270 days from receipt of purchase order. For any exception to the delivery date as specified in this Contract, Contractor shall give prior notification and obtain written approval thereto from the North Olympic Library System. Time is of the essence and the Contract is subject to termination for failure to deliver as specified and/or appropriate damages. The acceptance by the North Olympic Library System of late performance with or without objection or reservation shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligation remaining to be performed by Contractor.
4. **PAYMENTS, CASH DISCOUNT, LATE PAYMENT CHARGES:** Invoices will not be processed for payment until receipt of a properly completed invoice or invoiced items, whichever is later.
5. **SHIPPING INSTRUCTIONS:** Unless otherwise specified, all goods are to be shipped prepaid, F.O.B. Destination.
6. **REJECTION:** All goods or materials purchased herein are subject to approval by the North Olympic Library System. Any rejection of goods or material resulting because of non-conformity to the terms and specifications of this Contract, whether held by the North Olympic Library System or returned, will be at Contractor's risk and expense.
7. **IDENTIFICATION:** All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this Contract shall contain the applicable purchase contract number.
8. **INFRINGEMENTS:** Contractor agrees to protect and hold harmless the North Olympic Library System against all claims, suits or proceedings for patent, trademark, copyright or franchise infringement arising from the purchase, installation, or use of goods and materials ordered, and to assume all expenses and damages arising from such claims, suite or proceedings.
9. **WARRANTIES:**
 - a. Notwithstanding inspection and acceptance by the North Olympic Library System, the articles supplied under this contract, or any condition of this contract concerning the conclusiveness thereof, the Contractor warrants that for a period of one year after delivery and acceptance by the North Olympic Library System, that:

(1) All supplies furnished under this contract will be free from defects in material or workmanship and will conform with all requirements of this contract; and

(2) The preservation, packaging, packing, and marking, and the preparation for, and method of, shipment of such supplies will conform to the requirements of this contract.

b. When return, correction, or replacement is required, transportation charges and responsibility for the supplies while in transit shall be borne by the Contractor. However, the Contractor's liability for the transportation charges shall not exceed an amount equal to the cost of transportation by the usual commercial method of shipment between the place of delivery specified in this contract and the Contractor's plant, and return.

c. Any supplies or parts thereof, corrected or furnished in replacement under this clause, shall also be subject to the terms of this clause to the same extent as supplies initially delivered. The warranty, with respect to supplies or parts thereof, shall be equal in duration to that in paragraph 9.a of this clause and shall run from the date of delivery of the corrected or replaced supplies.

d. All implied warranties of merchantability and "fitness for a particular purpose" are excluded from any obligation contained in this contract.

e. All standard manufacturer warranties must inure to the benefit of the North Olympic Library System.

f. Remedies available to the North Olympic Library System. Within a reasonable time after providing notice to the Contractor, the North Olympic Library System may either:

(1) Require, by written notice, the prompt correction or replacement of any supplies or parts thereof (including preservation, packaging, packing, and marking) that do not conform with the requirements of this contract within the meaning of paragraph 9.a of this clause; or

(2) Retain such supplies and reduce the contract price by an amount equitable under the circumstances.

10. **ASSIGNMENTS:** Moneys due under this Contract shall only be assignable with prior written consent of the North Olympic Library System.

11. **TAXES:** Unless otherwise indicated the North Olympic Library System agrees to pay all State of Washington sales or use tax. No charge by Contractor shall be made for federal excise taxes, and the North Olympic Library System agrees to furnish Contractor, upon acceptance of articles supplied under this Contract with an exemption certificate.

12. **LIENS, CLAIMS AND ENCUMBRANCES:** Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

13. **RISK OF LOSS:** Regardless of FOB point, Contractor agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery. Such loss, injury or destruction shall not release Contractor from any obligation hereunder.

14. **HOLD HARMLESS:** Contractor shall protect, indemnify, and hold the North Olympic Library System harmless from and against any damage, cost or liability for any injuries to persons or property arising from acts or omissions of Contractor, its employees, agents or subcontractors howsoever caused.

15. **ANTI-TRUST:** Contractor and the North Olympic Library System recognize that in actual economic practice overcharges resulting from anti-trust violations are borne by the North Olympic Library System.

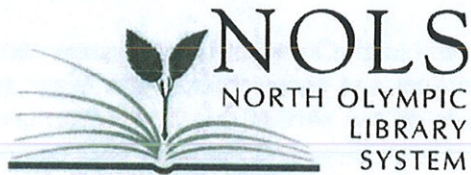
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Therefore, Contractor hereby assigns to the North Olympic Library System any and all claims for such overcharges.

16. **DEFAULT:** Contractor shall be liable for damages suffered by the North Olympic Library System resulting from Contractor's breach of Contract. The Contractor covenants and agrees that in the event suit is instituted by the North Olympic Library System for any default on the part of the Contractor, and the Contractor is adjudged by a court of competent jurisdiction to be in default, Contractor shall pay to the North Olympic Library System all costs, expended or incurred by the North Olympic Library System in connection therewith, and reasonable attorney's fees. The Contractor agrees that the Superior Court of the State of Washington shall have jurisdiction over any such suit, and that venue shall be laid in Clallam County.
17. **BRANDS:** When a special brand is named it shall be construed solely for the purpose of indicating the standards of quality, performance, or use desired. Brands of equal quality, performance, and use shall be considered, provided the bidder specifies the brand and model and submits descriptive literature when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
18. **SAFETY:** The equipment shall completely comply with all State and Federal laws, rules, regulations and codes in effect at the time of delivery.

