



## Board of Trustees Regular Meeting

Thursday, April 28, 2022 5:30pm

Port Angeles Main Library

Zoom Video Conference

### MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Bert Caldwell, Cyndi Ross and Ian Miller. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR & Business Manager Shaina Rajala, Facilities Manager Brian Phillips, Collection Services Manager Erin Shield, and Sequim Branch Manager Emily Sly. Visitors present: SHKS Architects Pia Westen and David Strauss, and Matthew Nash.

2. Approval of agenda

*Motion by Ms. Pelikan to approve agenda as presented. Motion seconded by Ms. Ross. Motion carried.*

3. Approval of minutes for regular meeting of March 24, 2022

*Motion by Mr. Caldwell to approve the minutes from the March 24, 2022 regular meeting. Motion seconded by Ms. Ross. Motion carried.*

4. Communications: Port of Port Angeles Board of Trustees and similar agencies have passed resolutions or shown public support of maintaining sustainable timber harvests and revenues from DNR State Trust Lands. The Port shared their resolution with Clallam County junior taxing districts, understanding that many rely on timber revenue in their budgets.

5. Presentation: An update on the Sequim Library Renovation and Expansion by SHKS Architects

6. Public Comments

7. Financial reports: March 2022

*The financial reports for March 2022 were accepted as presented.*

8. Approval of vouchers: March 2022

*Motion by Ms. Pelikan to approve the March 2022 vouchers, numbered #177 through #298, in the amount of \$387,309.64. Motion seconded by Mr. Miller. Motion carried.*

9. Unfinished business: None

10. New business

N.1. Update on NOLS' COVID-19 Response

N.2. Sequim Expansion and Renovation Project – Discussion of Next Steps

11. Reports

R.1. Monthly Statistics Reports: March 2022

R.2. Monthly Activity Reports: March 2022

R.3. Customer Comments March 2022

R.4. Highlight Log: March 2022

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*

14. Next meeting: 5:30pm, Thursday, May 26, 2022 at the Forks Branch Library.

15. Agenda items for next meeting: presentation on Intellectual Freedom with Troi Gale

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:45pm.

**CERTIFIED AS TRUE AND CORRECT**

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Mark Urnes

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Chair

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Board Secretary