



Board of Trustees Special Meeting  
Thursday, December 18, 2025 3:00pm  
Sequim Branch Library

## MINUTES

1. Call to order, roll call and introductions  
Board Chair Jennifer Pelikan called the meeting to order at 3:00pm. Trustees present: Jennifer Pelikan, Cyndi Ross, Betty Marcoux, and Ian Miller. Library staff present: Executive Director Noah Glaude, Public Services Director Meghan Sullivan, Finance Manager Amy Hough, Technical Services Manager Erin Shield, Sequim Library Manager Emily Sly, Marketing and Communications Manager Karyn Bocko, Outreach Library Manager José Castro, and HR and Business Manager Shaina Lent.
2. Land Acknowledgement
3. Approval of agenda  
*Motion by Betty Marcoux to approve the agenda as presented. Motion seconded by Cyndi Ross. Motion carried.*
4. Approval of minutes for the regular meeting of November 17, 2025  
*Motion by Cyndi Ross to approve the minutes from the November 17, 2025 regular meeting. Motion seconded by Betty Marcoux. Motion carried.*
5. Communications  
None
6. Public Comments
7. Presentation: Department of Natural Resources Overview of Trust Lands Management
8. Financial Reports: October 2025 and November 2025  
*The financial reports for October 2025 and November 2025 were accepted as presented.*
9. Approval of Vouchers: October 2025 and November 2025  
*Motion by Cyndi Ross to approve the October 2025 vouchers, numbered #1024 through #1153, in the amount of \$721,519.70. Motion seconded by Ian Miller. Motion carried.*  
  
*Motion by Betty Marcoux to approve the November 2025 vouchers, numbered #1154 through #1253, in the amount of \$543,350.46. Motion seconded by Cyndi Ross. Motion carried.*
10. Unfinished Business  
U.I. None
11. New Business  
N.I. Sequim Library Expansion and Renovation Project Update

12. Reports

- R.1. Monthly Statistics Reports: October 2025 and November 2025
- R.2. Monthly Activity Reports: October 2025 and November 2025
- R.3. Customer Comments: October 2025 and November 2025
- R.4. Highlight Log: October 2025 and November 2025

All reports were accepted as presented.

13. Public Comments

14. Trustee Comments

*Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendaize a matter of business on a future agenda.*

15. Next meeting: 5:30pm, January 22, 2026

16. Agenda items for next meeting

2026 NOLS Capital Budget

17. Adjournment

There being no further business, the meeting was adjourned by the Chair at 5:22pm.

"Nurturing imagination, connection, and understanding,  
to improve lives and strengthen community."

NOLS Mission Statement  
Adopted 11/22/16

**CERTIFIED AS TRUE AND CORRECT**

Signed by:

*Jennifer Pelikon*

8AF30E3926804B4...

Chair

Signed by:

*Noali Claude*

09351C2A290C4D8...

Board Secretary