

Board of Trustees Regular Meeting
Thursday, August 27, 2026 5:30pm
Port Angeles Main Library

REMOTE ACCESS

If unable to join in person, members of the public may participate in the meeting via internet or phone using the instructions available prior to the meeting at www.nols.org/board-administration.

PUBLIC COMMENTS

Any person or group desiring to bring an item to the attention of the Library Board may do so by addressing the Board at meetings. Individuals having comments specifically related to agenda topics should raise their hand at the appropriate point on the agenda to indicate a wish to speak. Public comments on items not on the agenda, but within the jurisdiction of the North Olympic Library System Board of Trustees, are heard at the beginning of the meeting and at the end; individuals may choose to speak at either point. When time constraints require, the Chair may limit public remarks during meetings to less than three minutes. The Board will not discuss or take action on items raised during Public Comment, but may choose to add items to a future meeting agenda. Public comments may also be sent to: Library Board of Trustees, North Olympic Library System, 2210 South Peabody Street, Port Angeles, WA 98362 or LibraryBoard@nols.org.

AGENDA

1. Call to Order, Roll Call and Introductions
2. Land Acknowledgement
3. Approval of Agenda
4. Approval of minutes for regular meeting of June 25, 2026
5. Communications
6. Public Comments
7. Presentation: 2026 Compensation Study - Presented by Compensation Connections
8. Financial Reports: June 2026 and July 2026
9. Approval of Vouchers: June 2026 and July 2026
10. Unfinished Business
None
11. New Business
 - N.1. Surplus Resolution 26-08-09
 - N.2. Election of Officers and Confirmation of Committee Assignments

12. Reports

R.1. Monthly Statistics Reports: June 2026 and July 2026

R.2. Monthly Activity Reports: June 2026 and July 2026

R.3. Customer Comments: June 2026 and July 2026

R.4. Highlight Log: June 2026 and July 2026

13. Public Comments

14. Trustee Comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

15. Next meeting: 5:30pm, Thursday, September 24, 2026

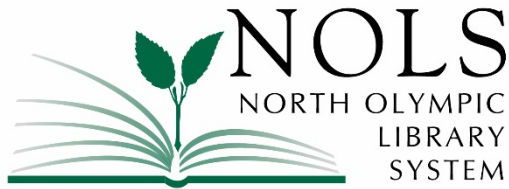
16. Agenda items for next meeting

17. Adjournment

Upcoming Board Meetings

<u>Date</u>	<u>Time</u>		<u>Location</u>
Thursday, September 24, 2026	5:30pm	Regular meeting	TBD
Thursday, October 22, 2026	5:30pm	Regular meeting	Port Angeles
Monday , November 16, 2026	5:30pm	Regular meeting	Forks

Note: no regular Board meetings scheduled in July or December.



Board of Trustees Regular Meeting
Thursday, June 25, 2026 5:30pm
Port Angeles Main Library

MINUTES

1. Call to order, roll call and introductions
Board Chair Jennifer Pelikan called the meeting to order at 5:30pm. Trustees present: Jennifer Pelikan, Cyndi Ross, Betty Marcoux, and Ian Miller. Library staff present: Public Services Director Meghan Sullivan, HR & Business Manager Shaina Lent, Technical Services Manager Erin Shield, Lead Systems Administrator John Danks, and Systems Administrator Damien Hare, West End Library Manager Troi Gale Velasquez, and Outreach Library Manager José Castro.
2. Land Acknowledgement
3. Approval of agenda
Motion by Betty Marcoux to approve the agenda as presented. Motion seconded by Cyndi Ross. Motion carried.
4. Approval of minutes for regular meeting of May 28, 2026
Motion by Cyndi Ross to approve the minutes from the May 28, 2026 regular meeting. Motion seconded by Betty Marcoux. Motion carried.
5. Communications
None
6. Public Comments
7. Presentation: Recent and Upcoming IT Projects
Presented by Technical Services Manager Erin Shield, Lead System Administrator Lead John Danks, and System Administrator Damien Hare
8. Financial Reports: May 2026
The financial reports for May 2026 were accepted as presented.
9. Approval of Vouchers: May 2026
Motion by Betty Marcoux to approve the May 2026 vouchers, numbered #450 through #537, in the amount of \$727,345.39. Motion seconded by Cyndi Ross. Motion carried.
10. Unfinished Business
None
11. New Business
None
12. Reports

- R.1. Monthly Statistics Reports: May 2026
- R.2. Monthly Activity Reports: May 2026
- R.3. Customer Comments: May 2026
- R.4. Highlight Log: May 2026

All reports were accepted as presented.

13. Public Comments

14. Trustee Comments

Library Board members may ask a question for clarification, make a brief announcement or make a brief report on their activities. In addition, Board members may refer an item to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any NOLS matter, or direct staff to agendize a matter of business on a future agenda.

15. Next meeting: 5:30pm, Thursday, August 27, 2026

16. Agenda items for next meeting

17. Adjournment

There being no further business, the meeting was adjourned by the Chair at 6:53pm.

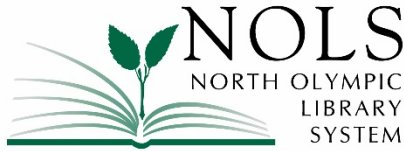
“Nurturing imagination, connection, and understanding,
to improve lives and strengthen community.”

NOLS Mission Statement
Adopted 11/22/16

CERTIFIED AS TRUE AND CORRECT

Chair

Board Secretary



Staff Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Finance Manager, Amy Hough
Subject: Comments on Financial Reports for June 2026

Topic/Issue: Informational comments on monthly financial reports.

Background: This report provides narrative comments on areas of the monthly financial reports that are out of the ordinary, or may require explanation.

Discussion:

Revenues: Private Grants and Donations totaled \$1,400 for the month, including \$911 from the estate of Adeline M. Ostrowski. NOLS greatly appreciates their generosity.

Other revenue is within the expected range for this time of year.

Expenditures: Capital construction costs for the Port Angeles Accessible Pathways Project totaled \$210,755, which includes payments of \$186,979 to Interwest Construction. Sequim Library Expansion and Renovation Project costs this month are \$107,736 which includes payments of \$83,727 to Hoch.

Other expenses are within the expected range for this time of year.

Account Balances: Payroll Account (US Bank 1301) shows expenses and reimbursements of \$319,132 for amounts paid by electronic transfers. Electronic transfers fund net payroll, payroll taxes and PERS Retirement, and sale and use tax payments. Medical and Dental Insurance, Union Dues and other payroll related items are paid by check. Total payroll and benefit expenses paid in June are \$390,207.

Recommendation/Alternatives for Consideration: No action is required. As always, the Board may request clarification or additional information.



Revenue Report^{*}

June 30, 2026

Operating Revenue				6/12ths is	50.0%
	Budgeted	Current	YTD	Difference	Percent
Property Taxes	4,799,650	45,052	2,895,911	1,903,739	60.3
Grants, Entitlements, Other Payments	33,000	37	17,186	15,814	52.1
Goods and Services	18,010	1,284	8,404	9,606	46.7
Library Fees	15,000	945	6,944	8,056	46.3
Miscellaneous Revenues					
Pool Fund Investment Interest	180,000	17,746	92,947	87,053	51.6
Facilities Leases (Short Term)	1,200	525	1,698	(498)	141.5
Contributions and donations ⁽¹⁾	128,862	1,205	63,492	65,370	49.3
Other Miscellaneous Revenue	127,393	457	3,342	124,051	2.6
Total Miscellaneous Revenues	437,455	19,933	161,479	275,976	36.9
Nonrevenues (excise taxes) ⁽²⁾	1,100	125	817	283	74.3
Total Operating Revenue	5,304,215	67,375	3,090,740	2,213,475	58.3
⁽¹⁾ Includes anticipated grants from Friends of the Library groups and other donors.					
⁽²⁾ Taxes paid for purchases which did not include tax when tax was due. For example, online purchases made by credit card.					
Capital Revenue					
Donations & Grants	689,500	195	350,373	339,127	50.82
Timber Revenues (received in 2026)	-	39,253	122,446	-	-
Total Capital Revenue	689,500	39,448	472,819	339,127	50.8
Grand Total Revenues		106,823	3,563,559		

*All amounts are rounded to the nearest dollar

Revenue Report - Jun 2026 Revenue

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Expenditure Report^{*}

June 30, 2026

				6/12ths is	50.0%
Operating Expenditures	Budgeted	Current	Year To Date	Difference	Percent
<i>Personnel</i>					
Salaries and Wages	3,773,681	287,113	1,713,904	2,059,777	45.4
Benefits	1,519,505	103,094	672,305	847,200	44.2
<i>Total Personnel</i>	<i>5,293,186</i>	<i>390,207</i>	<i>2,386,208</i>	<i>2,906,978</i>	<i>45.1</i>
<i>Supplies</i>					
Supplies, Office and Operating	110,400	18,652	59,155	51,245	53.6
Fuel	8,900	1,660	6,621	2,279	74.4
Collection Materials	455,000	22,808	123,713	331,287	27.2
Merchandise purchased for resale	1,230	3,422	4,198	(2,968)	341.3
Small Tools/Equip (<\$200)	16,750	1,598	9,279	7,471	55.4
<i>Total Supplies</i>	<i>592,280</i>	<i>48,141</i>	<i>202,966</i>	<i>389,314</i>	<i>34.3</i>
<i>Services</i>					
Professional Services	384,425	14,915	129,290	255,135	33.6
Communication	177,473	14,854	110,104	67,369	62.0
Travel	28,650	1,496	11,587	17,063	40.4
Taxes and Operating Assessments	6,780	-	3,005	3,775	44.3
Operating Rentals and Leases	22,055	634	27,539	(5,484)	124.9
Insurance	161,576	-	17,775	143,801	11.0
Public Utilities	112,427	8,174	57,758	54,669	51.4
Repair and Maintenance	185,782	5,310	58,676	127,106	31.6
Miscellaneous Services	6,500	283	1,553	4,947	23.9
Dues	5,310	2,141	2,556	2,754	48.1
<i>Total Services</i>	<i>1,090,978</i>	<i>47,807</i>	<i>419,844</i>	<i>671,134</i>	<i>38.5</i>
<i>Intergovernmental Services</i>	<i>1,020</i>	<i>-</i>	<i>207</i>	<i>813</i>	<i>20.3</i>
<i>Nonexpenditures (excise taxes) ⁽¹⁾</i>	<i>1,100</i>	<i>159</i>	<i>789</i>	<i>311</i>	<i>71.7</i>
<i>Debt Repayment</i>	<i>151,405</i>	<i>940</i>	<i>145,765</i>	<i>5,640</i>	<i>96.3</i>
<i>Interest & Other Debt Service Costs</i>	<i>194,000</i>	<i>-</i>	<i>98,625</i>	<i>95,375</i>	<i>50.8</i>
<i>Total Operating Expenditures</i>	<i>7,323,969</i>	<i>487,253</i>	<i>3,254,404</i>	<i>4,069,565</i>	<i>44.4</i>

(1) Taxes paid for purchases which did not include tax when tax was due. For example, online purchases made by credit card.

*All amounts are rounded to the nearest dollar.



