



Board of Trustees Regular Meeting
Thursday, November 16, 2023 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:34pm. Trustees present: Mark Urnes, Jennifer Pelikan, Cyndi Ross, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan. Guests: Audra Downs, Union Representative.
2. Approval of agenda
Request by Mr. Glaude correct the agenda by adding "Adoption of Resolution 23-11-04: Authorizing Levy for 2024" as item N.3.; and to add an item to the agenda, "Approval of Contract with Acila Consulting for Owner's Representation Services" as N.4.
Motion by Ms. Pelikan to approve the amended agenda. Motion seconded by Mr. Caldwell. Motion carried.
3. Approval of minutes for regular meeting of October 26, 2023
Motion by Ms. Pelikan to approve the minutes from the October 26, 2023 regular meeting. Motion seconded by Ms. Ross. Motion carried.
4. Communications
None
5. Public Comments
None
6. Financial reports: October 2023
The financial reports for October 2023 were accepted as presented.
7. Approval of vouchers: October 2023
Motion by Ms. Ross to approve the October 2023 vouchers, numbered #1015 through #1131, in the amount of \$518,968.28. Motion seconded by Ms. Pelikan. Motion carried.
8. Unfinished Business
None
9. New Business
 - N.1. Review and discussion of proposed 2024 Operating Budget
 - N.2. Public Hearing on the proposed 2024 Operating Budget
The Chair announced the second public hearing on the 2024 operating budget. There were no public comments. The Chair then closed the public hearing and brought the discussion back to the Board.

Motion by Ms. Pelikan to adopt the 2024 operating budget in the amount of \$6,461,050 as presented. Motion seconded by Mr. Caldwell. Motion carried.

N.3. Adoption of Resolution 23-11-04: Authorizing Levy for 2024

Motion by Ms. Ross to adopt Resolution 23-11-04 authorizing the levy for 2024. Motion seconded by Ms. Pelikan. Motion carried.

N.4. Approval of contract with Acila Consulting for Owner's Representation Services

10. Reports

R.1. Monthly Statistics Reports: October 2023

R.2. Monthly Activity Reports: October 2023

R.3. Highlight Log: October 2023

All reports were accepted as presented.

11. Public Comments

12. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

13. Next meeting: 5:30pm, Thursday, January 25, 2024 at the Port Angeles Main Library

14. Agenda items for next meeting

2024 NOLS Capital Budget

15. Executive session to initiate annual performance review of Executive Director

At 6:54pm the Chair announced that the Board would move to executive session to discuss the performance review of the Executive Director, and that the session was expected to last approximately 30 minutes. No action was taken.

16. (Action on executive session, if any)

At 7:34pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

17. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:35pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Mark Umes

24456B96760C4B6...

Chair

DocuSigned by:

Nbali Claude

80551C2A290C4D0...

Board Secretary