



Board of Trustees Regular Meeting
Thursday, October 26, 2023 5:30pm
Forks Branch Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30 pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, Bert Caldwell and Ian Miller. Library staff present: Executive Director Noah Glaude, West End Library Manager Troi Gale, and West End Librarian Mary Givins.
2. Approval of agenda
Motion by Mr. Caldwell to approve agenda as amended. Motion seconded by Ms. Pelikan. Motion carried.
3. Approval of minutes for regular meeting of September 28, 2023
Motion by Mr. Miller to approve the minutes from the September 28, 2023 regular meeting. Motion seconded by Ms. Ross. Motion carried.
4. Communications
The Board of Trustees received notice from the Department of Retirement Systems is conducting a compliance review of the North Olympic Library System.
5. Presentation – Community Librarianship at NOLS, presented by Mary Givins and Troi Gale
6. Public Comments
7. Financial reports: September 2023
The financial reports for September 2023 were accepted as presented.
8. Approval of vouchers: September 2023
Motion by Ms. Pelikan to approve the September 2023 vouchers, numbered #901 through #1014, in the amount of \$533,432.95. Motion seconded by Mr. Miller. Motion carried.
9. Unfinished Business
None
10. New Business
 - N.1. Review and discussion of proposed 2024 Operating Budget
No action taken.
 - N.2. Public Hearing on the proposed 2024 Operating Budget
No action taken.

N.3. Resolution 23-10-03: Authorization to Establish a Small Works Roster Process

Motion by Mr. Miller to approve Resolution 23-10-03. Motion seconded by Ms. Pelikan. Motion carried.

I.1. Reports

R.1. Monthly Statistics Reports: September 2023

R.2. Monthly Activity Reports: September 2023

R.3. Customer Comments: September 2023

R.4. Highlight Log: September 2023

All reports were accepted as presented.

I.2. Public Comments

I.3. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

I.4. Next meeting: 5:30pm, Thursday, November 16, 2023 at the Port Angeles Main Library

I.5. Agenda items for next meeting

Second Public Hearing on the 2024 Operating Budget.

I.6. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:35pm

*"Nurturing imagination, connection, and understanding,
to improve lives and strengthen community."*

*NOLS Mission Statement
Adopted 11/22/16*

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Mark Unnes

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Chair

DocuSigned by:

Noah Claude

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Board Secretary