Expenditure Report^{*}

June 30, 2026

6/12ths is 50.0%

Capital Outlays	Budgeted	Current	Year To Date	Difference	Percent
Buildings and Structures	706,500	219,995	242,351	464,149	34.3
Other Improvements	14,500	834	834	13,666	5.8
Machinery & Equipment	232,000	4,867	22,630	209,370	9.8
Construction of Capital Assets	918,681	102,869	676,800	241,881	73.7
Total Capital Outlays	1,871,681	328,564	942,615	929,066	50.4
Grand Total All Expenditures	9,195,650	815,818	4,197,019	4,998,631	45.6



Account Balances*

June 30, 2026

	Beginning Balance	Transfers In/(Out)	Current Income	Current Expense	Ending Balance
Investments					
Washington State Local Investment Pool					
<i>Board Designated Accounts</i>	<i>Board Designated Accounts</i>				
Fiscal Emergency Reserve ⁽¹⁾	1,307,019	-	-	-	1,307,019
NOLS Capital Reserve ⁽²⁾	463,429	-	39,253	-	502,681
Operating Reserve ⁽³⁾	603,359	-	-	-	603,359
PA Capital Reserve ⁽³⁾	315,794	-	-	-	315,794
Sequim Capital Reserve ⁽³⁾	13,001	-	-	-	13,001
NOLS Capital Fund ⁽⁴⁾	211,638	-	-	10,073	201,565
PA Capital Fund ⁽⁴⁾	350,893	-	-	210,755	140,138
Sequim Capital Fund ⁽⁴⁾	226,714	-	195	107,997	118,912
<i>Total Board Designated Accounts</i>	<i>3,491,847</i>	<i>-</i>	<i>39,448</i>	<i>328,826</i>	<i>3,202,469.30</i>
<i>Grants and Donations</i>					
Clallam Bay Donations Fund	7,180	-	0	-	7,180
Clallam Bay Friends Donations	3,954	-	-	358	3,595
Forks Donations Fund	23,146	-	1	2,146	21,000
Forks Friends Donations	3,589	-	-	214	3,375
NOLS Materials Fund	18,298	-	150	-	18,448
NOLS Donations Fund	74,011	-	1,018	8,374	66,655
Port Angeles Donations Fund	22,033	-	12	-	22,045
Port Angeles Friends Donations	33,745	-	-	2,216	31,529
Sequim Donations Fund	22,841	-	24	-	22,865
Sequim Friends Donations	24,691	-	-	2,423	22,268
NOLF Donations Fund	2,750	-	-	-	2,750
Outreach Donations Fund	15,932	-	-	29	15,903
<i>Total Grants and Donations</i>	<i>252,168</i>	<i>-</i>	<i>1,205</i>	<i>15,761</i>	<i>237,612.10</i>
<i>Unclaimed Property Account</i>	<i>3,326</i>	<i>-</i>			<i>3,326</i>
<i>Total Designated Cash</i>	<i>3,747,341</i>	<i>-</i>	<i>40,653</i>	<i>344,587</i>	<i>3,443,408</i>
<i>Undesignated Cash Operating Funds</i>	<i>3,147,150</i>	<i>(405,061)</i>			<i>2,742,089</i>
Total WA State Local Investment Pool	6,894,491	(405,061)	40,653	344,587	6,185,496.93

Notes:

- (1) Reserve buffer against major economic catastrophe.
- (2) Receives timber revenues designated to fund capital improvement projects.
- (3) Reserves to balance deficit budgets.
- (4) Fund management account for designated capital projects.

* All amounts are rounded to the nearest dollar.



Account Balances*

June 30, 2026

	Beginning Balance	Transfers In/(Out)	Current Income	Current Expense	Ending Balance
Total Investments	6,894,491	(405,061)	40,653	344,587	6,185,497
Cash					
Cash Operating Funds					
Cash held by County Treasurer	-	-			-
Imprest Accounts					
Revolving Fund (FF 1503)	6,000	65	-	65	6,000
Payroll Account (US Bank 1301)	200	319,132	-	319,132	200
Merchant Account (FF 7401)	1,000	(529)	549	20	1,000
Branch Change Funds					
Port Angeles	180	-	-	-	180
Sequim	180	-	-	-	180
Forks	80	-	-	-	80
Clallam Bay	80	-	-	-	80
<i>Total Branch Change Funds</i>	520	-	-	-	520
Total Imprest Accounts	7,720	318,668	549	319,218	7,720
Total Cash	7,720	318,668	549	319,218	7,720
Total Cash and Investments	6,902,211	(86,393)	41,202	663,804	6,193,216.93

* All amounts are rounded to the nearest dollar.



Staff Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Finance Manager, Amy Hough
Subject: Comments on Financial Reports for July 2026

Topic/Issue: Informational comments on monthly financial reports.

Background: This report provides narrative comments on areas of the monthly financial reports that are out of the ordinary, or may require explanation.

Discussion:

Revenues: Private Grants and Donations totaled \$12,230 for the month, including a generous donation of \$2,000 from Kerry and Michael McCool. Port Angeles Friends of the Library made a charitable gift of \$10,000, bringing their 2026 annual giving to \$35,000. NOLS appreciates their wonderful generosity!

Other revenue is within the expected range for this time of year.

Expenditures: Capital construction costs for the Port Angeles Accessible Pathways Project totaled \$300,519, which includes a payment of \$284,011 to Interwest Construction.

Other expenses are within the expected range for this time of year.

Account Balances: Payroll Account (US Bank 1301) shows expenses and reimbursements of \$315,204 for amounts paid by electronic transfers. Electronic transfers fund net payroll, payroll taxes and PERS Retirement, and sale and use tax payments. Medical and Dental Insurance, Union Dues and other payroll related items are paid by check. Total payroll and benefit expenses paid in June are \$389,389.

The balance for the PA Capital Fund is -\$160,382. Budgeted grant reimbursements for the PA Accessible Pathways Project are in process, and once received, will provide the PA Capital Fund with a positive balance.

Recommendation/Alternatives for Consideration: No action is required. As always, the Board may request clarification or additional information.



Revenue Report^{*}

July 31, 2026

Operating Revenue				7/12ths is	58.3%
	Budgeted	Current	YTD	Difference	Percent
Property Taxes	4,799,650	13,468	2,909,379	1,890,271	60.6
Grants, Entitlements, Other Payments	33,000	205	17,391	15,609	52.7
Goods and Services	18,010	1,834	10,238	7,772	56.8
Library Fees	15,000	1,314	8,258	6,742	55.1
<i>Miscellaneous Revenues</i>					
Pool Fund Investment Interest	180,000	20,855	113,802	66,198	63.2
Facilities Leases (Short Term)	1,200	265	1,963	(763)	163.5
Contributions and donations ⁽¹⁾	128,862	12,061	75,553	53,309	58.6
Other Miscellaneous Revenue	127,393	338	3,680	123,713	2.9
Total Miscellaneous Revenues	437,455	33,519	194,998	242,457	44.6
Nonrevenues (excise taxes) ⁽²⁾	1,100	178	995	105	90.5
Total Operating Revenue	5,304,215	50,518	3,141,259	2,162,956	59.2
⁽¹⁾ Includes anticipated grants from Friends of the Library groups and other donors.					
⁽²⁾ Taxes paid for purchases which did not include tax when tax was due. For example, online purchases made by credit card.					
Capital Revenue					
Donations & Grants	689,500	169	350,542	338,958	50.84
Timber Revenues (received in 2026)	-	20,469	142,914	-	-
Total Capital Revenue	689,500	20,638	493,457	338,958	50.8
Grand Total Revenues		71,156	3,634,715		



Expenditure Report^{*}

July 31, 2026

				7/12ths is	58.3%
Operating Expenditures	Budgeted	Current	Year To Date	Difference	Percent
<i>Personnel</i>					
Salaries and Wages	3,773,681	283,008	1,996,912	1,776,769	52.9
Benefits	1,519,505	106,381	778,686	740,819	51.2
<i>Total Personnel</i>	<i>5,293,186</i>	<i>389,389</i>	<i>2,775,598</i>	<i>2,517,588</i>	<i>52.4</i>
<i>Supplies</i>					
Supplies, Office and Operating	110,400	5,638	64,793	45,607	58.7
Fuel	8,900	940	7,561	1,339	85.0
Collection Materials	455,000	25,009	148,723	306,277	32.7
Merchandise purchased for resale	1,230	680	4,878	(3,648)	396.6
Small Tools/Equip (<\$200)	16,750	834	10,113	6,637	60.4
<i>Total Supplies</i>	<i>592,280</i>	<i>33,102</i>	<i>236,068</i>	<i>356,212</i>	<i>39.9</i>
<i>Services</i>					
Professional Services	384,425	66,745	196,036	188,389	51.0
Communication	177,473	12,677	122,781	54,692	69.2
Travel	28,650	51	11,638	17,012	40.6
Taxes and Operating Assessments	6,780	-	3,005	3,775	44.3
Operating Rentals and Leases	22,055	-	27,539	(5,484)	124.9
Insurance	161,576	131,112	148,887	12,689	92.1
Public Utilities	112,427	9,021	66,779	45,648	59.4
Repair and Maintenance	185,782	9,340	68,016	117,766	36.6
Miscellaneous Services	6,500	-	1,553	4,947	23.9
Dues	5,310	-	2,556	2,754	48.1
<i>Total Services</i>	<i>1,090,978</i>	<i>228,946</i>	<i>648,789</i>	<i>442,189</i>	<i>59.5</i>
<i>Intergovernmental Services</i>	<i>1,020</i>	<i>180</i>	<i>387</i>	<i>633</i>	<i>38.0</i>
<i>Nonexpenditures (excise taxes)⁽¹⁾</i>	<i>1,100</i>	<i>125</i>	<i>914</i>	<i>186</i>	<i>83.1</i>
<i>Debt Repayment</i>	<i>151,405</i>	<i>940</i>	<i>146,705</i>	<i>4,700</i>	<i>96.9</i>
<i>Interest & Other Debt Service Costs</i>	<i>194,000</i>	<i>-</i>	<i>98,625</i>	<i>95,375</i>	<i>50.8</i>
Total Operating Expenditures	7,323,969	652,682	3,907,086	3,416,883	53.3

(1) Taxes paid for purchases which did not include tax when tax was due. For example, online purchases made by credit card.

*All amounts are rounded to the nearest dollar.



Expenditure Report^{*}

July 31, 2026

7/12ths is 58.3%

Capital Outlays	Budgeted	Current	Year To Date	Difference	Percent
Buildings and Structures	706,500	300,519	542,870	163,630	76.8
Other Improvements	14,500	-	834	13,666	5.8
Machinery & Equipment	232,000	17,686	40,316	191,684	17.4
Construction of Capital Assets	918,681	4,849	681,649	237,032	74.2
Total Capital Outlays	1,871,681	323,055	1,265,670	606,012	67.6
Grand Total All Expenditures	9,195,650	975,736	5,172,756	4,022,894	56.3

*All amounts are rounded to the nearest dollar.



Account Balances*

July 31, 2026

	Beginning Balance	Transfers In/(Out)	Current Income	Current Expense	Ending Balance
Investments					
Washington State Local Investment Pool					
<i>Board Designated Accounts</i>	<i>Board Designated Accounts</i>				
Fiscal Emergency Reserve ⁽¹⁾	1,307,019	-	-	-	1,307,019
NOLS Capital Reserve ⁽²⁾	502,681	-	20,469	-	523,150
Operating Reserve ⁽³⁾	603,359	-	-	-	603,359
PA Capital Reserve ⁽³⁾	315,794	-	-	-	315,794
Sequim Capital Reserve ⁽³⁾	13,001	-	-	-	13,001
NOLS Capital Fund ⁽⁴⁾	201,565	-	-	17,686	183,879
PA Capital Fund ⁽⁴⁾	140,138	-	-	300,519	(160,382)
Sequim Capital Fund ⁽⁴⁾	118,912	-	169	2,931	116,150
<i>Total Board Designated Accounts</i>	<i>3,202,469</i>	<i>-</i>	<i>20,638</i>	<i>321,137</i>	<i>2,901,970</i>
<i>Grants and Donations</i>					
Clallam Bay Donations Fund	7,180	-	1	-	7,181
Clallam Bay Friends Donations	3,595	(84)	-	462	3,049
Forks Donations Fund	21,000	-	-	1,841	19,160
Forks Friends Donations	3,375	(837)	-	442	2,095
NOLS Materials Fund	18,448	-	-	-	18,448
NOLS Donations Fund	66,655	8,374	2,011	-	77,040
Port Angeles Donations Fund	22,045	-	29	-	22,074
Port Angeles Friends Donations	31,529	(4,020)	10,000	4,698	32,811
Sequim Donations Fund	22,865	-	20	-	22,885
Sequim Friends Donations	22,268	(3,350)	-	6,047	12,871
NOLF Donations Fund	2,750	-	-	1,250	1,500
Outreach Donations Fund	15,903	(84)	-	237	15,583
<i>Total Grants and Donations</i>	<i>237,612</i>	<i>-</i>	<i>12,061</i>	<i>14,976</i>	<i>234,697</i>
<i>Unclaimed Property Account</i>	<i>3,326</i>	<i>-</i>			<i>3,326</i>
<i>Total Designated Cash</i>	<i>3,443,408</i>	<i>-</i>	<i>32,699</i>	<i>336,113</i>	<i>3,139,994</i>
<i>Undesignated Cash Operating Funds</i>	<i>2,742,089</i>	<i>(601,166)</i>			<i>2,140,923</i>
Total WA State Local Investment Pool	6,185,497	(601,166)	32,699	336,113	5,280,917

Notes:

- (1) Reserve buffer against major economic catastrophe.
- (2) Receives timber revenues designated to fund capital improvement projects.
- (3) Reserves to balance deficit budgets.
- (4) Fund management account for designated capital projects.