The equipment shall be tested by the successful bidder for compliance with all OSHA/WISHA regulations and the State Department of Labor and Industries Electrical Workers Safety Rules.

19. **ACCEPTANCE:** BY ACCEPTING THIS PURCHASE CONTRACT IN WRITING OR BY DELIVERING THE MATERIAL ORDERED, CONTRACTOR ACCEPTS ALL OF THE TERMS AND CONDITIONS SET FORTH. FORMAL OBJECTION IS HEREBY MADE BY THE NORTH OLYMPIC LIBRARY SYSTEM TO ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY VENDOR CONTRACTOR AS A CONDITION OF ACCEPTANCE OR DELIVERY.



Noah Glaude, Library Director
2210 S. Peabody Street • Port Angeles WA 98362
360.417.8500 ext. 7717 • Fax 360.457.3125
NGlaude@nols.org
www.nols.org

January 11, 2021

Re: Call for Bids for Library Bookmobile

To Whom It May Concern,

Bid submissions are open for the sale of a new library bookmobile vehicle to the North Olympic Library System. Sealed bids will be received by the Library Director of the North Olympic Library System until 4:00PM (PST), Thursday, February 11, 2021. Bids will be opened and read at that time in the administration conference room, Port Angeles Main Library, 2210 S. Peabody Street, Port Angeles, Washington 98362.

Due to restrictions on public gatherings in Washington State, the bid opening will be live cast via Zoom. It can be viewed at:

Link: <https://us02web.zoom.us/j/87408390704?pwd=RjVrR2FXOUdOcnoZOXo3Yk5OLzFVZz09>

Meeting ID: 874 0839 0704

Passcode: 656758

Phone: 1-253-215-8782

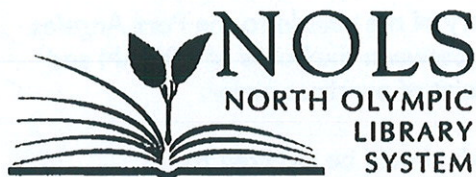
Bid documents can be found on the Library's website at www.nols.org, click on "Call for bids – Library Vehicle." Bids must be submitted on the form provided. **Faxed bids shall not be accepted.**

The North Olympic Library reserves the right to reject any or all bids and to waive informalities in the bidding process.

Sincerely,

Noah Glaude
Library Director

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INSTRUCTIONS FOR BIDDERS

Bookmobile Vehicle for NOLS

BID SUBMITTAL: All bids must be in a sealed envelope with the outside of the envelope marked with the BID OPENING DATE of Thursday, February 11, 2021. The NAME AND ADDRESS OF THE BIDDER shall also appear on the outside of the envelope. Bids shall be directed to Noah Glaude, Library Director, North Olympic Library System and mailed or delivered to the Library's Administrative Office at 2210 S. Peabody Street, Port Angeles, Washington 98362.

It is the intent of the attached specifications to describe the minimum requirements for the vehicle requested in sufficient detail to secure bids on comparable equipment. All parts which are necessary in order to provide a complete unit as described, meeting all safety requirements, and ready for operation, shall be included in the bid and shall conform in strength, quality of workmanship and material to that which is usually provided the trade in general. Any variance from the specifications or standards of quality must be clearly pointed out in writing by the bidder.

Do not make reference to brochures or supporting literature on the bid form. All notations for bid compliance or exceptions are to be made on the bid form.

If a bidder's corporate policy mandates use of an official quotation form, it may be submitted. However, the information must be duplicated on the North Olympic Library System's bid form. The North Olympic Library System's bid form must be signed by the bidder or its authorized agent in order for the bid to be valid.

All bids must be made on the required bid form and in cases of errors in the extension of prices in the bid, the unit prices will govern. All blank spaces for bid prices must be filled in, with ink or typewritten, and the bid form must be fully completed and executed when submitted. Only one copy of the bid form is required. **Faxed bids will not be accepted.** Failure to adhere to instructions may constitute disqualification of proposal.

A complete bid will consist of a properly signed specifications form, a properly signed bid form and a properly executed Non-Collusion Affidavit. Bids must be received by 4pm Pacific Standard Time on Thursday, February 11, 2021 in order to be considered valid.

COMPLIANCE WITH SPECIFICATIONS: The vehicle must be in accordance with the specifications. Failure on the bidder's part to comply with any specification herein will be grounds for disqualification of the bid.

WARRANTY: The purchased supplies or equipment furnished must have full manufacturer's warranties, and the warranties must inure to the benefit of the North Olympic Library System. Vendor agrees to these warranty provisions by signing the bid proposal.

SAFETY: The vehicle shall completely comply with all State and Federal laws, rules, regulations and codes in effect at the time of delivery. The vehicle shall be tested by the successful bidder for compliance with all OSHA/WISHA regulations and the State Department of Labor and Industries Safety Rules.

DELIVERY: The successful bidder shall be responsible for delivery of the vehicle to the Port Angeles Main Library, 2210 South Peabody St., Port Angeles, Washington, between the hours of 7:00 AM and 3:00 PM Monday through Friday no more than 270 days from receipt of purchase order.

