



**Board of Trustees Regular Meeting**  
Thursday, February 27, 2025 5:30pm  
Port Angeles Main Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Jennifer Pelikan, Ian Miller, Bert Caldwell, and Cyndi Ross. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, and Technical Services Manager, Erin Shield. Guests present: Tim Binschus
2. Approval of agenda  
*Motion by Cindy Ross to approve the agenda as presented. Motion seconded by Bert Caldwell. Motion carried.*
3. Approval of minutes for regular meeting of January 23, 2025  
*Motion by Cindy Ross to approve the minutes from the January 23, 2025 regular meeting. Motion seconded by Bert Caldwell. Motion carried.*
4. Communications  
None
5. Public Comments  
None
6. Presentation  
None
7. Financial Reports: January 2025  
*The financial reports for January 2025 were accepted as presented.*
8. Approval of Vouchers: January 2025  
*Motion by Ian Miller to approve the January 2025 vouchers, numbered #1 through #120, in the amount of \$833,880.68. Motion seconded by Bert Caldwell. Motion carried.*
9. Unfinished Business  
None
10. New Business
  - N.1. 2024 Annual Report  
*The Board offered positive feedback on the draft presented to them and no edits were suggested.*
  - N.2. Approval of Resolution 25-02-03: Authorizing Disposal of Surplus Equipment and Furniture  
*Motion by Cindy Ross to approve Resolution 25-02-03 as presented. Motion seconded by Ian Miller. Motion carried.*

N.3. Verbal update regarding NOLS partnership with Clallam County Law Library

N.4. Verbal update regarding the City of Sequim's intent to seek Tax Increment Financing

11. Reports

R.1. Monthly Statistics Reports: January 2025

R.2. Monthly Activity Reports: January 2025

R.3. Customer Comments: January 2025

R.4. Highlight Log: January 2025

All reports were accepted as presented.

12. Public Comments

13. Trustee Comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

14. Next meeting: 5:30pm, Thursday, March 27, 2025

15. Agenda items for next meeting

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:06pm.

"Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community."

NOLS Mission Statement  
Adopted 11/22/16

**CERTIFIED AS TRUE AND CORRECT**

Signed by:

*Jennifer Pelikan*

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Chair

Signed by:

*Noah Claude*

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Board Secretary