* All amounts are rounded to the nearest dollar.



Account Balances^{*}

July 31, 2026

	Beginning Balance	Transfers In/(Out)	Current Income	Current Expense	Ending Balance
Total Investments	6,185,497	(601,166)	32,699	336,113	5,280,917
Cash					
Cash Operating Funds					
Cash held by County Treasurer	-	-			-
Imprest Accounts					
Revolving Fund (FF 1503)	6,000	57	-	57	6,000
Payroll Account (US Bank 1301)	200	315,204	-	315,204	200
Merchant Account (FF 7401)	1,000	(794)	821	27	1,000
Branch Change Funds					
Port Angeles	180	-	-	-	180
Sequim	180	-	-	-	180
Forks	80	-	-	-	80
Clallam Bay	80	-	-	-	80
<i>Total Branch Change Funds</i>	520	-	-	-	520
Total Imprest Accounts	7,720	314,467	821	315,288	7,720
Total Cash	7,720	314,467	821	315,288	7,720
Total Cash and Investments	6,193,217	(286,699)	33,520	651,401	5,288,637

* All amounts are rounded to the nearest dollar.



Voucher Approval for June 2026

The undersigned Board of Trustees of the North Olympic Library System certify that merchandise or services specified have been received and that the following vouchers #538 through #655 are approved in the amount of \$815,942.36 this 27th day of August 2026.

_____ Trustee	_____ Trustee
_____ Trustee	_____ Trustee
_____ Trustee	_____ Library Director

No.	Claimant	Purpose	Amount
538	Acila Consulting LLC	PO 931, 949 Buildings & Structures & Capital Construction - PACR, SQ CPA	10,425.68
539	ADP LLC	Payroll Services - Payroll Processing Fee (PPE 05-31-26) - NOLS	2,027.07
540	ADP Tax/Financial Services	Payroll and Payroll Tax PPE 05-31-2026	279,388.73
541	AHBL Inc	PO 946 Buildings & Structures - PA Accessible Pathways Project - PACR	14,173.93
542	Alex Zerbe Entertainment	C-15 Programming - SRP Launch Party (PAFOL/FOSL)	2,500.00
543	Amazon.com	Collection Materials	108.93
544	Amazon.com	Collection Materials	49.92
545	Amazon.com	Collection Materials	41.62
546	Amazon.com	Collection Materials	17.41
547	Amazon.com	Collection Materials	3.06
548	Angeles Millwork & Lumber	PO 875 Maintenance Supplies - Wall Painting Supplies - FAC	72.93
549	Angeles Millwork & Lumber	PO 924 Maintenance Supplies - Skill Saw Blade - FAC	46.82
550	AW Rehn & Associates Inc	PO 859 HRA Reimbursements - May 2026 - NOLS	5,223.36
551	BIJAEMA	C-38 Programming - One Book, One Coast (PAFOL/FOSL)	100.00
552	Bizy Boys LLC	PO 967 Groundskeeping - PA Lawn Care - FAC	933.69
553	Blackstone Audio Inc.	Collection Materials	7.95
554	Brodart Company	Collection Materials	430.25
555	Brodart Company	Collection Materials	188.52
556	Cammack Kaylee	C-32 Programming - Art Bookmaking (FOSL)	250.00
557	Canon Financial Services Inc	PO 939 Leases - Printer & Copier Contract - NOLS	940.03
558	Castro Cordova Jose	Govt to Govt Training Mileage & Cell Phone Reimb - NOLS, OR	208.90
559	Center Point Large Print	Collection Materials	202.56
560	CenturyLink 300511187 FO	Communications - Voice - FO	18.76
561	CenturyLink 300561130 CB	Communications - Voice - CB	37.25
562	CenturyLink Bus. Svcs Acct 80206626	Communications - POTS	125.11
563	CenturyLink PA 333561247	Communications - Fax - PA	339.32
564	CenturyLink PA 333561247	Communications - Fax - PA	339.32

No.	Claimant	Purpose	Amount
565	Clallam County Public Works Dept. (Sewer)	Public Utilities - CB	63.28
566	Clallam County Treasurer	Bank Charges & Fee Reversal - NSF Fee - NOLS	120.30
567	Clallam County Treasurer	MAY 2026 Investment Service Fee paid in JUN - EFT 1228	50.00
568	Construction Inspection Services LLC	PO 876 Buildings & Structures - PA Project Special Inspection - PACR	1,230.00
569	Convergence Design and Apparel	PO 877 Program Supplies - SRP T-Shirts & Totes (NDF)	4,187.25
570	Convergence Design and Apparel	PO 973 Program Supplies - SRP T-shirts and Totes Final Pmt (NDF)	4,187.24
571	Co-Op Farm & Garden	PO 841 Maintenance Supplies - Brushes, Sponges, Bucket - FAC	48.32
572	Dept. of Retirement Systems	PERS and DCP PPE 05-31-2026 - EFT 1221	39,541.55
573	Dept. of Revenue - Use/Sales Tax	May 2026 Sales & Use Tax - EFT 1223	201.95
574	Evergreen Collision	PO 838, 846 Vehicle Maintenance - White Forester & Chevy Van - FAC	1,104.87
575	Fatbeam LLC	PO 854 Communications - Internet Services - NOLS	11,755.65
576	Feiro Marine Life Center	C-21 Programming - SRP Tidepool Exploration (CBFOL)	100.00
577	First Step Family Support Center	C-30 Programming - Carlos and the Squash Seed (FODF)	150.00
578	Forks City of	Public Utilities - FO	155.98
579	Gale/CENGAGE Learning	Collection Materials	398.58
580	Gale/CENGAGE Learning	Collection Materials	29.62
581	Gale/CENGAGE Learning	Collection Materials	305.47
582	Glaude Noah	Cell Phone & Mileage Reimbursement - NOLS	416.69
583	Haggard & Ganson LLP	PO 856 Legal Services - Legal Council - ADM	390.00
584	HD Supply	PO 724 Maintenance Supplies - Mop Holder - FAC	57.06
585	HD Supply	PO 968 Maintenance Supplies - Soap, Disinfectant, Cleaner - FAC	1,064.88
586	Health Care Authority	Medical PPE 05-31-2026	54,409.66
587	Hoch Construction Inc	PO 837 Capital Construction - SQ Expansion Project - SQ CPA	83,727.28
588	Ingram Library Services	Collection Materials	6,940.64
589	Ingram Library Services	Collection Materials	1,515.66
590	Ingram Library Services	Collection Materials	2,782.55
591	Ingram Library Services	Collection Materials	2,206.68
592	Ingram Library Services	Collection Materials	1,017.71
593	Interwest Construction Inc	PO 886 Buildings & Structures - PA Accessible Pathways Project - PACR	186,979.39
594	KCDA Purchasing Cooperative	PO 874 Capital Construction - Furniture Lot - SQ CPA	16,254.07
595	KCDA Purchasing Cooperative	PO 75, 857 Machinery & Equipment. Maintenance Supplies - SQ, FAC	5,681.23
596	Kleefeld Amber	Travel - Training - Sequim Training - NOLS	26.10
597	Langan Adrienne	Travel - Business - Mileage Reimbursement - NOLS	11.38
598	Lent Shaina	Cell Phone Reimbursement - Jan-June 2026 - ADM	120.00
599	Librarica LLC	PO 943 Technology - Wireless Spot Printing - IT	690.00
600	Lucas Holdings LLC	PO 794 Office Supplies - Library Cards - NOLS	740.60
601	McGrew Charlotte	Travel - Business - Mileage Reimbursement - NOLS	28.54
602	Midwest Tape	Collection Materials	1,483.95
603	Midwest Tape	Collection Materials	331.20
604	Midwest Tape	Collection Materials	748.64
605	Midwest Tape	Collection Materials	814.64
606	Murreys Disposal Company Inc.	Public Utilities - SQ	444.47
607	North Olympic Library System	May 2026 Revolving Fund Reimbursement	64.93
608	Office of the Code Reviser	Collection Materials	34.85

No.	Claimant	Purpose	Amount
609	Olympic Laundry & Dry Cleaners Inc.	PO 853 Professional Services - Laundry - FAC	207.10
610	Olympic Peninsula YMCA	C-27 Programming - Babysitting Class (FOSL)	300.00
611	Olympic Printers Inc	PO 868-870 Professional Services - SRP Tracking Sheets, School Flyers	1,183.75
612	OverDrive Inc	Collection Materials	928.33
613	OverDrive Inc	Collection Materials	1,217.36
614	OverDrive Inc	Collection Materials	161.87
615	Pacific Office Equipment Inc.	Copier & Paper Use Charges May 26 - NOLS	1,644.08
616	Parrott Canvas Company	PO 959 Merchandise for Resale - Canvas Totes - NOLS	3,422.35
617	Peninsula Heat Inc.	PO 945 Buildings & Structures - CB Heat Pump Replacement - FAC	10,073.20
618	Peterson Alex	Travel - Business - Mileage Reimbursement - NOLS	84.84
619	Peterson Alex	Travel - Business - Mileage Reimbursement - NOLS	20.22
620	Playaway Products LLC	Collection Materials	379.72
621	Playaway Products LLC	Collection Materials	401.76
622	Port Angeles City of/Peabody St.	Public Utilities - PA	3,928.52
623	Port Angeles/Dump	PO 862 Utilities - Solid Waste - Broken Furniture - FAC	36.09
624	Port Angeles/Dump	PO 784 Utilities - Solid Waste - Scrap Metal - FAC	20.27
625	Port Angeles/Orcas Avenue	Public Utilities - PA	331.70
626	PUD Clallam County	Public Utilities - SQ, SQ2	1,057.45
627	PUD Clallam County	Public Utilities - CB	424.62
628	PUD Clallam County	Public Utilities - FO	407.25
629	PUD Clallam County	Public Utilities - SQ	508.60
630	Rainbow Sweepers Inc.	PO 858 Groundskeeping - PA Parking Lot Sweeping 5/3/26 - FAC	250.47
631	Renell Melissa	Travel - Business - Mileage Reimbursement - NOLS	84.44
632	Sequim Chamber of Commerce	PO 957 Dues/Memberships - Annual Membership - SQ	310.00
633	Sequim City of	Public Utilities - SQ	689.42
634	Silver Kite Community Arts Consulting LLC	PO 958 Programming - Online Art Workshop (FOSL)	217.80
635	Strait Signs	PO 911 Printing and Binding - Vinyl Hours & Rules Decal - MKT	283.14
636	Sullivan Meghan	Travel - Business - Mileage Reimbursement - NOLS	179.15
637	Sullivan Meghan	Cell Phone Reimbursement - Jan-Jun 2026 - ADM	120.00
638	Summit Law Group	PO 822 Professional Fees - Legal Services - ADM	3,212.00
639	Swain's General Store, Inc.	PO 936 & 964 Maint Supplies - Mulch, Dispenser Gun, Tape - FAC	148.16
640	Symbology	PO 962 Office Supplies - Materials Processing Supplies - TS	950.87
641	Takei Barbara	C-37 Programming - Defiant to the Last Documentary Viewing (FODF)	200.00
642	Tapp Eric	PO 842 Small Tools & Equipment - Window Cleaning Tools - FAC	54.38
643	Uline	PO 940 Small Tools & Minor Equip - Slatwall Sign Holders (4) - MKT	297.57
644	Unique Management Services Inc.	Professional Services - Debt Collection	187.15
645	US Bank	Credit Card Services - June 2026	17,315.25
646	Verizon Wireless - HotSpot - 942071551	Verizon Wireless - HotSpot - 942071551 - NOLS	120.03
647	Verizon Wireless - Hotspot - 942339722	Verizon Wireless - Hotspot - 942339722 - NOLS	605.83
648	Washington Library Association	PO 887 Dues/Memberships - Organizational Membership - NOLS	1,532.00
649	WCIF	Vi/Li/EAP PPE 05-31-2026	1,284.13
650	West Waste & Recycling	Public Utilities - FO & CB	106.32
651	Whitmarsh Christine	PO 839 Training Supplies & Travel - ASTD Coffee - NOLS	83.64
652	Whitmarsh Christine	Travel - Business - Mileage Reimbursement - NOLS	6.24

