



Board of Trustees Regular Meeting
Thursday, May 22, 2025 5:30pm
Clallam Bay Branch Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Jennifer Pelikan, Ian Miller, Bert Caldwell, Cyndi Ross, and Betty Marcoux. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, HR & Business Manager Shaina Lent, West End Library Manager Troi Gale, Public Services Specialist Violette McLaughlin, and Outreach Library Manager Victoria Harmon.
2. Approval of agenda
Motion by Betty Marcoux to approve the agenda as presented. Motion seconded by Bert Caldwell. Motion carried.
3. Approval of minutes for regular meeting of April 29, 2025
Motion by Cyndi Ross to approve the minutes from the April 29, 2025 regular meeting. Motion seconded by Ian Miller. Motion carried.
4. Communications
None
5. Public Comments
6. Presentation:
None
7. Financial Reports: April 2025
The financial reports for April 2025 were accepted as presented.
8. Approval of Vouchers: April 2025
Motion by Cyndi Ross to approve the April 2025 vouchers, numbered #332 through #461, in the amount of \$1,103,041.83. Motion seconded by Ian Miller. Motion carried.
9. Unfinished Business
U.I. New Policy 4.18 – Social Media
Motion by Bert Caldwell to approve Revision to Policy 4.18 as presented. Motion seconded by Cyndi Ross. Motion carried.
10. New Business
N.I. Revision to Policy 3.5 – Penalties for Overdue, Lost or Damaged Material
Motion by Cyndi Ross to approve Revision to Policy 3.5 as presented. Motion seconded by Betty Marcoux. Motion carried.

- N.2 Verbal update regarding the Sequim Library Expansion and Renovation Project
- N.3. Verbal update regarding Outreach Services
- N.4. Discussion regarding the process to develop a new Strategic Plan

11. Reports

- R.1. Monthly Statistics Reports: April 2025
- R.2. Monthly Activity Reports: April 2025
- R.3. Customer Comments: April 2025
- R.4. Highlight Log: April 2025

All reports were accepted as presented.

12. Public Comments

13. Trustee Comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

14. Next meeting: 5:30pm, Thursday, June 26, 2025

15. Agenda items for next meeting

Board committee assignments
NOLS Strategic Initiatives

16. Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:23pm.

"Nurturing imagination, connection, and understanding,
to improve lives and strengthen community."

NOLS Mission Statement
Adopted 11/22/16

CERTIFIED AS TRUE AND CORRECT

Signed by:

Jennifer Pelikan

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Chair

Signed by:

Noah Claude

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Board Secretary