GENERAL INFORMATION: Questions about this Call for Bids should be directed to:

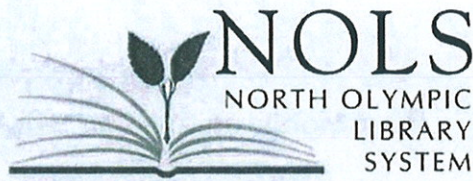
Noah Glaude, Library Director
North Olympic Library System
360-417-8500 ext. 7717 or NGlaude@nols.org

The North Olympic Library System reserves the right to waive any informalities or minor defects or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after 4pm on Thursday, February 11, 2021 shall not be considered. No bidder will be permitted to withdraw a proposal between the closing time for receipt of proposals and the execution of contract, unless the award is delayed for a period exceeding ninety (90) calendar days.

Offers made in accordance with this Call for Bids shall be good and firm for the period of 90 calendar days after contract award.

Signing of the bid sheet by Bidder and subsequent acceptance by the North Olympic Library System of the lowest responsive bid will constitute a binding agreement between the North Olympic Library System and Bidder. Bidders should be aware that **no contract payment** will be made until the North Olympic Library System certifies that all stated specifications have been complied with and the equipment is delivered and accepted by the Library.

Bids will be evaluated as soon as possible after bid opening. All bidders will be notified in writing of the results of this Call for Bids.



Noah Glaude, Library Director
2210 S. Peabody Street • Port Angeles WA 98362
360.417.8500 ext. 7717 • Fax 360.457.3125 NGlaude@nols.org
www.nols.org

January 28, 2021

Bookmobile Specifications – Addenda

In addition to the items listed in the Call for Bids for Library Bookmobile – Specifications dated January 11, 2021, the following additional information applies.

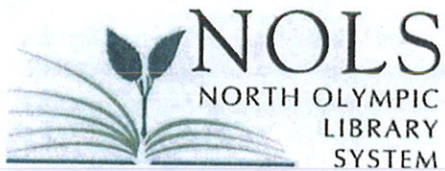
ITEM		MINIMUM SPECIFICATIONS	COMPLY	EXCEPTION
III	BODY SPECIFICATIONS			
15	Windows	Fixed (inoperable) windows located on the driver's side of the van between the driver's side front door and the rear of the van, at the manufacturer's standard location, height and width for the type of vehicle Standard rear door windows for the type of vehicle	Yes	
IV	Up-fitting Specifications			
3	Electrical	Electrical power inverter – One (1) 1000 watt power inverter Interior power outlets – Four (4) duplex outlets	Yes	

Items listed above and in the Call for Bids for Library Bookmobile constitute all specifications needed to meet NOLS's bookmobile requirements.

Bids will be accepted until 4:00 pm (PST) Thursday, February 11, 2021

Bids may be mailed to:

Noah Glaude, Library Director
North Olympic Library System
2210 S. Peabody St.
Port Angeles, WA 98362
Phone: 360-417-8500 ext. 7717
NGlaude@nols.org



BID FORM

Bookmobile Vehicle for NOLS

Bidder must bid on all bid items. The bidder hereby bids the following amounts for the vehicle described in the Specifications.

Bid Item		QTY	Bid Amount
Library Vehicle (specify make, model, year) 2021 Freightliner Cargo 3500 Extended		1	\$135,694.33
	Bid Price		\$135,694.33
	Sales Tax	8.8%	\$11,941.10
	Associated costs of purchase {Please itemize, for example: licensing, registration, etc.}		
Total Bid Price			\$147,635.43

FULL LEGAL NAME OF BIDDER TechOps Specialty Vehicles, LLC

ADDRESS 218 A Log Canoe Circle

CITY/STATE/ZIP Stevensville, Maryland 21666

PHONE 443-848-2906

FAX 443-848-2906

NAME OF AUTHORIZED AGENT (PLEASE PRINT) William Krampf

TITLE Director of Business Development

SIGNED W. Krampf

DATE 2/8/2021

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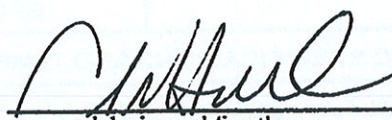
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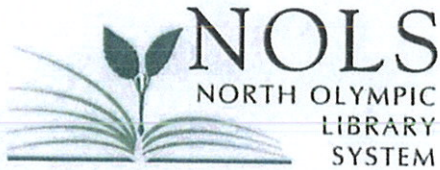
STATE OF WASHINGTON)
)
COUNTY OF CLALLAM)

The undersigned, being first duly sworn on oath, says that the bid herewith submitted for *Library Bookmobile Vehicle* is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person not therein named; and the undersigned further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure to self an advantage over any other bidder or bidders.


Signature of Bidder/Contractor

Subscribed and sworn to before me this 1 day of Nov, 2012.


Notary Public in and for the
State of Washington
Residing at 11111 1st St NW, Seattle, WA 98107
My Comm. Exp.: 12/16/2012



SPECIFICATIONS

Bookmobile Vehicle for NOLS

DATE DELIVERY REQUIRED: Maximum of 270 days from receipt of purchase order

Bidders may list variations to these minimum specifications in the "Exception" section of the bidsheets. Bidders may also suggest alternatives to name brand products, specified by the North Olympic Library System, in the "Exception" section as an *"Approved Equal"*. To be considered as an *"Approved Equal,"* the specifications of the suggested alternative must be attached. The North Olympic Library System will be the sole judge for approving other brands offered as equals to the brand specified. Bidders are also encouraged to list and price any options that are felt to enhance the use of item bid and/or would be desirable. All standard equipment is to be included, specified or not. When a Society of Automotive Engineers (SAE), American National Standard Institute (ANSI), American Society for Testing and Materials (ASTM), American Welding Society (AWS) "Reference" is cited, it is to establish an expected level of performance, level of testing or design basis.