No.	Claimant	Purpose	Amount
653	Wright's Backflow Services	PO 950 Repair & Main - Irrigation Backflow Assembly Repair - FAC	272.25
654	WSCCCE - WPAS Inc	Dental Premiums PPE 05-31-2026 - JULY Coverage	7,578.47
655	WSCCCE-Council 2 AFSCME AFL-CIO	Union Dues PPE 05-31-2026	2,300.59
			815,942.36

*** Detail - NOLS Revolving Fund Account -- Voucher #607**

2545	NOLS Patron	Patron Refund	30.98
2546	NOLS Patron	Patron Refund	6.95
2551	NOLS Patron	Patron Refund	27.00
			64.93

*** Detail - NOLS US Bank Credit Card Purchases -- Voucher #645**

1	Adobe Creative Cloud	PO 908 Technology Services - 6 Creative Cloud Licenses	209.94
2	Amazon.com	PO 727 Maintenance Supplies - Filters, Sponge Holder - FAC	45.23
3	Amazon.com	PO 775 Office Supplies - Markers - PA	29.38
4	Amazon.com	PO 775 Program Supplies - Cutting Mats for Cricut (PAFOL)	20.90
5	Amazon.com	PO 796 Program Supplies - Teen BINGO SRP (PAFOL)	110.87
6	Amazon.com	PO 802 Office Supplies - Processing Tape - TS	58.00
7	Amazon.com	PO 803 Toner & Ink - TS	44.64
8	Amazon.com	PO 808 Small Tools & Equipment - Security Hex Drive Bit Set	46.75
9	Amazon.com	PO 815 Small Tools & Equipment - CAT6 Cables, HDMI Extension	49.99
10	Amazon.com	PO 815 Small Tools & Equipment - Poly Rove 20 DECT Phone	106.93
11	Amazon.com	PO 820 Maintenance Supplies - Laundry Bag, Hose Handle	42.90
12	Amazon.com	PO 836 Program Supplies - Celebrate Love (CBFOL)	68.33
13	Amazon.com	PO 836 Program Supplies - Celebrate Love (FODF)	68.32
14	Amazon.com	PO 851 Program Supplies - Teen Lit Bag, SRP Discovery Club	164.34
15	Amazon.com	PO 852 Office Supplies - Dry Erasers, Markers, Tape - SQ	94.25
16	Amazon.com	PO 860 Program Supplies - Discovery Club (FOSL)	9.65
17	Amazon.com	PO 878 Program Supplies - Tote Bag Fillers - WSU Prevention Grant	681.37
18	Amazon.com	PO 882 Office Supplies - Surge Protector, Tape - FO	52.58
19	Amazon.com	PO 884 Program Supplies - Royal Storytime (PAFOL)	10.88
20	Amazon.com	PO 885 Program Supplies - Magical Forest Terrariums (PAFOL)	173.54
21	Amazon.com	PO 890 Maintenance Supplies - Drinking Fountain Filters	266.95
22	Amazon.com	PO 935 Office Supplies - Cash Box (PAFOL)	30.48
23	Amazon.com	PO 938 Small Tools & Equipment - Acrylic Shelves, Organizers, Trays	230.65
24	Angel Crest Gardens	PO 942 Maintenance Supplies - Flower Baskets - FAC	216.00
25	Arco	PO 835 Courier Fuel - Pacifica - OR	57.69
26	Arco	PO 863 Business Fuel - Green Chevy - NOLS	118.71
27	Arco	PO 865 Courier Fuel - Pacifica - OR	40.51
28	Arco	PO 913 Business Fuel - Bookmobile - OR	66.81
29	Arco	PO 914 Business Fuel - Bookmobile - OR	79.78
30	Autozone	PO 819 Maintenance Supplies - Front Wiper Blade White Subaru	82.74
31	Autozone	PO 819 Maintenance Supplies - Rear Wiper Blade White Subaru	16.32
32	Barnes & Noble	PO 834 Program Supplies - Kids Book Club (FOFOL)	98.44

No.	Claimant	Purpose	Amount
33	Barnes & Noble	PO 904 Program Supplies - SRP Game Night (FOSL)	60.04
34	Best Western	PO 926 Travel - Training - Library Council of WA Lodging	273.66
35	Bingo Card Creator	PO 861 Program Supplies - Fierce & Fun Music Bingo (CBFOL)	2.95
36	Blewett Brewery	PO 813 Travel - Training - WCIF Benefits Summit Meal - ADM	45.57
37	Circle K	PO 832 Business Fuel - Prius - NOLS	51.38
38	Circle K	PO 867 Program Supplies - FIFA Soccer Trivia Program	7.59
39	Circle K	PO 871 Business Fuel - Blue Prius - NOLS	60.86
40	Circle K	PO 927 Business Fuel - U-Haul - NOLS	55.69
41	Clarksword Magazine	PO 919 Collection Materials - NOLS	13.99
42	Convergence Design and Apparel	PO 833 Program Supplies - Tote Bags for Seniors -- WSU Prevention Grant (FODF)	581.69
43	Costco	PO 816 Training Supplies - ASTD Snacks - NOLS	210.01
44	Costco	PO 880 Program Supplies - Summer & FIFA (CBFOL)	72.19
45	Costco	PO 880 Program Supplies - Summer & FIFA (FODF)	100.00
46	Costco	PO 899 Program Supplies - Teen Night (FOSL)	32.51
47	Costco	PO 901 Program Supplies - Friday Night Movie (FOSL)	23.68
48	Costco	PO 902 Program Supplies - Friday Night Movie (FOSL)	24.99
49	Costco	PO 937 Small Tools & Equipment - Storage Bins - SQ CPA	30.47
50	Costco Fuel	PO 910 Business Fuel - Red Subaru - NOLS	69.90
51	Dairy Queen	PO 896 Program Supplies - Teen Advisory Board (FOSL)	76.12
52	Demco Inc.	PO 801 Office Supplies - Processing Tape, Book Jackets - TS	374.82
53	Dungeness Kids	PO 900 Program Supplies - Baby Playdate (FOSL)	71.84
54	E-Fax	PO 811 Technology Services - Confidential HR Fax Line	36.84
55	Forks Outfitters	PO 830 Program Supplies - FHS Hang Out - WSU Prevention Grant	64.98
56	Forks Outfitters	PO 845 Program Supplies - MML Assembly (FODF)	7.11
57	Forks Outfitters	PO 847 Program Supplies - Middle School Visit - WSU Prevention Grant (FODF)	123.11
58	GiveWP	PO 744 Technology - WordPress Plug-in for Donations - IT	349.00
59	Global Industrial	PO 928 Machinery & Equipment - Cabinet - SQ CPA	908.80
60	Grainger	PO 807 Maintenance Supplies - Hand Soap Dispenser Cartridges - FAC	79.12
61	Harbor Freight Tools	PO 785 Small Tools & Equipment - Vehicle Diagnostic Tool	223.22
62	Hess Market	PO 829 Program Supplies - Kids Book Club (CBFOL)	13.98
63	Home Depot	PO 735 Small Tools & Equipment - Right Angle Drill - FAC	140.48
64	Home Depot	PO 736 Maintenance Supplies - Dish Rack for Break Room	108.85
65	Home Depot	PO 922 Maintenance Supplies - Lumber, Cord for SRP Banners	26.65
66	Icicle Village Resort	PO 814 Travel - Training - WCIF Benefits Summit Hotel - ADM	314.72
67	IP Phone Warehouse	PO 909 Small Tools & Equip - Poly Rove 20 DECT Phones (2)	417.96
68	Lemongrass Cafe	PO 925 Travel - Training - Library Council of WA Meals	35.58
69	Lower Elwha Food & Fuel	PO 750 Business Fuel - Bookmobile - OR	82.03
70	Lower Elwha Food & Fuel	PO 781 Business Fuel - Bookmobile - OR	79.82
71	Lower Elwha Food & Fuel	PO 797 Business Fuel - Bookmobile - OR	61.47
72	Lower Elwha Food & Fuel	PO 824 Business Fuel - Red Forester - NOLS	60.00
73	Lower Elwha Food & Fuel	PO 843 Business Fuel - White Subaru - NOLS	67.62
74	Lower Elwha Food & Fuel	PO 844 Business Fuel - Bookmobile - OR	58.65

No.	Claimant	Purpose	Amount
75	Lower Elwha Food & Fuel	PO 918 Business Fuel - Bookmobile - OR	85.52
76	Meta (Facebook)	PO 921 Professional Services - Sponsored Posts - Program Ad	4.31
77	Meta (Facebook)	PO 921 Professional Svcs - Sponsored Posts - Recruitment Ad	18.98
78	Microsoft	PO 763 Technology Services - A5 Licenses - IT	525.20
79	Microsoft	PO 764 Technology Services - A3 Licenses - IT	419.54
80	Octapas Cafe	PO 925 Travel - Training - Library Council of WA Meals	36.34
81	Pacific Pizza	Grant	167.58
82	Pacific Pizza	PO 866 Program Supplies - Financial Beginnings WSU Prevention Grant (FODF)	109.33
83	Park N Jet	PO 281 Travel - Training - IUG Parking REFUND - NOLS	(131.61)
84	PCC Market	PO 813 Travel - Training - WCIF Benefits Summit Meals	9.41
85	Port Angeles Auto Glass	PO 888 Vehicle Maintenance - Windshield Repair Bookmobile	65.34
86	Port Angeles Chamber of Commerce	PO 905 Program Supplies - 4th of July Parade Entry (BMOR)	25.00
87	Prime Video	PO 897 Program Supplies - Teen Night (FOSL)	4.33
88	Prime Video	PO 898 Program Supplies - Family Movie Matinee (FOSL)	3.25
89	QFC	PO 848 Business Fuel - Bookmobile - OR	72.84
90	Safeway	PO 762 Program Supplies - Slide Night for Teens (PAFOL)	9.77
91	Safeway	PO 809 Program Supplies - Vinyl Swap (PAFOL)	28.91
92	Safeway	PO 817 Training Supplies - ASTD Snacks - NOLS	48.93
93	Safeway	PO 818 Training Supplies - ASTD Ice - NOLS	8.97
94	Safeway	PO 825 Program Supplies - 20 Something Saturdays, PC Outreach	34.94
95	Safeway	PO 915 Office Supplies - Distilled Water for Disk Repair - TS	19.47
96	Shell	PO 778 Program Supplies - Irrigation Festival (BMOR)	3.99
97	Shell	PO 793 Business Fuel - Chevy Van - NOLS	135.52
98	Shell	PO 907 Business Fuel - Chevy Van - NOLS	124.42
99	SHRM	PO 821 Dues & Memberships - SHRM Annual Membership	299.00
100	Stamps.com	PO 734 Postage - TS	250.00
101	Stamps.com	PO 782 Postage - TS	250.00
102	Stamps.com	PO 800 Postage - TS	250.00
103	Stamps.com	PO 823 Postage - TS	250.00
104	Stamps.com	PO 849 Postage - TS	250.00
105	Stamps.com	PO 864 Postage - TS	250.00
106	Stamps.com	PO 881 Technology Services - Monthly Service Charges - TS	22.86
107	Taylor Cut-Off	PO 889 Business Fuel - U-Haul - NOLS	155.15
108	Taylor Cut-Off	PO 906 Business Fuel - Chevy Van - NOLS	75.99
109	The AGAHF Store	PO 738 Collection Materials - NOLS	26.08
110	Toast & Jam Pub	PO 872 Program Supplies - Fierce & Fun Music Bingo Gift Cards	100.00
111	U-Haul	PO 930 Operating Rentals - Truck Rental - NOLS	634.25
112	Uline	PO 929 Other Improvements - Slat Wall - PACR	833.91
113	Uprinting	PO 798 Professional Services - SRP Bookmarks - MKT	239.75
114	Uprinting	PO 799 Professional Services - SRP Banners & Posters - MKT	843.57
115	USPS	PO 850 Postage - Priority Mail - ADM	12.90
116	Vispronet	PO 780 Professional Services - SRP Street Banner - MKT	609.77
117	WA Department of Licensing	PO 873 Professional Services - Notary Public Application Fee	40.00

No.	Claimant	Purpose	Amount
I 18	Washington State Ferries	PO 812 Travel - Training - WCIF Benefits Summit - ADM	27.81
I 19	Washington State Ferries	PO 812 Travel - Training - WCIF Benefits Summit - ADM	39.50
I 20	Westside Pizza	PO 761 Program Supplies - Slide Night for Teens (PAFOL)	79.51
I 21	WFOA	PO 879 Training and Conferences - WFOA Registration	790.00
I 22	World Market	PO 903 Program Supplies - Discovery Club (FOSL)	82.52
I 23	Zoro Tools	PO 806 Maintenance Supplies - Floor Outlet Box Lid - FAC	178.59

17,315.25

*** Detail - NOLS Electronic Fund Transfer (EFT) Payments for Payroll Services**

I 220 ADP Tax/Financial Services	Payroll and Payroll Tax PPE 05-31-2026	279,388.73
I 221 Dept. of Retirement Systems	PERS and DCP (PPE 05-31-2026)	39,541.55

318,930.28



Voucher Approval for July 2026

The undersigned Board of Trustees of the North Olympic Library System certify that merchandise or services specified have been received and that the following vouchers #656 through #760 are approved in the amount of \$976,215.34 this 27th day of August 2026.

