



Board of Trustees Regular Meeting
Thursday, February 22, 2024 5:30pm
Forks Branch Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, Facilities Manager Brian Phillips, HR & Business Manager Shaina Lent, and West End Library Manager Troi Gale.
2. Approval of agenda
Motion by Ms. Pelikan to approve the agenda as presented. Motion seconded by Mr. Caldwell. Motion carried.
3. Approval of minutes for regular meeting of January 25, 2024
Motion by Mr. Caldwell to approve the minutes from the January 25, 2024 regular meeting, as amended. Motion seconded by Ms. Pelikan. Motion carried.
4. Communications
None
5. Public Comments
None
6. Presentation: An Overview of the ADA Facility Accessibility Survey NOLS Conducted in 2023
7. Financial reports: January 2024
The financial reports for January 2024 were accepted as presented.
8. Approval of vouchers: January 2024
Motion by Ms. Pelikan to approve the January 2024 vouchers, numbered #1 through #119, in the amount of \$469,854.49. Motion seconded by Mr. Miller. Motion carried.
9. Unfinished Business
None
10. New Business
N.1. Discussion of the Sequim Library Expansion and Renovation Project progress
11. Reports
R.1. Monthly Statistics Reports: January 2024
R.2. Monthly Activity Reports: January 2024

R.3. Customer Comments: January 2024

R.4. Highlight Log: January 2024

All reports were accepted as presented.

12. Public Comments

13. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, March 28, 2024

15. Agenda items for next meeting

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:10pm.

CERTIFIED AS TRUE AND CORRECT

DocuSigned by:

Mark Urnes

56243021786C24BD...

Chair

DocuSigned by:

Noah Claude

0955162A290C4D8...

Board Secretary