



## Board of Trustees Regular Meeting

Thursday, October 27, 2022 5:30pm

Port Angeles Main Library

### MINUTES

1. Call to order, roll call and introductions  
Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, and HR & Business Manager Shaina Rajala. Guests: NFP Compensation Consultant Abby Steele.
2. Approval of agenda  
*Motion by Ms. Pelikan to approve agenda as amended. Motion seconded by Mr. Caldwell. Motion carried.*
3. Approval of minutes for regular meeting of September 22, 2022  
*Motion by Ms. Ross to approve the minutes from the September 22, 2022 regular meeting. Motion seconded by Ms. Pelikan. Motion carried.*
4. Communications
5. Presentation: Compensation Study Project Update, presented by NFP compensation consultant, Abby Steele
6. Public Comments
7. Financial reports: September 2022  
*The financial reports for September 2022 were accepted as presented.*
8. Approval of vouchers: September 2022  
*Motion by Ms. Pelikan to approve the September 2022 vouchers, numbered #808 through #917, in the amount of \$442,898.83. Motion seconded by Mr. Caldwell. Motion carried.*
9. Unfinished Business  
U.I. Approval of Strategic Roadmap Update  
*Motion by Mr. Caldwell to approve the Strategic Roadmap Update. Motion seconded by Ms. Ross. Motion carried.*
10. New Business  
N.I. Review and discussion of proposed 2023 Operating Budget  
*No action taken.*

## N.2. Public Hearing on the proposed 2023 Operating Budget

No action taken.

### I.1. Reports

R.1. Monthly Statistics Reports: September 2022

R.2. Monthly Activity Reports: September 2022

R.3. Customer Comments: September 2022

R.4. Highlight Log: September 2022

All reports were accepted as presented.

### I.2. Public Comments

### I.3. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*

### I.4. Agenda items for next meeting

Second Public Hearing on the 2023 Operating Budget

### I.5. Executive session to discuss collective bargaining

At 7:00pm the Chair announced that the Board would move to executive session to discuss collective bargaining, and that the session was expected to last approximately 45 minutes.

At 7:55pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

### I.6. (Action on executive session, if any) None.

### I.7. Next meeting: 5:30pm, Thursday, November 17, 2022 at the Port Angeles Main Library

### I.8. Adjournment

There being no further business, the meeting was adjourned by the Vice Chair at 8:00pm.

## CERTIFIED AS TRUE AND CORRECT

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Mark Umes

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Chair

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Board Secretary