_____ Trustee	_____ Trustee
_____ Trustee	_____ Trustee
_____ Trustee	_____ Library Director

No.	Claimant	Purpose	Amount
656	Acala Consulting LLC	PO 1077, 1079 Capital Construction & Buildings & Structures - SQ CPA, PACR	5,031.25
657	ADP LLC	Payroll Services - Payroll Processing, Local Jurisdiction, Doc. Cloud Fees	1,091.25
658	ADP Tax/Financial Services	Net Payroll PPE 06-30-2026 - EFT 1229	275,505.66
659	A&E Florals	C-24 Programming - Floral Design Demonstration (PAFOL)	250.00
660	AHBL Inc	PO 1112 Buildings & Structures - PA Accessible Pathways Project	13,611.57
661	Allerdings Evette	C-35 Programming - Silk Painting Fiber Arts (FOSL)	175.00
662	Amazon.com	Collection Materials	39.83
663	Amazon.com	Collection Materials	25.36
664	Amazon.com	Collection Materials	115.88
665	Amazon.com	Collection Materials	266.03
666	AW Rehn & Associates Inc	PO 1092 Professional Services - HRA Services MAY & JUNE - NOLS	451.25
667	Bizy Boys LLC	PO 1008 Groundskeeping - PA Lawn Care - FAC	933.69
668	Boone Mary	C-34 Programming - Discovery Club (FOSL)	200.00
669	Bredin Kristy	C-40 Programming - Seaweeds for Wellness (PAFOL/FOSL/CBFOL/FODF)	1,500.00
670	Bridge Wynelle	C-08 2025 Programming - Clallam County Poet Laureate (NOLF)	1,250.00
671	Brodart Company	Collection Materials	687.79
672	Brodart Company	Collection Materials	226.12
673	Cammack Kaylee	C-26 Programming - Gel Printing Workshop (FODF)	200.00
674	Cammack Kaylee	C-19 Programming - Gel Printing Workshop (PAFOL)	200.00
675	Canon Financial Services Inc	PO 1098 Leases - Printer & Copier Contract - NOLS	940.03
676	Center Point Large Print	Collection Materials	202.56
677	Center Point Large Print	Collection Materials	35.08
678	CenturyLink 360-681-7811 468B SQ	Communications - Voice - SQ	45.12
679	CenturyLink PA 333561247	Communications - Fax - PA	345.72
680	Cherbib Miriame	PO 1017 Professional Services - Leadership Coaching - NOLS	866.00
681	Clallam County Public Works Dept. (Sewer)	Public Utilities - CB	63.28
682	Clallam County Treasurer	JUN 2026 Investment Service Fee paid in JUL - EFT 1231	50.00
683	Compensation Connections	PO 1002, 1004 Professional Services - Compensation Study - NOLS	12,768.00

No.	Claimant	Purpose	Amount
684	Construction Inspection Services LLC	PO 1009 Buildings & Structures - PA Compaction Testing - PACR	796.26
685	Convergence Design and Apparel	PO 1055 Merchandise for Resale - Tote Bags (100) - NOLS	679.54
686	Decker City Hardware	PO 1101 Maintenance Supplies - Bleach - FAC	22.78
687	Dept of Enterprise Services	PO 1016 Training and Conferences - Facilitation Training - NOLS	192.75
688	Dept. of Retirement Systems	DRS PPE 06-30-2026 - EFT 1230	39,451.92
689	Dept. of Revenue - Use/Sales Tax	June 2026 Sales & Use Tax - EFT 1232	514.92
690	Enduris	2026 Policy Year Insurance - (9/1/26-8/31/27) - NOLS	131,112.00
691	Fatbeam LLC	Communications - Internet Services - NOLS	10,353.51
692	Forks City of	Public Utilities - FO	160.29
693	Forks Forum	Collection Materials	72.00
694	Gale/CENGAGE Learning	Collection Materials	339.77
695	Gale/CENGAGE Learning	Collection Materials	154.37
696	Gale/CENGAGE Learning	Collection Materials	122.51
697	HD Supply	PO 983 Maintenance Supplies - Hand Soap - FAC	72.82
698	Health Care Authority	Medical EE PPE 06-30-2026	53,362.72
699	Ingram Library Services	Collection Materials	4,054.21
700	Ingram Library Services	Collection Materials	3,137.52
701	Ingram Library Services	Collection Materials	3,250.32
702	Ingram Library Services	Collection Materials	3,509.30
703	Interwest Construction Inc	PO 1066 Buildings & Structures - PA Accessible Pathways Project - PACR	284,011.36
704	Jackson Scott	C-41 Programming - Chess Tournament (FOFOL)	200.00
705	Kelsay Catherine	C-33 Programming - Tea Time & Stories (FOSL)	100.00
706	Lumen	Communications - VOiP - NOLS	105.83
707	Midwest Tape	Collection Materials	1,455.93
708	Midwest Tape	Collection Materials	563.34
709	Midwest Tape	Collection Materials	450.69
710	Midwest Tape	Collection Materials	1,393.88
711	Mohmand Noah	Cell Phone Reimbursement - Jan-Jun 2026 - FAC	120.00
712	Murreys Disposal Company Inc.	Public Utilities - SQ	444.47
713	North Olympic Library System	Patron Refunds #2503, #2542, #2558	56.98
714	OCLC Inc.	PO 1007 Technology Services - Cataloging Services - TS PO 1089, 1090 Machinery & Equipment - HVAC Motor & Condenser Fan Repair	36,141.16
715	Olympia Sheet Metal Inc.		17,686.45
716	Olympic Laundry & Dry Cleaners Inc.	PO 1011 Professional Services - Laundry - FAC	196.18
717	Olympic Peninsula United Services	PO 1073 Repair & Maintenance - Debris Disposal SQ Temp Space	2,565.00
718	OverDrive Inc	Collection Materials	2,129.85
719	OverDrive Inc	Collection Materials	159.98
720	OverDrive Inc	Collection Materials	230.19
721	OverDrive Inc	Collection Materials	861.65
722	Pacific Office Equipment Inc.	Copier & Paper Use Charges June 26 - NOLS	2,079.52
723	Peninsula Daily News	Collection Materials	729.60
724	Peninsula Heat Inc.	PO 1001 Repair & Maintenance - CB HVAC Maintenance - FAC	335.57
725	Peninsula Heat Inc.	PO 1102 Repair & Maintenance - FO HVAC & Heat Pump - FO	3,043.52
726	Peterson Alex	Travel - Business - Mileage Reimbursement - NOLS	50.80
727	Playaway Products LLC	Collection Materials	450.77

No.	Claimant	Purpose	Amount
728	Port Angeles City of/Peabody St.	Public Utilities - PA	5,095.03
729	Port Angeles/Orcas Avenue	Public Utilities - PA	301.30
730	Porter Travis	Cell Phone Reimbursement - Apr-Jun 2026 - PA	60.00
731	PUD Clallam County	Public Utilities - SQ2, CB	783.89
732	PUD Clallam County	Public Utilities - FO	407.25
733	PUD Clallam County	Public Utilities - SQ	622.53
734	Rainbow Sweepers Inc.	PO 1010 Groundskeeping - PA Parking Lot Sweeping 6/7/26 - FAC	250.47
735	Samperi-Ferdig Laura	C-18 Programming - Dance & Drum Workshop (PAFOL)	60.00
736	Sequim City of	Public Utilities - SQ	1,058.97
737	Sequim Gazette	Collection Materials	312.00
738	Silver Kite Community Arts Consulting LLC	PO 1070 Programming - Online Art Workshop 6/22/26 (FOSL)	217.80
739	Sound Publishing Inc	PO 1003 Professional Services - PDN Legal Notice - Holds Lockers	65.75
740	Springshare LLC	PO 1054 Technology Services - Patron Point, SMS Module Usage	259.48
741	Summit Law Group	PO 1106 Professional Fees - Legal Services - ADM	440.00
742	Swain's General Store, Inc.	PO 972 Maintenance Supplies - Weed Control - FAC	71.78
743	Swain's General Store, Inc.	PO 1050 Maintenance Supplies - Annex Door Key, Velcro, Ant Bait - FAC	50.99
744	Tapp Eric	PO 1012-1013 Maintenance Supplies - Squeegee, Scrubber, Broom - FAC	81.30
745	Thompson Laurie	C-23 Programming - Stories & Play Workshop (PAFOL/FOSL/FODF)	1,400.00
746	Unique Management Services Inc.	Professional Services - Debt Collection	206.85
747	United States Treasury	Q2 2026 Federal Excise Tax Return - EFT 1233	180.48
748	US Bank	Credit Card Services - July 2026	14,403.05
749	Van Petten Katelyn	C-17 Programming - Teen Songwriting Workshop (PAFOL)	975.00
750	Verizon Wireless - HotSpot - 942071551	Verizon Wireless - HotSpot - 942071551 - NOLS	120.03
751	Verizon Wireless - Hotspot - 942339722	Verizon Wireless - Hotspot - 942339722 - NOLS	595.42
752	WA Dept of Labor & Industries	Q2 2026 L&I - NOLS	10,103.18
753	Waite Brian	C-29 Programming - Adventurous Rock & Roll (CBFOL/PAFOL/FOSL)	1,200.00
754	WCIF	Vi/Li/EAP PPE 06-30-2026	1,263.38
755	Welfare for Animals Guild	C-28 Programming - Pet Party with WAG (FOSL)	75.00
756	West Waste & Recycling	Public Utilities - FO & CB	79.04
757	West Waste & Recycling	Public Utilities - FO & CB	5.00
758	Witherspoon Tabitha	C-31 Programming - Writing with YA Author (PAFOL/FOSL/FODF)	1,500.00
759	WSCCCE-Council 2 AFSCME AFL-CIO	Union Dues PPE 06-30-2026	2,250.21
760	WSCCCE - WPAS Inc	Dental Premiums PPE 06-30-2026 - AUG Coverage	7,721.46

976,215.34

*** Detail - NOLS Revolving Fund Account -- Voucher #713**

2503	NOLS Patron	Patron Refund	16.99
2542	NOLS Patron	Patron Refund	24.99
2558	NOLS Patron	Patron Refund	15.00

56.98

*** Detail - NOLS US Bank Credit Card Purchases -- Voucher #748**

1	Adobe Creative Cloud	PO 1109 Technology Services - 6 Creative Cloud Licenses	209.94
2	Amazon.com	PO 425 Professional Services - Brochure Holder Return - MKT	(37.02)

