



Board of Trustees Regular Meeting  
Thursday, March 27, 2025 5:30pm  
Port Angeles Main Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Jennifer Pelikan, Ian Miller, Bert Caldwell, and Cyndi Ross. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan. Guests present: None
2. Approval of agenda  
*Motion by Bert Caldwell to approve the agenda as presented. Motion seconded by Cyndi Ross. Motion carried.*
3. Approval of minutes for regular meeting of February 27, 2025  
*Motion by Cyndi Ross to approve the minutes from the February 27, 2025 regular meeting. Motion seconded by Bert Caldwell. Motion carried.*
4. Communications  
None
5. Public Comments  
None
6. Presentation  
None
7. Financial Reports: February 2025  
*The financial reports for February 2025 were accepted as presented.*
8. Approval of Vouchers: February 2025  
*Motion by Bert Caldwell to approve the February 2025 vouchers, numbered #121 through #217, in the amount of \$504,490.52. Motion seconded by Ian Miller. Motion carried.*
9. Unfinished Business  
None
10. New Business
  - N.1. Resolution 25-03-04: Recognizing James and Agnes Williams' contribution to the Sequim Library Expansion and Renovation Project  
*Motion by Ian Miller to approve Resolution 25-03-04 as presented. Motion seconded by Cyndi Ross. Motion carried.*
  - N.2. Resolution 25-03-05: Recognizing Janet Littlefield's contribution to the Sequim Library Expansion and Renovation Project

*Motion by Cyndi Ross to approve Resolution 25-03-05 as presented. Motion seconded by Bert Caldwell. Motion carried.*

- N.3. Resolution 25-03-06: Recognizing Mark and Sherry Meythaler's contribution to the Sequim Library Expansion and Renovation Project  
*Motion by Bert Caldwell to approve Resolution 25-03-06 as presented. Motion seconded by Ian Miller. Motion carried.*

- N.4. Verbal update regarding the Sequim Library Expansion and Renovation Project  
**No Action Taken**

**I 1. Reports**

- R.1. Monthly Statistics Reports: February 2025  
R.2. Monthly Activity Reports: February 2025  
R.3. Customer Comments: February 2025  
R.4. Highlight Log: February 2025  
*All reports were accepted as presented.*

- I 2. Public Comments**  
**None**

- I 3. Trustee Comments**  
*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

- I 4. Next meeting: 5:30pm, Tuesday, April 29, 2025**

- I 5. Agenda items for next meeting**

- I 6. Adjournment**  
*There being no further business, the meeting was adjourned by the Chair at 7:07pm.*

**"Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community."**

**NOLS Mission Statement  
Adopted 11/22/16**

**CERTIFIED AS TRUE AND CORRECT**

Signed by:

*Jennifer Pelikan*

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Chair

Signed by:

*Noah Claude*

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Board Secretary