



Board of Trustees Regular Meeting  
Thursday, August 25, 2022 5:30pm  
Clallam Bay Branch Library

## MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:35 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, Ian Miller, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, and West End Library Manager Troi Gale. Visitors present: Dianne Bates.

2. Approval of agenda

*Motion by Mr. Caldwell to approve agenda as amended. Motion seconded by Ms. Pelikan. Motion carried.*

3. Approval of minutes for regular meeting of June 23, 2022

*Motion by Ms. Pelikan to approve the minutes from the June 23, 2022 regular meeting. Motion seconded by Ms. Ross. Motion carried.*

Approval of minutes for special meeting of July 21, 2022

*Motion by Mr. Caldwell to approve the minutes from the July 21, 2022 regular meeting. Motion seconded by Ms. Ross. Motion carried.*

4. Communications:

NOLS recently received a letter from the Clallam County Treasurer's Office dated August 1, 2022. Due to a recent Local Board of Equalization decision, the value on a piece of property located in the City of Port Angeles was reduced \$19,606,441 resulting in a refund in the amount of \$211,801.97 for 2022. The Assessor's Office is appealing this decision. Due to another recent State Board of Tax appeals decision, a property in the county was reduced \$9,698,962 for tax year 2022 and \$7,698,962 for 2021, resulting in a refund of \$182,074.72. The Library's portion of that refund is \$14,793.40.

5. Presentation – Intellectual Freedom, presented by Troi Gale, West End Branch Manager

6. Public Comments

7. Financial reports: June 2022; July 2022

*The financial reports for June 2022 and July 2022 were accepted as presented.*

8. Approval of vouchers: June 2022; July 2022

*Motion by Ms. Pelikan to approve the June 2022 vouchers, numbered #485 through #602, in the amount of \$402,770.60. Motion seconded by Mr. Caldwell. Motion carried.*

*Motion by Ms. Pelikan to approve the July 2022 vouchers, numbered #603 through #706, in the amount of \$384,662.86. Motion seconded by Ms. Ross. Motion carried.*

9. New Business

N.1. Verbal update regarding NOLS' Bookmobile

N.2. Verbal update regarding the Sequim Library Expansion and Renovation Project

10. Reports

R.1. Monthly Statistics Reports: June 2022; July 2022

R.2. Monthly Activity Reports: June 2022; July 2022

R.3. Customer Comments: June – July 2022

R.4. Highlight Log: June – July 2022

*All reports were accepted as presented.*

11. Public Comments

12. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*

13. Next meeting: 5:30pm, Thursday, September 22, 2022 at the Port Angeles Main Library

14. Agenda items for next meeting

*Discuss NOLS Ethics Agreement for Employees*

15. Adjournment

*There being no further business, the meeting was adjourned by the Vice Chair at 7:05pm.*

**CERTIFIED AS TRUE AND CORRECT**

DocuSigned by:

*Mark Unnes*

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Chair

DocuSigned by:

*Noah Claude*

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Board Secretary