

Board of Trustees Regular Meeting  
Thursday, October 24, 2024 5:30pm  
Port Angeles Main Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 5:40pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller and Cyndi Ross. Library staff present: Executive Director Noah Glaude and Public Services Director Meghan Sullivan.
2. Approval of agenda  
*Motion by Ms. Ross to approve the agenda as presented. Motion seconded by Mr. Urnes. Motion carried.*
3. Approval of minutes for regular meeting of September 26, 2024  
*Motion by Ms. Ross to approve the minutes from the September 26, 2024 regular meeting. Ms. Pelikan asked for a typo in Mr. Urnes name in item eight be corrected. Motion seconded by Mr. Urnes. Motion carried.*
4. Communications  
None
5. Public Comments  
None
7. Financial Reports: September 2024  
*The financial reports for September 2024 were accepted as presented.*
8. Approval of Vouchers: September 2024  
*Motion by Mr. Urnes to approve the September 2024 vouchers, numbered #1005 through #1115, in the amount of \$902,330.62. Motion seconded by Ms. Ross. Motion carried.*
9. Unfinished Business  
U.I. Discussion on Branch Hours  
Mr. Glaude discussed current usage patterns of the four NOLS branches and possible options to make small adjustments to operating hours, based on use and staff capacity. Library staff will continue to assess needs and a public survey will be completed in November 2024 to collection additional feedback. The Board will revisit the topic at a special meeting in December 2024. No action was taken.
10. New Business  
N.I. Review and discussion of proposed 2025 Operating Budget  
No action taken.

N.2. Public Hearing on the proposed 2025 Operating Budget

No action taken.

N.3. Port Angeles Accessible Pathways Project – AHBL Proposal for Additional Professional Services

*Motion by Mr. Miller to approve the AHBL contract as presented. Motion seconded by Mr. Urnes. Motion carried.*

11. Reports

R.1. Monthly Statistics Reports: September 2024

R.2. Monthly Activity Reports: September 2024

R.3. Highlight Log: September 2024

All reports were accepted as presented.

12. Public Comments

None

13. Trustee Comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

14. Next meeting: 5:30pm, Monday, November 18, 2024

15. Agenda items for next meeting

Second Public Hearing on the 2025 Operating Budget

16. Adjournment

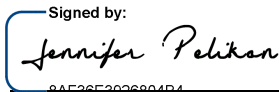
There being no further business, the meeting was adjourned by the Chair at 7:30pm.

“Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community.”

NOLS Mission Statement  
Adopted 11/22/16

**CERTIFIED AS TRUE AND CORRECT**


Signed by:



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Chair

Signed by:



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Board Secretary