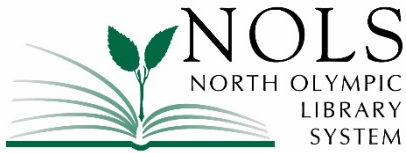
No.	Claimant	Purpose	Amount
3	Amazon.com	PO 895 Office Supplies - Business Card Display, Headphones	58.18
4	Amazon.com	PO 982 Program Supplies - WSU Prevention Grant: Tote Bag Fillers (FODF)	286.12
5	Amazon.com	PO 997 Program Supplies - Community Scavenger Hunt (FOFOL)	57.42
6	Amazon.com	PO 1030 Program Supplies - WSU Prevention Grant: Tote Bag Fillers (FODF)	375.84
7	Amazon.com	PO 936 Small Tools & Equipment - Storage Drive - IT	104.30
8	Amazon.com	PO 969 Small Tools & Equipment - Phone Wall Mount Brackets	91.02
9	Amazon.com	PO 855 Program Supplies - Tween Magical Terrariums SRP (PAFOL)	73.98
10	Amazon.com	PO 944 Program Supplies - LEGO Derby Race (PAFOL)	79.08
11	Amazon.com	PO 941 Program Supplies - Teen Lit Bags (PAFOL)	40.92
12	Amazon.com	PO 1046 Small Tools & Equipment - Small Cart - FO	103.06
13	Amazon.com	PO 1047 Office Supplies - Headphones - FO	72.15
14	Amazon.com	PO 1048 Office Supplies - First Aid, Lock, Headphones - FO	105.28
15	Amazon.com	PO 1049 Small Tools & Equipment - Library Stool - FO	59.47
16	Amazon.com	PO 1024 Small Tools & Equipment - Brother P-Touch Label Tape - IT	44.09
17	Amazon.com	PO 954 Small Tools & Equipment - Samsung Galaxy A17 Phone	179.67
18	Amazon.com	PO 954 Small Tools & Equipment - Galaxy A17 Phone Case	9.78
19	Amazon.com	PO 860 Program Supplies - Discovery Club: Taste the World (FOSL)	43.49
20	Amazon.com	PO 920 Program Supplies - Family Storytime, Camera (FOSL)	155.28
21	Amazon.com	PO 1063 Program Supplies - Game Night (FOSL)	61.84
22	Amazon.com	PO 991 Program Supplies - Teen Night, Discovery Club (FOSL)	40.10
23	Amazon.com	PO 1021 Program Supplies - SRP Clothing Display Rack (PAFOL)	38.10
24	Amazon.com	PO 1086 Maintenance Supplies - Emergency Light Batteries	57.69
25	American Hospital Supply	PO 1080 Maintenance Supplies - AED Signs - FAC	14.98
26	Angeles Millwork & Lumber	PO 1081 Maintenance Supplies - Slat Wall Supplies - FAC	46.82
27	Arakawa Hanging Systems	PO 974 Capital Construction - SQ Art Rail Supplies (FOSL)	1,891.60
28	Arakawa Hanging Systems	PO 974 Capital Construction - SQ Art Rail Supplies (FOSL)	26.02
29	Arco	PO 1067 Business Fuel - Bookmobile - OR	61.48
30	Arco	PO 1068 Business Fuel - White Subaru - NOLS	47.83
31	Arco	PO 960 Courier Fuel - Pacifica - OR	35.58
32	A Stitch in Time Quilt Shoppe	PO 892 Program Supplies - PA Community Quilt (PAFOL)	18.56
33	Blakeslee Bar and Grill	PO 984 Program Supplies - Fierce & Fun Music Bingo Gift Card (FOFOL)	25.00
34	Book Depot	PO 894 Program Supplies - SRP Prize Books (FOSL)	385.47
35	Circle K	PO 1042 Business Fuel - Blue Prius - NOLS	39.09
36	Clarkesworld Magazine	PO 1020 Collection Materials - NOLS	13.99
37	Costco	PO 1052 Program Supplies - Parade Candy (BMOR)	229.90
38	Costco	PO 1058 Program Supplies - Babysitting Training, Teen Volunteers (FOSL)	134.59
39	Costco	PO 1065 Program Supplies - Discovery Club, Teen Volunteers (FOSL)	129.89
40	Costco	PO 1069 Office Supplies - Batteries, Dusters - SQ	61.60
41	Costco Fuel	PO 1059 Business Fuel - Red Subaru - NOLS	56.03
42	Dell Financial Services LLC	PO 998 Small Tools & Equipment - Logitech Active USB Cable	205.81

No.	Claimant	Purpose	Amount
43	Demco Inc.	PO 1062 Program Supplies - Scratch'n Sniff Bookmarks (FOSL)	127.25
44	DNS Filter	PO 883 Technology Services - Filter Software - IT	3,070.98
45	Domino's	PO 992 Program Supplies - Super Smash Bros (FOSL)	68.72
46	eFax Corporate	PO 1037 Technology Services - Confidential HR Fax Line	36.84
47	Fat Yeti Froyo	PO 995 Program Supplies - Teen Bingo Night Gift Cards (PAFOL)	25.00
48	Fedex	PO 971 Postage - Overnight Payment SRP Postcards - TS	53.30
49	First Book Marketplace	PO 947 Program Supplies - SRP Prize Books (PAFOL)	181.70
50	Forks Outfitters	PO 978 Program Supplies - Celebrate Love (FODF)	15.74
51	Forks Outfitters	PO 978 Program Supplies - Celebrate Love (CBFOL)	15.73
52	Forks Outfitters	PO 977 Program Supplies - SRP Tidepool (CBFOL)	49.81
53	Forks Outfitters	PO 979 Program Supplies - WSU Prevention Grant: Breakfast that Slaps FODF)	128.40
54	Forks Outfitters	PO 1026 Program Supplies - WSU Prevention Grant: Adulting 101 (FODF)	14.57
55	Forks Outfitters	PO 1027 Program Supplies - SRP Adulting 101 (FOFOL)	5.91
56	Forks Outfitters	PO 1041 Program Supplies - SRP Tidepool Launch (CBFOL)	23.56
57	Forks Outfitters	PO 1044 Program Supplies - SRP Adulting 101 (FOFOL)	13.99
58	Forks Outfitters	PO 1045 Program Supplies - SRP Adulting 101 (FOFOL)	13.99
59	GoDaddy.com	PO 1014 Technology Services - Domain Name - IT	26.34
60	Home Depot	PO 953 Maintenance Supplies - Anchor Points - FAC	17.38
61	Home Depot	PO 952 Maintenance Supplies - Flower Basket Treatment	25.01
62	Home Depot	PO 953 Maintenance Supplies - Carrying Straps - FAC	69.65
63	Home Depot	PO 952 Maintenance Supplies - Flower Basket Treatment - FAC REFUNDED	(25.01)
64	KCDA Purchasing Cooperative	PO 893 Office Supplies - Paper, Stapler, Pens - PA	93.00
65	Lower Elwha Food & Fuel	PO 951 Business Fuel - White Subaru - NOLS	43.19
66	Lower Elwha Food & Fuel	PO 966 Business Fuel - Bookmobile - OR	62.33
67	Lower Elwha Food & Fuel	PO 994 Business Fuel - White Subaru - NOLS	54.75
68	Lower Elwha Food & Fuel	PO 1022 Business Fuel - Bookmobile - OR	64.80
69	Lower Elwha Food & Fuel	PO 956 Business Fuel - Bookmobile - OR	61.34
70	Lower Elwha Food & Fuel	PO 955 Business Fuel - Bookmobile - OR	53.29
71	Lower Elwha Food & Fuel	PO 976 Business Fuel - Bookmobile - OR	51.25
72	Lower Elwha Food & Fuel	PO 993 Business Fuel - Bookmobile - OR	62.14
73	Lower Elwha Food & Fuel	PO 1006 Business Fuel - Bookmobile - OR	47.12
74	Marble & Oak	PO 989 Program Supplies - Fierce & Fun Music Bingo Gift Card (FOFOL)	25.00
75	Meta (Facebook)	PO 1082 Professional Services - Sponsored Posts - Program Ads	45.08
76	Michael's Store	PO 891 Program Supplies - PA Community Quilt (PAFOL)	34.80
77	Michael's Store	PO 1061 Program Supplies - Discovery Club (FOSL)	53.83
78	Microsoft	PO 916 Technology Services - A5 Licenses - IT	525.20
79	Microsoft	PO 917 Technology Services - A3 Licenses - IT	419.54
80	NAPA Auto Parts	PO 923 Maintenance Supplies - Bookmobile Oil - FAC	35.92
81	National Notary Association	PO 990 Office Supplies - Notary Book, Stamp - FO	169.26
82	Odyssey Book Shop	PO 981 Program Supplies - Puzzle Contest (PAFOL)	144.21
83	Paris Supply	PO 948 Maintenance Supplies - Caps for Emergency Kits - FAC	330.63

No.	Claimant	Purpose	Amount
84	Safeway	PO 1053 Program Supplies - Bookmobile Treats (BMOR)	7.05
85	Safeway	PO 996 Program Supplies - Teen Bingo, Reverse Dye DIY (PAFOL)	31.53
86	Safeway	PO 1084 Training Supplies - Work Meeting Refreshments	39.59
87	Safeway	PO 970 Program Supplies - Art in the Library (PAFOL)	46.22
88	Safeway	PO 986 Program Supplies - General (FOFOL)	23.44
89	Safeway	PO 986 Program Supplies - General (CBFOL)	15.62
90	Safeway Fuel	PO 1087 Business Fuel - Chevy Van - NOLS	149.26
91	Sappho Junction	PO 1043 Business Fuel - Blue Prius - NOLS	50.40
92	Scholastic Inc	PO 1060 Program Supplies - SRP Prize Books (FOSL)	306.02
93	Smartsign	PO 1083 Repair & Maintenance - Braille Room Signs - PA	71.73
94	Smartsign	PO 1083 Repair & Maintenance - Braille Room Signs - PA	33.71
95	Stamps.com	PO 912 Postage - TS	250.00
96	Stamps.com	PO 934 Postage - TS	250.00
97	Stamps.com	PO 965 Postage - TS	250.00
98	Stamps.com	PO 1019 Technology Services - Monthly Service Charges - TS	22.86
99	Stamps.com	PO 999 Postage - TS	250.00
100	Uline	PO 1088 Maintenance Supplies - SQ Chair Mats - FAC	236.64
101	US Mobile	PO 1025 Utilities - 3 Month Mobile Test Subscription - IT	45.00
102	USPS	PO 975 Postage - Priority Mail - TS	12.90
103	USPS	PO 1040 Office Supplies - Stamps - FO	15.60
104	WA Food Worker Card	PO 980 Training and Conferences - Food Handler Card	10.00
105	Walmart	PO 1064 Program Supplies - Discovery Club (FOSL)	5.95
106	Walmart	PO 961 Maintenance Supplies - Flower Basket Treatment	21.22
107	Walmart	PO 985 Program Supplies - General (FOFOL)	25.54
108	Walmart	PO 985 Program Supplies - General (CBFOL)	17.02
109	West End Tap Room	PO 987 Program Supplies - Fierce & Fun Music Bingo Gift Card (FOFOL)	25.75
110	West End Tap Room	PO 988 Program Supplies - Fierce & Fun Music Bingo Gift Card (FOFOL)	25.75
111	Westside Pizza	PO 1000 Program Supplies - Teen Bingo Night (PAFOL)	94.69
			14,403.05

*** Detail - NOLS Electronic Fund Transfer (EFT) Payments for Payroll Services**

1229 ADP Tax/Financial Services	Payroll and Payroll Tax (PPE 06-30-2026)	275,505.66
1230 Dept. of Retirement Systems	PERS and DCP (PPE 06-30-2026)	39,451.92
		314,957.58



Staff Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Brian Phillips, Facilities Manager
Subject: Approval of Resolution 26-08-09 Authorizing Disposal of Surplus Equipment & Furniture

Attachments: Resolution 26-08-09

Topic/Issue

Disposal of surplus items.

Policy Considerations

Washington State law requires public agencies to dispose of public property at fair market value through auction, private sale, a broker, or agent, or through donation to defined agencies or organizations. This action is consistent with [NOLS Policy 5.9](#) governing the library's disposal of property.

Fiscal Considerations

The items to be disposed through surplus are no longer of value to NOLS.

Discussion

The office chairs, round table, and five drawer file cabinet were removed from the Forks Branch Library. The laminate desk with matching cabinet was removed from the Port Angeles Main Library. The two drawer file cabinets were removed from the Temporary Sequim Library. These items are no longer of use to NOLS.

Surplus furniture will be donated to a non-profit organization specializing in the repurposing of such items.

Motion

That the Library Board of Trustees approve Resolution 26-08-09, approving surplus and disposal of items no longer needed by NOLS.