ITEM		MINIMUM SPECIFICATIONS	COMPLY	EXCEPTION
I	BASIC SPECIFICATIONS AND DIMENSIONS			
1	Overall length maximum	24 ft. 1 in.		290"
2	Exterior width maximum	80 in.	YES	
3	Exterior height maximum	9 ft.		109"
4	Wheelbase maximum	170 in.	YES	
5	G.V.W.R. maximum	11,030 lbs.	YES	
6	Interior load space maximum	14 ft. 1 in.		189.4" EXTENDED 173.6" REGULAR
7	Interior width maximum	70 in.		70.4"
8	Headroom minimum	76 in.	YES	
9	Volume capacity minimum	1,700 @ 40 books/36 in. shelf		
II	CHASSIS SPECIFICATIONS			
I	Chassis Type	2021 or current model year Mercedes Benz Sprinter 3500XD high roof extended cargo van		FREIGHTLINER

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2	Air cleaner	Dry type	YES	
3	Air conditioner	Cab area; multispeed; automatic operation	YES	
4	Alternator	12 V, 220 amp, HD alternator	YES	
5	Battery	Dual (2) 12 V maintenance free, 100 amp hours Vendor shall include fully automatic battery charger with external plug	YES	
6	Brakes	Four wheel disc; power hydraulic; self-adjusting with vented front discs; four wheel anti-locking ABS; emergency brake	YES	
7	Controls	Foot operated throttle; brake pedal; parking brake lever with warning light; transmission selector; dimmer switch; self-canceling directional signals; hazard signal switch; headlamp switch; rheostat-controlled lighting; key-type starter switch	YES	
8	Drive line	Drive line guard shall be provided	YES	
9	Engine	Diesel 3.0L Y6 DOHC, 188HP, Direct diesel injection, 24 valve intercooled turbo; fuel filter with water separator	YES	
10	Engine hood	One piece hood which opens for exterior access to engine oil and transmission oil check	YES	
11	Exhaust system	Single, stainless steel with heavy duty in-line muffler	YES	
12	Fuel tank	Minimum 26.4 gallon capacity with locking access door	YES	
13	Heater and defroster	High output hot water type; front and rear window defroster	YES	
14	Horns	Dual electric		
15	Instruments	Speedometer; odometer; trip odometer; tachometer; warning indicators for oil pressure, engine temperature, battery, low oil level, low coolant, lights on, key, low fuel, low washer fluid, bulb failure, door ajar, service interval, brake fluid, brake pad wear	YES	
16	Oil filter	Full flow disposable	YES	
17	Power steering	Tilt and telescopic adjustment; hydraulic power-assist; rack pinion steering	YES	

18	Radio	Electronically tuned AM/FM stereo with see-scan and digital clock	YES	
19	Shocks	Front and rear heavy duty	YES	
20	Suspension	Front strut suspension HD front anti-roll bar; transverse leaf type; minimum 4,080 lbs. spring rating	YES	
21	Suspension rear	Leaf type rear anti-roll bar, minimum 7,060 lbs. spring rating	YES	
22	Tires	LT 215/85SR16 BSW (6), Full size spare tire shall be provided, underbody mounted, with crank down feature	YES	
23	Transmission	Electronic 5-speed automatic w/overdrive and lock-up; Auxiliary transmission oil cooler	YES	
24	Wheels	16.0 x 5.5 in. steel dual rear wheels. Spare wheel shall be provided	YES	
25	Windshield	One-piece windshield safety plate. Windshield shall be tinted	YES	
26	Wipers	Dual 2-speed electric, with washer and intermittent feature	YES	
III	BODY SPECIFICATIONS			
1	Bumpers	Front and rear constructed of heavy gauge steel	YES	
2	Doors	Two rear wall moving swing-out doors Dual panel passenger side patron door. Shall be electric powered, outward opening, 38" x 80"; provide manual emergency release and dash-mounted and load space-mounted switches; provide a stepwell for lower entry surface; exterior mounted key operation for dual panel passengside patron doors.		SIDE SLIDERS = 71.6" H X 51"W REAR = 72.7"H X 61.2"W
3	Handrails	Vertical hand rails at both sides of stepwell. To be of stainless steel, minimum 1.25 in. diameter, with radius corners, solidly mounted	YES	
4	Floor	Stock corrugated vehicle floor shall be overlaid with flat nonporous flooring suitable for intended purpose.	YES	
5	Insulation	On walls and ceiling; rated at minimum R13	YES	

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6	Lights	12V basic body, interior dome, stepwell, stop and tail back-up, directional lights, emergency flashers, parking lights, halogen headlamps. Exterior mounted, rear wall center high mounted stop light	YES	
7	Mud flaps	Properly sized for rear dual tires	YES	
8	Reflectors	All necessary	YES	
9	Seals	Body panels to be assembled with epoxy and silicone sealants, windows to be set in rubber, doors to have rubber seals	YES	
10	Storage	Glove box; instrument panel covered bin; dashboard storage bin; driver and passenger door bins; front cup holder	YES	
11	Sun visors	Driver and passenger	YES	
12	Undercoating	Body floor, skirt and wheel housing are to be undercoated after assembly	YES	
13	Ventilation	Fresh air through chassis heater system	YES	
14	Wheel housings	Shall be properly sealed and insulated		
15	Windows	All windows (glass) shall be tinted Install one (1) approx. 24"H x 36"W half-s lide window (with a screen) that slides horizontally; window shall be installed on the curbside of the vehicle, aft of the glass entry door, at a height suitable for interaction with persons on the ground outside Full length glass in full height patron doors.	YES	
IV Up-fitting Specifications				
1	Ceiling	Ceiling to be finished with a lightweight substrate material overlaid with one continuous piece of non-glare, pebble grain, white textured fiberglass .090 thickness. Must meet ASTM E-84 rating.	YES	
2	Desk	One staff desk constructed of furniture grade plywood. Desktop shall be ¾" thick with laminate bonded to the plywood. Desk to have a positive latching drawer beneath the work surface. Desktop to include a cable pass-through grommet.	YES	

