



Board of Trustees Regular Meeting
Thursday, November 17, 2022 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, Ian Miller and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR & Business Manager Shaina Rajala, West End Library Manager Troi Gale. Guests: Matthew Nash.
2. Approval of agenda
Motion by Mr. Caldwell to approve agenda as presented. Motion seconded by Ms. Pelikan. Motion carried.
3. Approval of minutes for regular meeting of October 27, 2022
Motion by Ms. Pelikan to approve the minutes from the October 27, 2022 regular meeting. Motion seconded by Ms. Ross. Motion carried.
4. Communications
Washington State Department of Natural Resources sent updates regarding their new carbon project, which may impact future timber revenue for the Library.
5. Public Comments
6. Financial reports: October 2022
The financial reports for October 2022 were accepted as presented.
7. Approval of vouchers: October 2022
Motion by Ms. Pelikan to approve the October 2022 vouchers, numbered #918 through #1019, in the amount of \$507,413.12. Motion seconded by Ms. Ross. Motion carried.
8. Unfinished Business
None
9. New Business
 - N.1. Review and discussion of proposed 2023 Operating Budget
 - N.2. Public Hearing on the proposed 2023 Operating Budget
The Chair announced the second public hearing on the 2023 operating budget. There were no public comments. The Chair then closed the public hearing and brought the discussion back to the Board.

Motion by Ms. Ross to adopt the 2023 operating budget in the amount of \$5,824,672 as presented.

Motion seconded by Mr. Caldwell. Motion carried.

N.3. Adoption of Resolution 22-11-03: Authorizing Levy for 2023

Motion by Mr. Caldwell to adopt Resolution 22-11-03 authorizing the levy for 2023. Motion seconded by Ms. Pelikan. Motion carried.

10. Reports

R.1. Monthly Statistics Reports: October 2022

R.2. Monthly Activity Reports: October 2022

R.3. Customer Comments: October 2022

R.4. Highlight Log: October 2022

All reports were accepted as presented.

11. Public Comments

12. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

13. Next meeting: 5:30pm, Thursday, January 26, 2023 at the Port Angeles Main Library

14. Agenda items for next meeting

2023 NOLS Capital Budget

Upcoming Policy Updates

15. Executive session to discuss collective bargaining

At 6:25pm the Chair announced that the Board would move to executive session to discuss collective bargaining and the performance review of the Executive Director, and that the session was expected to last approximately 30 mins. No action taken.

16. Executive session to initiate annual performance review of Executive Director

No action taken.

17. (Action on executive session, if any)

At 7:10pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

18. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:10pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Mark Umes

24450B96700C4B6...

Chair

DocuSigned by:

Nbali Claude

09551C2A290C4D6...

Board Secretary