



Board of Trustees Regular Meeting  
Thursday, September 26, 2024 5:30pm  
Clallam Bay Branch Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, Cyndi Ross and Bert Caldwell. Library staff present: Executive Director Noah Glaude and Public Services Director Meghan Sullivan, West End Branch Manager Troi Gale, and Library Services Specialist Jennifer Smathers.
2. Approval of agenda  
*Motion by Mr. Miller to approve the agenda as presented. Motion seconded by Ms. Ross. Motion carried.*
3. Approval of minutes for regular meeting of August 22, 2024  
*Motion by Mr. Urnes to approve the minutes from the August 22, 2024 regular meeting. Motion seconded by Mr. Caldwell. Motion carried.*
4. Communications  
None
5. Public Comments  
None
6. Presentation – West End Branch Manager Troi Gale and Library Services Specialist Jennifer Smathers offer “A Focus on Clallam Bay”
7. Financial Reports: August 2024  
*The financial reports for August 2024 were accepted as presented.*
8. Approval of Vouchers: August 2024  
*Motion by Ms. Urnes to approve the August 2024 vouchers, numbered #886 through #1004, in the amount of \$1,082,800.90. Motion seconded by Mr. Caldwell. Motion carried.*
9. Unfinished Business  
None
10. New Business
  - N.1. Discussion on Branch Hours
  - N.2. Background Information: Budget/Levy/Fiscal Planning (no action)
  - N.3. NOLS 2025 Budget Guidelines  
*Motion by Ms. Ross to approve the NOLS 2025 Budget Guidelines, as presented. Motion seconded by Mr. Caldwell. Motion carried.*

11. Reports

R.1. Monthly Statistics Reports: August 2024

R.2. Monthly Activity Reports: August 2024

R.3. Customer Comments: August 2024

R.4. Highlight Log: August 2024

All reports were accepted as presented.

12. Public Comments

13. Trustee Comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

14. Next meeting: 5:30pm, Thursday, October 24, 2024

15. Agenda items for next meeting

First Public Hearing on the 2025 Operating Budget

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:25pm.

"Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community."

NOLS Mission Statement  
Adopted 11/22/16

**CERTIFIED AS TRUE AND CORRECT**

Signed by:

Jennifer Pelikan

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Chair

Signed by:

Noah Claude

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Board Secretary