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3	Electrical	<p>All wiring shall meet or exceed N.E.C. or applicable FMVSS standards.</p> <p>INTERIOR WIRING 12 VOLT</p> <p>Wiring shall be bundled, and color coded. UL listed circuit breakers. Each circuit shall be independently protected.</p> <p>Exterior duplex outlet.</p> <p>Roof-mounted solar panel system to provide for auxiliary battery recharging. System shall include one approximately 130 watt solar panel, charge controller and a roof-mounted CB combiner box to provide a weatherproof entry point. Monitor shall be mounted near staff desk. Includes two 4D glass mat auxiliary batteries</p>	YES	
4	Hardware	<p>All necessary door locks, hand rails, door closers, hold backs, and hinges will be furnished to provide smooth, efficient operation.</p>	YES	
5	Interior finish	<p>Interior to include desk, carts, and shelving as specified, plus two storage areas to be determined prior to production.</p>	YES	
6	Lighting	<p>Interior lighting: A 12VDC, LED main cabin lighting and stepwell system shall be installed to provide interior lighting meeting library minimum stack ratings. Lighting fixtures shall be switched at the vehicle dash using an illuminated switch. Lighting levels should be 6 foot-candles (ft-c) minimum measured on the stack face (vertically) at a height of 12", and 35 ft-c maximum at any height to achieve no more than a 6-to-1 maximum-to-minimum ratio across the entire stack face. Light output temperature shall be a "warm" white between 4400K - 5300K. Lighting system fixtures and/or design shall be approved by the Library prior to installation</p> <p>Exterior lighting: Four (4) LED weatherproof "scene" lights shall be installed on the exterior: 2 curbside, and 2 rear. Rear-mounted scene lights shall be activated by the vehicle back-up lights in addition to the driver's area switch. Lights shall be</p>	YES	

		controlled by illuminated on/off switches mounted in the dash		
7	Paneling	Wall finishes shall be commercial grade, smooth non-glare laminate applied over lightweight substrate material. Material to meet FMVSS-302.	YES	
8	Radio	Public address system shall be provided. Wiring and antenna for cellular phone shall be provided (cell phone signal booster)	YES	
9	Safety	Dual front air bags, backup alarm, triangle reflector set, 5 lb. A.B.C. fire extinguisher, ceiling mounted smoke and carbon monoxide detectors. Additional fire extinguisher. Rear backup camera with monitor. Rear backup sonar detector.	YES	
10	Seating	Driver and passenger seats shall be bucket type, high back deluxe with arm rests and height adjustable seat belts. Both seats shall be 10-way adjustable with lumbar support. Seats must meet FMVSS302 flammability standards. Driver seat shall swivel in order to fully face staff desk	YES	
11	Shelving	Acore Shelving & Products, Inc. aluminum shelving system shall be supplied and installed. Shelving components shall be powder coated after assembly where possible using coatings containing no lead or lead products. All components shall be constructed from superior grade lightweight materials and be built to withstand the unique stresses imposed by a mobile environment. The carts and shelving within the interior must be rapidly changeable to meet Library needs. All efforts shall be made by the vendor in the construction of these vehicles, as applicable, to assist in this goal. System shall utilize: Nine (9) Acore slotted shelf uprights, specially modified to maximize van wall curvature placed on 36" centers. The uprights shall be vertical up to approximately 30" high, and angled inward approximately 8° above that, to an approximate height	YES	

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		<p>of 66" measured from the vehicle floor. Uprights shall be firmly attached directly to the vehicle side wall sub-structure in a manner suitable to withstand the stress and forces unique to a mobile environment, including, but not limited to back plate fastening of the uppermost area of the uprights. The complete Acore modular system shall include the following components:</p> <p>Four (4) Acore single sided "wall hugger" carts, specially modified for this project to fit completely between the uprights.</p> <p>One (1) Acore enclosed and ventilated locking equipment cart with two (2) interior adjustable shelves and flat workstation top, specifically manufactured to fit completely between the uprights and below the upright bend.</p> <p>Five (5) Acore "Wall Security Units", to allow locking of wall hugger carts to the upright system.</p> <p>Four (4) Acore AB9, 9" wall shelves.</p> <p>Twenty-one (21) Acore AB7(8"), 7" wall shelves, specially modified to accommodate the inward slanting upper uprights.</p>		
	Wheelchair lift	Commercial lift, fully automatic, with backup system, dual handrails, and safety belt. Hand held controller for all lift functions	YES	
	Painting and lettering	Cab and body in OEM White. Graphics allowance \$ 3000 to be included in quote price	YES	
	Miscellaneous	<p>Additional requirements and items to be provided:</p> <p>Awning. Electric, interior-mounted switch, and manual override system; waterproof; twelve feet in length; covers 10' from van</p> <p>Alarm system. Pinned to all doors and includes sirens and motion detector.</p> <p>Recessed floor tracks. Two (2) 11' flanged aircraft style L-track cargo tie-down tracks shall be recessed into the interior flooring. Tracks shall be securely mounted to the floor structure for maximum load</p>	YES	

