



Board of Trustees Regular Meeting
Thursday, August 22, 2024 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Mark Urnes called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, Cyndi Ross and Bert Caldwell. Library staff present: Executive Director Noah Glaude and Public Services Director Meghan Sullivan.
2. Approval of agenda
Motion by Ms. Ross to approve the agenda as presented. Motion seconded by Ms. Pelikan. Motion carried.
3. Approval of minutes for regular meeting of June 27, 2024
Motion by Ms. Ross to approve the minutes from the June 27, 2024 regular meeting. Motion seconded by Mr. Caldwell. Motion carried.
4. Communications
None
5. Public Comments
None
6. Financial Reports: June 2024; July 2024
The financial reports for June 2024 and July 2024 were accepted as presented.
7. Approval of Vouchers: June 2024
Motion by Ms. Ross to approve the June 2024 vouchers, numbered #649 through #760, in the amount of \$ 874,627.21. Motion seconded by Mr. Caldwell. Motion carried.

Approval of Vouchers: July 2024
Motion by Mr. Caldwell to approve the July 2024 vouchers, numbered #761 through #885, in the amount of \$1,173,861.09. Motion seconded by Mr. Ross. Motion carried.
8. Unfinished Business
None
9. New Business
 - N.1. Approval of Resolution 24-08-07 Authorizing Disposal of Surplus Equipment and Furniture
Motion by Mr. Miller to approve Resolution 24-08-07. Motion seconded by Ms. Ross. Motion carried.
 - N.2. Election of Officers and Confirmation of Committee Assignments
Motion by Mr. Caldwell to appoint Ms. Pelikan the Board Chair. Motion seconded by Ms. Ross. Motion carried.

Motion by Ms. Pelikan to appoint Mr. Miller the Board Vice Chair. Motion seconded by Ms. Ross. Motion carried.

Board consensus was reached on the following committee assignments:

Finance Committee: Cyndi Ross and Jennifer Pelikan

Personnel Committee: Ian Miller and Jennifer Pelikan

Policy Committee: Bert Caldwell and Mark Urnes

Community Relations (North Olympic Library Foundation): Mark Urnes

Sequim Library Project Team: Bert Caldwell and Cyndi Ross

10. Reports

R.1. Monthly Statistics Reports: June 2024; July 2024

R.2. Monthly Activity Reports: June 2024; July 2024

R.3. Customer Comments: June 2024; July 2024

R.4. Highlight Log: June 2024; July 2024

All reports were accepted as presented.

11. Public Comments

12. Trustee comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on his or her activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

13. Next meeting: 5:30pm, September 26, 2024

14. Agenda items for next meeting

Begin 2025 Budget Creation Process

Library Hours

15. Adjournment

There being no further business, the meeting was adjourned by the Chair at 6:45pm.

CERTIFIED AS TRUE AND CORRECT

Signed by:

Jennifer Pelikan

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Chair

Signed by:

Noah Claude

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Board Secretary