



Board of Trustees Regular Meeting  
Thursday, May 23, 2024 5:30pm  
Port Angeles Main Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Mark Urnes called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, Cyndi Ross and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR & Business Manager Shaina Lent, Youth Services Librarian Jennifer L., and Youth Services Librarian Clair D.
2. Approval of agenda  
*Motion by Ms. Pelikan to approve the agenda as amended. Motion seconded by Mr. Miller. Motion carried.*
3. Approval of minutes for regular meeting of April 25, 2024  
*Motion by Mr. Caldwell to approve the minutes from the April 25, 2024 regular meeting. Motion seconded by Ms. Ross. Motion carried.*
4. Communications  
None
5. Public Comments  
None
6. Presentation: Youth Services at NOLS
7. Unfinished Business  
None
8. New Business
  - N.1. Verbal update on Sequim Library Expansion and Renovation Project
  - N.2. Verbal update on Clallam County Revenue Advisory Committee activity
  - N.3. Approval of Resolution 24-05-06: Authorizing the Recognition of Robert and Robby Streett in the Expanded and Renovated Sequim Library.  
*Motion by Ms. Pelikan to approve Resolution 24-05-06 as presented. Motion seconded by Mr. Caldwell. Motion carried.*
  - N.4 Verbal Update and Discussion of West End Branch Library Hours
9. Reports
  - R.1. Monthly Statistics Reports: April 2024

R.2. Monthly Activity Reports: April 2024

R.3. Customer Comments: April 2024

R.4. Highlight Log: April 2024

All reports were accepted as presented.

10. Public Comments

11. Trustee comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.*

12. Next meeting: 5:30pm, Thursday, June 27, 2024

13. Agenda items for next meeting

Approval of Board Vouchers for April 2024 and May 2024

Review Board Subcommittee Assignments

14. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:30pm.

**CERTIFIED AS TRUE AND CORRECT**

DocuSigned by:

Mark Unnes

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Chair

DocuSigned by:

Noah Claude

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Board Secretary