		rating. Track system shall include twenty-four (24) single stud fittings with round ring, and four (4) sets of 1" ratchet tie-down straps, shipped loose with complete d vehicle		
	Delivery	To be made by vendor driver who will make any minor adjustments to the vehicle as well as explain complete operation of vehicle	YES	
IV	Warranties			
	Chassis	Basic Limited Warranty 3-year/36,000 miles	YES	Basic Warranties included. Additional warranties can be purchased.
I		Powertrain Limited Warranty 5-year/100,000 miles Limited Outer-Body Warranty 5-year/100,000 miles Add Alternate: Extended Warranty Options. Supply cost for each: 5-years/ 100,000 miles 6- years/120,000 miles 7-years/140,000 miles.		
2	Up fitting	Minimum One (1) year/ Unlimited miles	YES	
3		The warranties shall <u>not</u> start until the unit is delivered and accepted by the North Olympic Library System.	YES	

FULL LEGAL NAME OF BIDDER TechOps Specialty Vehicles LLC

ADDRESS 218 A Log Canoe Circle

CITY/STATE/ZIP Stevensville, Maryland 21666

PHONE 443-848-2906

FAX 443-848-2906

NAME OF AUTHORIZED AGENT (PLEASE PRINT) William Krampf

TITLE Director of Business Development

SIGNED



1/1

DATE 2/8/2021



The following schedule is for options for your Sprinter Van:

Freightliner Service:

Basic = 3 years/36K miles.

Service Care Maintenance:

2 services/ 3 years = \$1305.56

4 services/ 5 years = \$2777.78

6 services/7 years = \$4222.22

Service Care Complete Maintenance:

3 years/60000 miles/ 3 services = \$5583.33

4 years/ 80000 miles/ 4 services = \$7777.78

5 years/ 100000 miles/ 5 services = \$10655.56

Extended warranty extends to 7 years:

5 years/100000 = \$850.00

6 years/120000 = \$2,500.00

7 years/140000 = \$4,200.00

Sincerely,

A handwritten signature in black ink, appearing to read "William R. Krampf". The signature is fluid and cursive, with the first and last names being more prominent.

William R. Krampf
Director of Business Development
TechOps Specialty Vehicles, LLC
218A Log Canoe Circle
Stevensville, MD 21666
o (410)604-6004, c (443)848-2906

NG

218-A Log Canoe Circle
Stevensville, MD 21666
(410)604-6004

TOSV
TECHOPS SPECIALTY VEHICLES

DATE: 03/04/2021
QUOTE: 03042021-602
Revision: -

Customer Info:

Name: Brian Phillips
Address: North Olympic Library System 2210 S. Peabody Street Port Angeles WA 98362
Email: Bphillips@nols.org
Number: 1-360-417-8500

TechOps Info:

Sales Person: William Krampf
Email: Wkrampf@techopssv.com
Number: 443-848-2906
Terms: 50% Down / Chassis Balance on Arrival / Conversion Balance on Completion

PROJECT NAME:

Qty	Item	Description	Price Each	Extended
1		2021 Freightliner Sprinter 3500XD High Roof, Extended Cargo Van. White. Includes Extended Warranty from Freightliner. ELW 7 yrs.	\$ 139,894.33	\$ 139,894.33

LINE ITEM PRICING

Qty	Item	Description	Price Each	Extended
1		2021 Freightliner Sprinter 3500XD High Roof, Extended Cargo Van. White. Includes Extended Warranty from Freightliner. ELW 7 yrs. Includes all upfits and conversions as per NOLS RFP Bookmobile Specifications.	\$ 139,894.33	\$ 139,894.33
				\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Notes 1. Purchase order with 50% Down

2. Chassis and Body paid within 10 days of arrival at TOSV or body company
3. Balance paid at acceptance, FOB Stevensville, MD
4. When applicable, customer to drop off/pick up vehicles and CFE

Subtotal	\$ 137,618.17
Consumables /IBF	\$ 2,276.16
HGAC / IFF	\$ -
Delivery	\$ -
Unit Price	\$ 139,894.33

Accepted this 16th Day of March, 2021
Name Noah Glaude
Signature [Signature] Date 3-16-21

TERMS

Payment: Remit payment to TechOps Specialty Vehicles, 218-A Log Canoe Circle, Stevensville, MD 21666
Wire Info: Eagle Bank, 7815 Woodmont Ave, Bethesda, MD 20814. ABA: 055003289, Account: 200264489

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218-A Log Canoe Circle
Stevensville, MD 21666
(410)604-6004

TO SV
TECHOPS SPECIALTY VEHICLES

DATE: 03/04/2021
QUOTE: 03042021-602
Revision: -

Customer Info:

Name: Brian Phillips
Address: North Olympic Library System 2210 S. Peabody Street Port Angeles WA 98362
Email: Bphillips@nols.org
Number: 1-360-417-8500

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Sales Person: William Krampf
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PROJECT NAME:

HGAC Contract Procurement: This procurement can be facilitated under our HGAC contract #AM10-18. When an order is placed, an HGAC worksheet shall be completed for your procurement personnel to submit to HGAC for their conformation. Their fee is not included in this proposal and will be added to the worksheet. For vehicles, the fee is \$ 1,000 per order whether it is for one or multiple vehicles on the same order. This purchase shall be based on our contract package plus published and non-published options.

