

Board of Trustees Regular Meeting

Thursday, June 26, 2025 5:30pm

Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions

Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Jennifer Pelikan, Ian Miller, Bert Caldwell, Cyndi Ross, and Betty Marcoux. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, and HR & Business Manager Shaina Lent.

2. Approval of agenda

A new agenda item was added under New Business: #9.N4 HR Policy Project Verbal Update

Under New Business, agenda item #9.N2 was modified: In addition to the verbal update of the Sequim Library Expansion and Renovation Project, two change order proposals (Change orders 95 and 98) will be presented to the Board for approval

Motion by Betty Marcoux to approve the amended agenda. Motion seconded by Bert Caldwell. Motion carried.

3. Approval of minutes for regular meeting of May 22, 2025

Motion by Cyndi Ross to approve the minutes from the May 22, 2025 regular meeting. Motion seconded by Bert Caldwell. Motion carried.

Motion by Bert Caldwell to approve the minutes from the May 6, 2025 special meeting. Motion seconded by Cyndi Ross. Motion carried.

4. Communications

None

5. Public Comments

6. Financial Reports: May 2025

The financial reports for May 2025 were accepted as presented.

7. Approval of Vouchers: May 2025

Motion by Cyndi Ross to approve the May 2025 vouchers, numbered #462 through #558, in the amount of \$1,077,103.84. Motion seconded by Betty Marcoux. Motion carried.

8. U.I. Discussion regarding the process to develop a new Strategic Plan

9. New Business

N.1. Election of Officers and Confirmation of Committee Assignments

Bert Caldwell and Betty Marcoux were assigned to the Community Relations Committee. Cyndi Ross and Jennifer Pelikan were assigned to the Policy Committee. All other committee and officer assignments will be decided at the August meeting.

N.2. Verbal update regarding the Sequim Library Expansion and Renovation Project

Approval of Change Order 95 and Change Order 98

Motion by Betty Marcoux to approve Change Orders 95 with discretion for the Executive Director to negotiate a maximum change order cost of \$90,000. Motion seconded by Cyndi Ross. Motion carried.

Motion by Bert Caldwell to approve Change Orders 98 with discretion for the Executive Director to negotiate a maximum change order cost of \$150,000. Motion seconded by Cyndi Ross. Motion carried.

N.3. Location of upcoming meetings

It was agreed that the August regular meeting will be held in Port Angeles instead of Sequim. A meeting will be scheduled at the Sequim Branch Library after construction of the Sequim Branch Library is complete.

N.4. Verbal update on Library's HR Policy Update Project

I0. Reports

R.1. Monthly Statistics Reports: May 2025

R.2. Monthly Activity Reports: May 2025

R.3. Customer Comments: May 2025

R.4. Highlight Log: May 2025

All reports were accepted as presented.

I1. Public Comments

I2. Trustee Comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.

I3. Next meeting: 5:30pm, Thursday, August 28, 2025

I4. Agenda items for next meeting

Finalize Election of Officers and Confirmation of Committee Assignments

I5. Executive session to discuss collective bargaining strategy

At 8:01pm the Chair announced that the Board would move to executive session to discuss collective bargaining strategy, and that the session was expected to last approximately 30 minutes.

At 8:35 the Chair announced that the executive session would be extended by approximately 25 minutes.

At 8:50pm the Chair announced that the Board had concluded its executive session, and would now return to open session.

16. Action on executive session, if any (none expected)

None

17. Adjournment

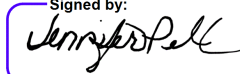
There being no further business, the meeting was adjourned by the Chair at 8:50pm.

"Nurturing imagination, connection, and understanding,
to improve lives and strengthen community."

NOLS Mission Statement
Adopted 11/22/16

CERTIFIED AS TRUE AND CORRECT

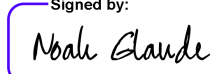
Signed by:



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Chair

Signed by:



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Board Secretary