



Board of Trustees Regular Meeting
Thursday, March 23, 2023 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, Ian Miller and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR & Business Manager Shaina Rajala, IT Manager Shane Miller, and Web and Digital Systems Coordinator Bryan Johnson.
2. Approval of agenda
Motion by Mr. Caldwell to approve agenda as presented. Motion seconded by Ms. Ross. Motion carried.
3. Approval of minutes for regular meeting of February 23, 2023
Motion by Mr. Miller to approve the minutes from the February 23, 2023 regular meeting. Motion seconded by Ms. Pelikan. Motion carried.

Approval of minutes for special meeting of March 2, 2023
Motion by Ms. Ross to approve the minutes from the March 2, 2023 special meeting. Motion seconded by Mr. Caldwell. Motion carried.
4. Communications
None
5. Public Comments
6. Presentation: Overview of the NOLS Website by NOLS Web Team
7. Financial reports: February 2023
The financial reports for February 2023 were accepted as presented.
8. Approval of vouchers: February 2023
Motion by Mr. Miller to approve the February 2023 vouchers, numbered #103 through #196, in the amount of \$507,602.30. Motion seconded by Ms. Ross. Motion carried.
9. Unfinished Business
None
10. New Business
 - N.1. Overview of changes made to the Monthly Statistics Report
 - N.2. Verbal update of the Fatbeam Contract and impact on the Sequim Branch Library

11. Reports

- R.1. Monthly Statistics Reports: February 2023
- R.2. Monthly Activity Reports: February 2023
- R.3. Customer Comments: February 2023
- R.4. Highlight Log: February 2023

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, April 27, 2023

15. Agenda items for next meeting

Presentation from SHKS Architects on the Sequim Library Expansion and Renovation

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:05pm

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

NOLS Mission Statement
Adopted 11/22/16

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Mark Unnes

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Chair

DocuSigned by:

Noah Glauke

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Board Secretary