GSA Contract Procurement: This procurement can be facilitated under TechOps GSA 23V Schedule Contract Number: 47QMCA19D0014 with end user FAR compliance. For vehicles, the GSA Industrial Funding Fee is .75% of the total sale price. This purchase shall be based on our contract package plus any applicable published and non-published options.

Conversions: 50% deposit due with Purchase Order. 100% payment of vehicle chassis due within 10 days of the vehicles arriving to TechOps or Body Company. 100% payment of vehicle body due within 10 days of the vehicles arriving to TechOps. Final Balances due in full upon completion and acceptance of the units. Once an order is placed and plans are approved, the order cannot be cancelled. Final inspection is to be scheduled within two weeks of completion of the vehicle. If the final inspection cannot take place within two weeks, final payment is still required and due.

Chassis: If TechOps SV is supplying the base chassis 100% payment of vehicle due within 10 days of the vehicles arriving to TechOps or the body manufacturer. Delay in chassis payment will accrue a charge of \$ 10.00 per day floor plan interest until the chassis is paid in full. MSO and title are not available until the chassis and conversion are paid in full.

Pricing: Subject to change but all quotations will be valid for 60 days. Chassis quotations are subject to availability and are only valid at the date of the proposal. All quotations exclude any applicable sales or use taxes unless specified and included with the price FOB-MD. A fee of 3% will be added to all credit card payments. Work to be performed in Stevensville, MD unless otherwise specified.

Applicable Law: The terms and provisions of this Contract and any dispute arising hereunder shall be governed and principles of law applied by the laws of the State of Maryland. The courts of Maryland shall have the sole and exclusive jurisdiction in any case or controversy arising under this Contract. Each party to this Contract, inclusive of its successors or assigns hereby submits and consents to the jurisdiction of the courts of the State of Maryland and within which all such actions, unless otherwise provided for the arbitration of said disputes, shall be the proper venue for any such action.

Chassis warranty: The chassis is warranted by the manufacturer of the chassis. Extended warranties are available for an additional fee.

Conversion warranty: TechOps SV warranties for wiring and cabinetry workmanship are covered for 1 year beginning on the date the vehicle is delivered to the original purchaser.

Component warranty: The Manufacturers of specific components offer warranty for their respective components. In all cases the component manufacturer's warranties are separate from the TechOps SV Warranty. Component Manufacturer's Warranties may be from 12 to 60 months or longer depending on the component.

Communications equipment: All customer supplied communications equipment must be complete, fully operational, and programmed upon arrival at TechOps SV. Equipment not complete will be installed in the designated locations with all wiring in place but not attached to the equipment. TechOps SV's responsibility will end at that point and it will be necessary for your communications vendor to complete the installation. TechOps SV shall not be responsible for any customer supplied equipment not 100% functional upon arrival. If you request the supplied equipment be serviced TechOps SV will make the arrangements at a qualified local vendor. The department shall be responsible for any and all charges incurred. This service will postpone the start of production time quotations until the equipment is returned in working order. There are no warranties implied by offering this service.

Proprietary/Confidential Information
PROPERTY OF TECHOPS SPECIALTY VEHICLES, LLC.
UNLAWFUL TO COPY OR DISTRIBUTE WITHOUT PERMISSION.

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218-A Log Canoe Circle
Stevensville, MD 21666
(410)604-6004

TOSV
TECHOPS SPECIALTY VEHICLES

DATE: 03/04/2021
QUOTE: 03042021-602
Revision: -

Customer Info:

Name: Brian Phillips
Address: North Olympic Library System 2210 S. Peabody Street Port Angeles WA 98362
Email: Bphillips@nols.org
Number: 1-360-417-8500

TechOps Info:

Sales Person: William Krampf
Email: Wkrampf@techopssv.com
Number: 443-848-2906
Terms: 50% Down / Chassis Balance on Arrival / Conversion Balance on Completion

PROJECT NAME:

Customer supplied equipment: Any customer supplied equipment must arrive complete and correct for the installation, and in good working condition. Any pricing quoted does not include any parts, components, repair, or modifications to existing equipment. Production cannot commence until all parts are here and complete. Used equipment may be subject to additional charges and will carry no warranty except for workmanship. If there are any product failures during or after the installation the repair and all related expenses are to be the responsibility of the customer.

Production time: Is determined by the Project Manager when the order is placed, estimated arrival of the chassis at TechOps SV and all plans are approved. Special parts and equipment plus the change of a vehicle in a new model year may cause a delay to the quoted production time. At any time during construction, consider yourselves our guests to stop by and view or discuss your conversion. For multiple vehicle projects the production time will be quoted by the number of vehicles and the timeframe including delivery time that the customer requires.

Detail: Upon completion all conversions go through our Quality Assurance Process including a road test and detail.

TECHOPS SPECIALTY VEHICLES COMPANY INFORMATION AND PROCESS CONTROL

Experience: Established in 2006 as (ICS) Incident Communications Solutions, a communications technology provider, TechOps SV acquired (ICS) in January 2017 and manufactures communications and specialty vehicles for the emergency services and specialty industries based on SUV's, vans, utility vehicles, custom rescue bodies, box trucks, step vans, bus chassis, trailers and more. Our customer base spans all sectors from local, county, state, federal, military agencies, and overseas accounts. Our proven process assures TechOps SV vehicles can be provided to distant areas while experiencing virtually no problems.

