



Board of Trustees Regular Meeting
Thursday, April 25, 2024 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, Cyndi Ross and Bert Caldwell. Library staff present: Executive Director Noah Glaude, HR & Business Manager Shaina Lent, Finance Manager Amy Hough, Collection Services Manager Erin Shield, Youth Services Librarian Charlotte McGrew, and Adult Librarian Sarah Morrison.
2. Approval of agenda
Motion by Ms. Ross to approve the agenda as presented. Motion seconded by Ms. Pelikan. Motion carried.
3. Approval of minutes for regular meeting of March 28, 2024
Motion by Mr. Caldwell to approve the minutes from the March 28, 2024 regular meeting. Motion seconded by Ms. Ross. Motion carried.
4. Communications
None
5. Public Comments
None
6. Presentation: An Overview of NOLS Collection Management Practices
7. Financial reports: March 2024
The financial reports for March 2024 were accepted as presented.
8. Approval of vouchers: March 2024
Motion by Ms. Ross to approve the March 2024 vouchers, numbered #232 through #336, in the amount of \$ 465,157.54. Motion seconded by Mr. Miller. Motion carried.
9. Unfinished Business
None
10. New Business
N.I. Approval of Resolution 24-04-03 - Designation of Signature Authority
Motion by Ms. Pelikan to approve Resolution 24-04-03 as presented. Motion seconded by Ms. Ross. Motion carried.

N.2. Approval of Resolution 24-04-04 - LOCAL Program Reimbursement Resolution
*Motion by Ms. Pelikan to approve Resolution 24-04-04 as presented. Motion seconded by Mr. Caldwell.
Motion carried.*

N.3. Approval of Resolution 24-04-05 - LOCAL Program Authorizing Resolution
*Motion by Mr. Caldwell to approve Resolution 24-04-05 as presented. Motion seconded by Ms. Ross.
Motion carried.*

N.4. Sequim Library Expansion and Renovation Project Verbal Update

I I. Reports

R.1. Monthly Statistics Reports: March 2024

R.2. Monthly Activity Reports: March 2024

R.3. Highlight Log: March 2024

All reports were accepted as presented.

I2. Public Comments

I3. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

I4. Next meeting: 5:30pm, Thursday, May 23, 2024

I5. Agenda items for next meeting

I6. Executive session to discuss performance of a public employee

At 7:25 the Chair announced that the Board would move to executive session to discuss the performance of a public employee, and that the session was expected to last approximately 20 minutes.

At 8:06pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

I7. Adjournment

There being no further business, the meeting was adjourned by the Chair at 8:06pm.

CERTIFIED AS TRUE AND CORRECT

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Mark Urnes

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Chair

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Board Secretary