Resolution 26-08-09

Library Board of Trustees
North Olympic Library System

AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT AND FURNITURE

Whereas, the North Olympic Library System has found that it no longer needs certain items of equipment and furniture; and

Whereas, Library Policy 5.9 details how Library property should be properly disposed of;

Whereas, the Library desires to dispose of the following items in an appropriate manner:

Item	Quantity
Five drawer metal file cabinet	1
Two drawer metal file cabinet	2
Round wood table	1
Laminate desk segment and matching file cabinet	1
Cushioned office chair with caster feet	2
Cushioned tall chair with caster feet	1
Cushioned office chair with arm rests, mesh back support and caster feet	3

Now therefore be it resolved by the North Olympic Library System that the items listed above be declared surplus and disposed of in a manner consistent with Library policy and state law.

To avoid any conflict of interest, real or perceived, Library staff, members of the Board of Trustees, and the immediate family members of staff and Board members are not permitted to purchase items that are removed from the Library's inventory.

Adopted by the Board of Trustees of the North Olympic Library System at the regular meeting held this 27th day of August, 2026.

Chair

Trustee

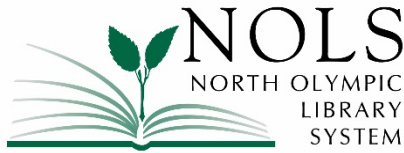
Trustee

Trustee

Trustee

Attested by:

Secretary to the Board



Staff Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Noah Glaude, Executive Director
Subject: Officers and Committees

Topic/Issue: Annual election of officers and confirmation of committee assignments.

Policy Considerations: In accordance with Board Bylaws ([NOLS Policy 6.1](#)) June is designated as the annual meeting at which election of officers and designation of committee assignments occurs, unless a different annual meeting date is designated by the Board. At the regular meeting in May 2026, the Board agreed to put this topic on the agenda of the regular meeting in August 2026.

The established practice of the NOLS Board for electing officers has been to nominate from the floor and elect by motion. The established practice for determining committee assignments has been through discussion and consensus; it is not uncommon for committee assignments to be readjusted at times other than at the June meeting, in order to accommodate shifting priorities or Trustee availability.

Fiscal Considerations: None.

Discussion: The chart below reflects Board members' terms, current offices, and committee assignments. Descriptions of committees follow.

Trustee Name	Officers & committee assignments	Current term ends
Bert Caldwell	Personnel Committee Community Relations	Dec. 31, 2027
Cyndi Ross	Finance Committee Policy Committee	Dec. 31, 2026
Ian Miller	Vice Chair Finance Committee	Dec. 31, 2030 (second term)
Jennifer Pelikan	Chair Personnel Committee Policy Committee	Dec. 31, 2028 (second term)
Betty Marcoux	Community Relations	Dec. 31, 2029

Descriptions of Standing and Ad Hoc Committees:

Finance Committee:

The *Finance Committee* tracks NOLS' revenue projections and reviews and approves draft budgets. The Finance Committee is also consulted regarding fiscal planning, financial reporting, Board-designated accounts, etc. in order to provide recommendations to the full Board.

Personnel Committee:

The *Personnel Committee* conducts the annual evaluation of the Executive Director's job performance and may also consult with the Executive Director regarding serious personnel issues.

Policy Committee:

The *Policy Committee* recommends policies and policy revisions and reviews and revises draft policies and revisions prior to the policies going to the full Board for adoption.

Community Relations Committee:

The *Community Relations Committee* provides for Board representation in a variety of community relations settings.

The Committee nurtures an ongoing connection between the NOLS Board and each of the Friends of the Library groups by insuring Board member attendance at occasional FOL meetings.

A designated member of the Community Relations Committee serves on as a voting member of the Board of the North Olympic Library Foundation (in accordance with NOLF bylaws). The Executive Director is an *ex officio* non-voting member of the NOLF Board.

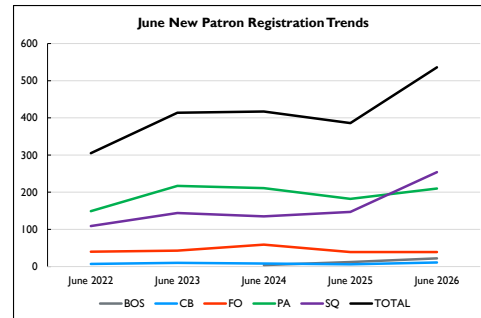
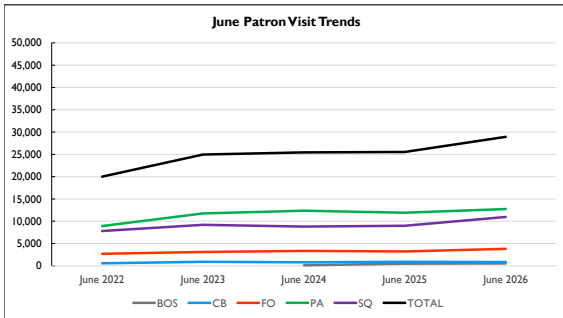
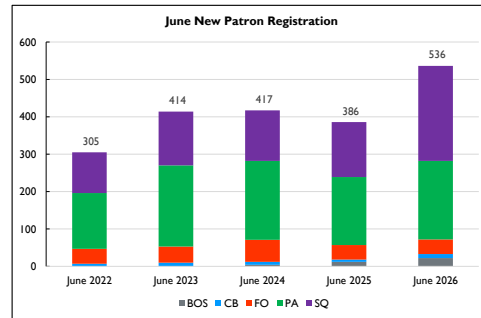
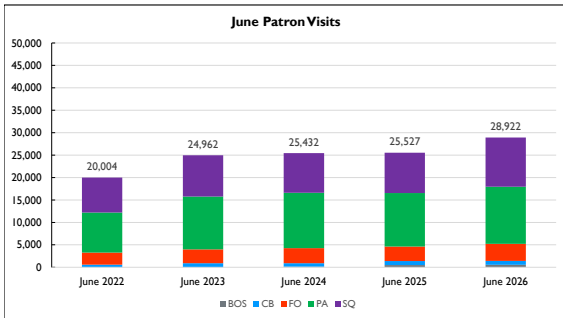
Recommendation/Alternatives for Consideration: That the Board elect officers and designate or confirm committee assignments at this time. Alternatively the Board could agree to designate a different date for the 2026 election of officers, in which case the current slate would continue until that election occurred.

June 2026 Monthly Statistics Report

Patron Visits		
	2026	% of System
Port Angeles	12,742	44.1%
Children	7%	
Sequim	10,961	37.9%
Children	10%	
Forks	3,812	13.2%
Children	5%	
Clallam Bay	856	3.0%
Children	11%	
Bookmobile	551	1.9%
Total	28,922	100.0%

*Door sensors count objects less than 4'7" as children.

New Patron Registration		
	2026	% of System
PA	210	39.2%
SQ	254	47.4%
FO	39	7.3%
CB	11	2.1%
BOS	22	4.1%
Total	536	100.0%



* The Sequim Branch Library started operating out of a temporary location in April 2024 - March 2026.

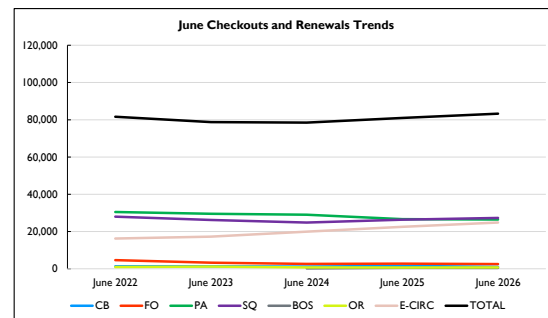
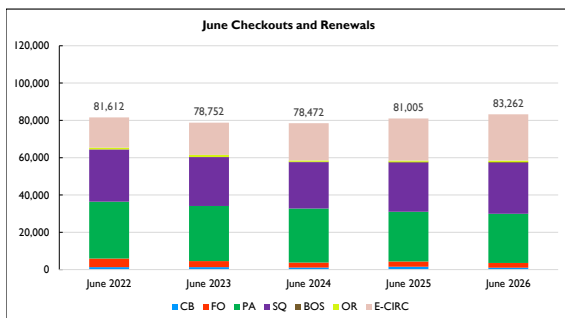
* The Sequim Branch Library did not have a patron counter on its east/rear entrance in June 2026.

Checkouts & Renewals		
	2026	% of System
Port Angeles		
Checkouts	15,835	26.0%
% From Self-Check	79%	
% From Holds	30%	
Renewals	10,592	47.4%
Total	26,427	31.7%
Sequim		
Checkouts	16,670	27.4%
% From Self-Check	77%	
% From Holds	35%	
Renewals	10,627	47.5%
Total	27,297	32.8%
Forks		
Checkouts	2,051	3.4%
% From Self-Check	30%	
% From Holds	30%	
Renewals	470	2.1%
Total	2,521	3.0%
Clallam Bay		
Checkouts	541	0.9%
% From Self-Check	28%	
% From Holds	33%	
Renewals	470	2.1%
Total	1,011	1.2%
Outreach		
Checkouts	726	1.2%
% From Holds		
Renewals	26	0.1%
Total	752	0.9%
Bookmobile		
Checkouts	261	0.4%
% From Holds	19%	
Renewals	169	0.8%
Total	430	0.5%
Electronic Circulation <i>(OverDrive/Libby, Hoopla & Kanopy checkouts do not renew)</i>		
Checkouts	24,824	29.8%
Systemwide Totals		
Checkouts	60,908	
Renewals	22,354	
System Total	83,262	

Interlibrary Loan Services	
Items borrowed from other libraries	182
Items loaned to other libraries	94

*Interlibrary Loan items are included in Checkouts & Renewals statistics

Holds		
	Requests Fulfilled	Avg Days to Fill
PA	4,717	17.95
SQ	5,906	18.83
FO	606	16.20
CB	179	15.19
OR	679	9.26
BOS	82	8.24
Total	12,169	17.69



* Due to COVID-19, all NOLS locations offered limited services in 2021.

* The Sequim Branch Library started operating out of a temporary location in April 2024.

Library Programs		
	Programs/Attendees	% of System
Port Angeles	21/572	31%/12%
Sequim	16/484	24%/10%
Forks	14/137	21%/3%
Clallam Bay	8/108	12%/2%
NOLS	0/0	0%/0%
Virtual	9/3572	13%/73%
Total	68/4873	100%/100%

Public Meetings		
	Meetings/Attendees	% of System
Port Angeles	38/498	45%/70%
Sequim	33/130	39%/18%
Forks	11/78	13%/11%
Clallam Bay	2/9	2%/1%
Total	84/715	100%/100%

Proctor Exams Administered		
Port Angeles	2	100.0%
Sequim	0	0.0%
Forks	0	0.0%
Clallam Bay	0	0.0%
Total	2	100%/100%

Volunteers		
	Volunteer Hours	# of Volunteers
Port Angeles	64	9
Sequim	51	7
Forks	11.25	2
Clallam Bay	5	2
Outreach	0	0
NOLS	40	1
Total	171	21

Community Outreach Events		
	Events/Attendees	% of System
PA	11/2058	69%/67%
SQ	4/1018	25%/33%
FO	0/0	0%/0%
CB	1/15	6%/0%
OR	0/0	0%/0%
NOLS	0/0	0%/0%
Total	16/3091	100%/100%

Read & Return and Program/Outreach Distributions	
Tiny Olympic Libraries (CB, FO, PA, SQ)	170
Read & Ride (Clallam Transit Buses)	71
Dolly Parton Imagination Library	1,227
Library Programs & Outreach	34
Clallam County Correctional Facility	43
Total	1545

Outreach Delivery Services	
Deliveries/Pickups	89
New Patrons w/ Delivery Services	3

BookMatch Requests Fulfilled	
Number of Requests	1
Titles Suggested	5

Bookmobile	
Routine Stops	19
Special Stops	3
Library Pop-Ups (no bookmobile)	3
Appearance (e.g. parade)	-
Miles Traveled	1,598

General Public Computer Use <i>(excludes Special Computer Use)</i>				
	Number of Computers	Number of Sessions	Hours of Computers Use	Percent of Total Available Hours in Use
Port Angeles	26	1,910	1,981	35.1%
Sequim	6	939	578	44.4%
Forks	9	250	181	9.2%
Clallam Bay	6	252	299	31.0%
Total	47	3,351	3,040	30.8%

