



Board of Trustees Regular Meeting
Monday, November 18, 2024 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Mark Urnes, Jennifer Pelikan, Ian Miller, Cyndi Ross, and Bert Caldwell. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR and Business Manager Shaina Lent and Finance Manager Amy Hough.
2. Approval of agenda
Motion by Ms. Ross to approve the agenda as presented. Motion seconded by Mr. Urnes. Motion carried.
3. Approval of minutes for regular meeting of October 24, 2024
Motion by Mr. Miller to approve the minutes from the October 24, 2024 regular meeting. Motion seconded by Ms. Ross. Motion carried.
4. Communications
None
5. Public Comments
None
6. New Business
 - N.1. Review and discussion of 2025 Operating Budget
 - N.2. Public Hearing on the 2025 Operating Budget
The Chair announced the second public hearing on the 2025 operating budget. There were no public comments. The Chair then closed the public hearing and brought the discussion back to the Board.

Motion by Mr. Urnes to adopt the 2025 operating budget in the amount of \$7,327,025 as presented. Motion seconded by Mr. Miller. Motion carried.

Motion by Ms. Ross to adopt Resolution 24-11-08 authorizing the levy for 2025. Motion seconded by Mr. Caldwell. Motion carried.
 - N.3. Approval of SHKS Architects Additional Services Fee Proposal #3
Motion by Ms. Ross to approve the SHKS Architects additional service fee proposal #3. Motion seconded by Mr. Miller. Motion carried.

7. Public Comments

None

8. Trustee Comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda

Mr. Caldwell thanks NOLS staff for the efforts of putting this budget together.

9. Next meeting: 5:30pm, Wednesday, December 11, 2024

10. Agenda items for next meeting

Discussion of NOLS hours of operations

11. Executive session to initiate annual performance review of Executive Director

At 6:30pm the Chair announced that the Board would move to executive session to discuss the performance review of the Executive Director, and that the session was expected to last approximately 15 minutes. No action was taken.

12. Action on executive session, if any

At 6:58pm the Chair announced that the Board had concluded its executive session, without taking any action, and would now return to open session.

13. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:00pm.

“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

NOLS Mission Statement
Adopted 11/22/16

CERTIFIED AS TRUE AND CORRECT

Signed by:

Jennifer Pelikan

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Chair

Signed by:

Noah Claude

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Board Secretary