Location: The factory is located at 218-A Log Canoe Circle in Stevensville, Maryland approximately 5 miles East of Annapolis over the "Bay Bridge" with ample parking and easy highway access.

Factory visits: Many clients enjoy a visit to the factory before, during and after construction to view the progress, discuss fine adjustments and details if necessary and see a variety of conversions currently in production. If this is inconvenient a link can be established where you can view the progress of your conversion.

Facility: TechOps SV currently occupies approximately 18,000 square feet to meet the needs of our customers and our expansion into new markets. On staff are sales and support personnel along with accredited engineers holding numerous certifications to address all technical issues. TechOps SV personnel manage every segment of the conversion all under one roof enabling TechOps SV to produce quality products while maintaining control over all of the processes and procedures.

Service Centers: If you are close to the factory, TechOps SV will be your service facility. If our location is inconvenient, your local service center may be your choice of local vendors currently servicing your vehicles. Our flexible warranty policy allows your local vendor of choice to call our service department, discuss the problem with a qualified service technician, obtain an approval to repair and then with the proper authorization submit an invoice to our accounting department for payment. Approval must be obtained in writing prior to any billable repairs being started or completed. Base vehicle warranty and service can be completed at your local dealer service facility. Free pickup and delivery for service is available depending on proximity to our service location and on-site warranty service can be arranged.

Insurance: TechOps SV maintains \$ 2,000,000 product liability and will supply a certificate of insurance if requested.

Wiring: TechOps SV offers the highest quality wiring processes in the industry while meeting or exceeding industry, national, or local codes. Every vehicle is designed and built with ease of service in mind. Special GXL wire is covered by high temperature loom and wiring passing through metal is insulated with a grommet and sealed watertight where necessary. Where possible factory connectors are used eliminating unnecessary splicing into factory wires which could cause direct or indirect electrical problems.

Manuals: Upon completion, TechOps SV supplies all manufacturer's information from conversion products or component manufacturer.

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218-A Log Canoe Circle
Stevensville, MD 21666
(410)604-6004

TSV
TECHOPS SPECIALTY VEHICLES

DATE: 03/04/2021
QUOTE: 03042021-602
Revision: •

Customer Info:

Name: Brian Phillips
Address: North Olympic Library System 2210 S. Peabody Street Port Angeles WA 98362
Email: Bphillips@nols.org
Number: 1-360-417-8500

TechOps Info:

Sales Person: William Krampf
Email: Wkrampf@techopssv.com
Number: 443-848-2906
Terms: 50% Down / Chassis Balance on Arrival / Conversion Balance on Completion

PROJECT NAME:

Delivery: Vehicles can be transported to TechOps SV and back, or delivered by a technical delivery engineer if specified. We are very confident that TechOps SV can meet or exceed your expectations and specifications. New and returning customers can attest that the sales, manufacturing and delivery process at TechOps SV is an easy and enjoyable experience and we look forward to working with you on this and future projects. References are available upon request.

Production Process: The approved contract or proposal is assigned to the Project Manager who supervises the conversion into detailed production plans and applicable drawings. These drawings are sent to the customer's authorized Point of Contact (POC) for approval. Once the plans meet the customer's satisfaction and are approved they are forwarded to our technical engineering department who reviews them and creates a detailed bill of materials to identify and acquire the parts required to perform the conversion. When the base vehicle arrives at TechOps SV, it goes through a full inspection ensuring there is no damage or missing parts and matches the specifications supplied or approved. A vehicle check in list is completed and placed in the work order folder. The vehicle is brought onto the production floor and includes a carefully monitored parts storage area to ensure all parts remain with the vehicle throughout its conversion. All parts are properly identified for every job. The Project Manager inspects vehicles during construction and will alert the customer's POC to the progress of the project and any deviations that may be required. The vehicle conversion is completed and a thorough test drive is completed to ensure all components are installed and operating correctly. If any issues are discovered they are immediately corrected. This step has uncovered OEM warranty issues which required a visit to a local car dealership prior to the vehicles final delivery to the customer. The detailed inspection and delivery documents are kept with the job folder for future reference.

All drawings, product catalogs, manuals, and warranty information along with any invoicing are completed and ready for delivery.

TechOps SV is very proud of the well-deserved reputation that we have earned so if you have any questions please contact your sales representative.

NK

Red [Signature]
4-2-2021

Proprietary/Confidential Information
PROPERTY OF TECHOPS SPECIALTY VEHICLES, LLC.
UNLAWFUL TO COPY OR DISTRIBUTE WITHOUT PERMISSION.

TechOps Specialty Vehicles LLC

218A Log Canoe Circle
Stevensville, MD 21666
USA

INVOICE

Invoice Number: 2021-039
Invoice Date: Apr 1, 2021
Page: 1

Voice: 410-604-6004

Fax:

Duplicate

Bill To:

North Olympic Library System

Ship to:

North Olympic Library System

Customer ID	Customer PO	Payment Terms	
NOLS		Due on Receipt	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		4/1/21

Quantity	Item	Description	Unit Price	Amount
0.50		Chassis - Freightliner Sprinter 3500XD High Roof Cargo Van, White	74,491.58	37,245.79
0.50		Conversion - Bookmobile Per Quoted Specs	65,402.75	32,701.38
Subtotal				69,947.17
Sales Tax				
Total Invoice Amount				69,947.17
Payment/Credit Applied				
TOTAL				69,947.17

Check/Credit Memo No: