



## Board of Trustees Regular Meeting

Thursday, August 24, 2023 5:30pm

Clallam Bay Branch Library

### MINUTES

1. Call to order, roll call and introductions

Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, Ian Miller and Bert Caldwell. Library staff present: Public Services Director Meghan Sullivan, HR & Business Manager Shaina Rajala, West End Library Manager Troi Gale.

2. Approval of agenda

*Motion by Ms. Pelikan to approve agenda as amended. Motion seconded by Ms. Ross. Motion carried.*

3. Approval of minutes for regular meeting of June 22, 2023

*Motion by Ms. Ross to approve the minutes from the June 22, 2023 regular meeting. Motion seconded by Mr. Miller. Motion carried.*

Approval of minutes for special meeting of July 17, 2023

*Motion by Mr. Caldwell to approve the minutes from the July 17, 2023 special meeting. Motion seconded by Ms. Ross. Motion carried.*

4. Communications

5. Public Comments

6. Financial reports: June and July 2023

*The financial reports for June and July 2023 were accepted as presented.*

7. Approval of vouchers: June 2023

*Motion by Ms. Pelikan to approve the June 2023 vouchers, numbered #535 through #659, in the amount of \$508,467.99. Motion seconded by Mr. Miller. Motion carried.*

Approval of vouchers: July 2023

*Motion by Ms. Pelikan to approve the July 2023 vouchers, numbered #670 through #784, in the amount of \$536,409.58. Motion seconded by Mr. Caldwell. Motion carried.*

8. Unfinished Business

*None*

9. New Business

N.I. Election of Officers and Confirmation of Committee Assignments

The Board of Trustees agreed to keep all committee assignments the same for 2023-2024.

10. Reports

R.1. Monthly Statistics Reports: June and July 2023

R.2. Monthly Activity Reports: June and July 2023

R.3. Customer Comments: June and July 2023

R.4. Highlight Log: June and July 2023

All reports were accepted as presented.

11. Public Comments

12. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*

13. Next meeting: 5:30pm, Thursday, September 28, 2023 at the Forks Branch Library

14. Agenda items for next meeting

15. Adjournment

There being no further business, the meeting was adjourned by the Chair at 6:24pm

“Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community.”

NOLS Mission Statement  
Adopted 11/22/16

**CERTIFIED AS TRUE AND CORRECT**

DocuSigned by:

Mark Unes

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Chair

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Board Secretary