Special Computer Use <i>(ADA, Express, Microfilm, Scanner)</i>				
	Number of Computers	Number of Sessions	Hours of Computers Use	Percent of Total Available Hours in Use
Port Angeles	5	378	121	11.2%
Sequim	2	296	82	18.9%
Forks	3	145	34	5.1%
Clallam Bay	0	n/a	n/a	n/a
Total	10	819	237	10.2%

Computer Prints Made		
	# of Prints	% of System
Port Angeles	10,420	51.2%
Sequim	7,616	37.4%
Forks	1,676	8.2%
Clallam Bay	646	3.2%
Total	20,358	100.0%

Wi-Fi Access		
	Wi-Fi Accessed	% of System
Port Angeles	4,539	48.0%
Sequim	2,767	29.2%
Forks	1,627	17.2%
Clallam Bay	530	5.6%
Total	9,463	100.0%

Website Visits	
Total Visits	43,331
Unique Visitors	12,603
Average Time on Site	52s

Database Access	
Total Sessions on all Databases	8,638

Facebook Activity	
Followers	6,422
Content Published	86
Reach (unique accounts)	22,908
Reactions/Likes/Comments, etc.	1,907

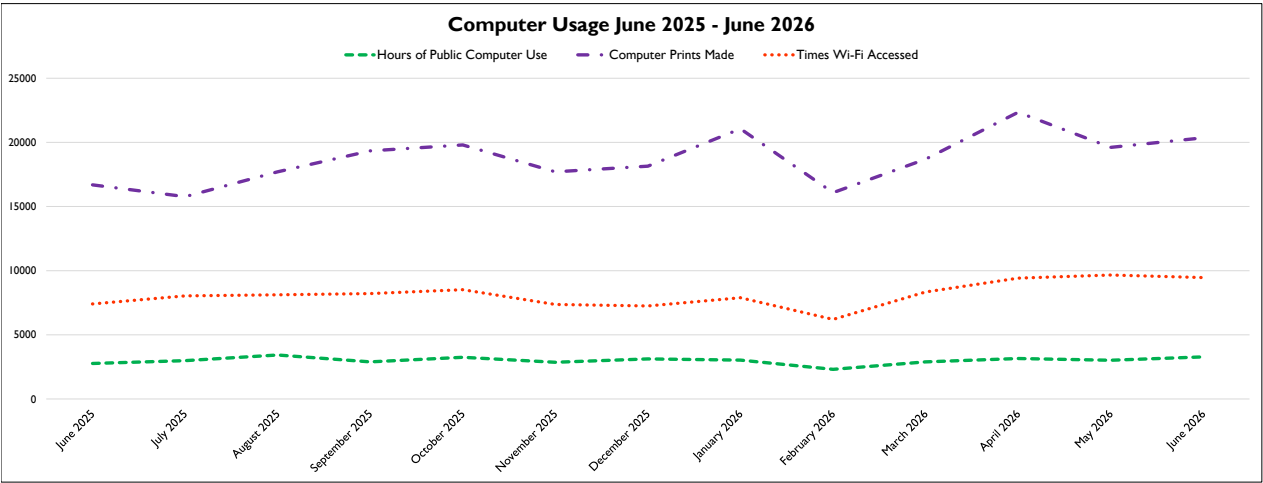
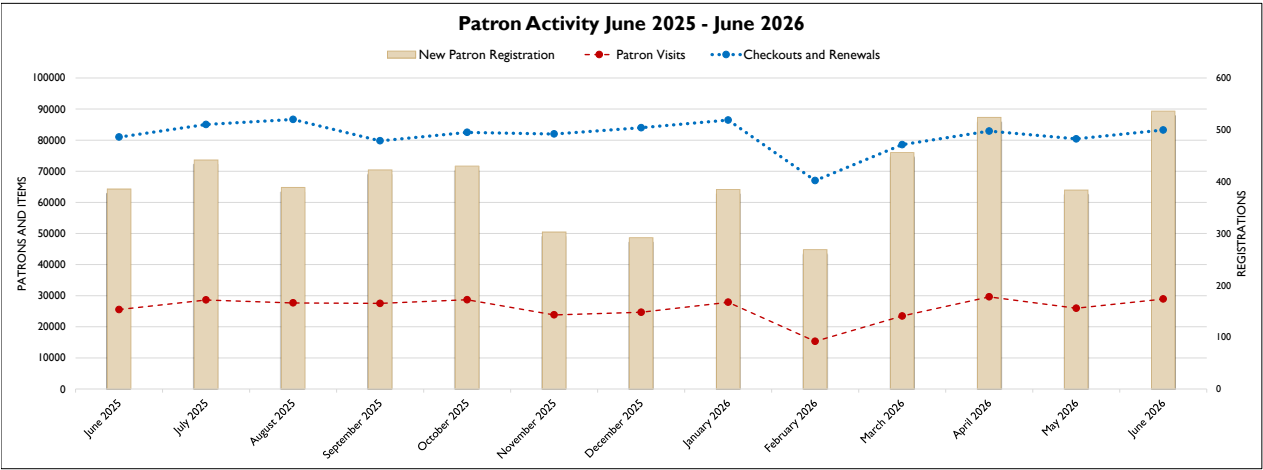
Instagram Activity	
Followers	2,074
Content Published	64
Reach (unique accounts)	2,441
Reactions/Likes/Comments, etc.	745

Advertising	
Ads Run	2
Reach (unique accounts)	4,075

YouTube Activity	
Subscribers	493
Videos Published	-
Program Recordings	-
Views (lifetime content)	711
Watch Time (hours)	22

eNewsletter	
Number Sent	47,796
Read Rate	34%
Click-Through Rate	4%

Notices	
Number Sent	14,890
Read Rate	62%



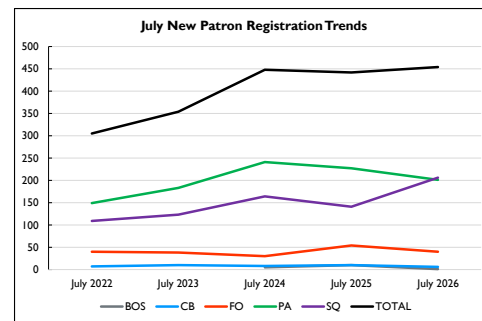
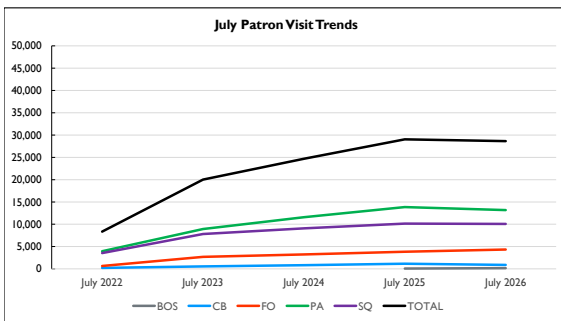
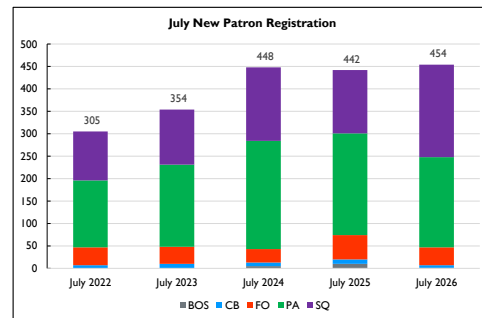
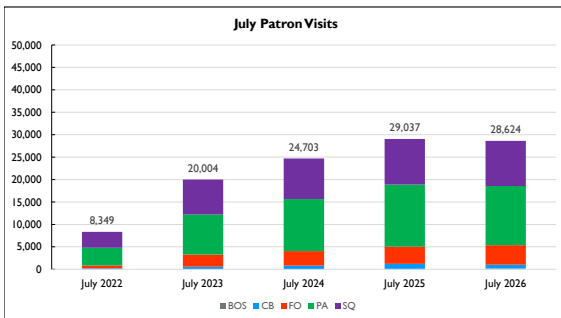
Significant Events During the Past 13 Months:

- April 2024 - January 2026 - The Sequim Branch Library operated out of a temporary space while a new building was constructed.
- February 2026 - The Sequim Branch Library was closed as it moved to a new location. Holds Pickup was offered three days a week for three hours.
- February 2026 - The Forks Branch patron counter malfunctioned and was not operating properly for over a week.
- March 2026 - The Sequim Branch Library was closed for three weeks as it moved to a new location. Holds Pickup was offered three days a week for three hours.
- March 2026 - The Forks Branch patron counter malfunctioned and was not operating properly for a week and a half.
- March-April 2026 - The Sequim Branch Library opened its new building on March 21, 2026. April 2026 was its first full month of operation.
- April 2026 - The Sequim Branch Library did not have a patron counter on its east/rear entrance in April 2026.
- April 2026 - NOLS had a levy lid lift on the April 28 special election ballot.
- May 2026 - All branches were closed for one day for All Staff Training Day (this one-day closure has traditionally been held in April).

Patron Visits		
	2026	% of System
Port Angeles	13,179	44.0%
Children	8%	
Sequim	11,231	37.5%
Children	11%	
Forks	4,563	15.2%
Children	8%	
Clallam Bay	850	2.8%
Children	13%	
Bookmobile	133	0.4%
Total	29,956	100.0%

*Door sensors count objects less than 4'7" as children.

New Patron Registration		
	2026	% of System
PA	201	44.3%
SQ	206	45.4%
FO	40	8.8%
CB	6	1.3%
BOS	1	0.2%
Total	454	100.0%



* The Sequim Branch Library started operating out of a temporary location in April 2024 - March 2026.

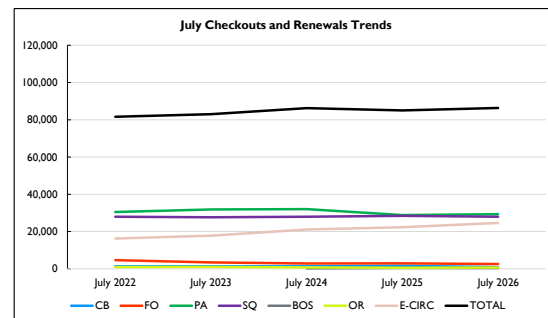
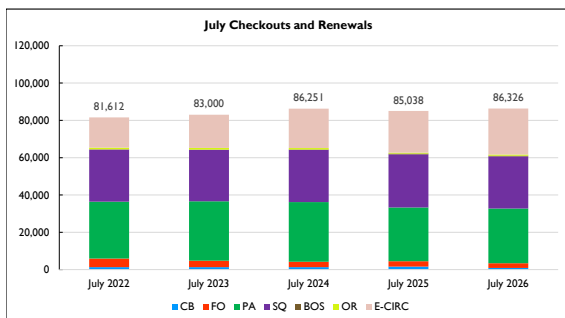
* The Sequim Branch Library did not have a patron counter on its east/rear entrance in July 2026.

Checkouts & Renewals		
	2026	% of System
Port Angeles		
Checkouts	17,697	28.2%
% From Self-Check	79%	
% From Holds	27%	
Renewals	11,616	49.5%
Total	29,313	34.0%
Sequim		
Checkouts	17,003	27.1%
% From Self-Check	76%	
% From Holds	34%	
Renewals	10,942	46.6%
Total	27,945	32.4%
Forks		
Checkouts	2,188	3.5%
% From Self-Check	39%	
% From Holds	28%	
Renewals	349	1.5%
Total	2,537	2.9%
Clallam Bay		
Checkouts	523	0.8%
% From Self-Check	32%	
% From Holds	42%	
Renewals	349	1.5%
Total	872	1.0%
Outreach		
Checkouts	628	1.0%
% From Holds		
Renewals	32	0.1%
Total	660	0.8%
Bookmobile		
Checkouts	196	0.3%
% From Holds	32%	
Renewals	190	0.8%
Total	386	0.4%
Electronic Circulation (OverDrive/Libby, Hoopla & Kanopy checkouts do not renew)		
Checkouts	24,613	28.5%
Systemwide Totals		
Checkouts	62,848	
Renewals	23,478	
System Total	86,326	

Interlibrary Loan Services	
Items borrowed from other libraries	203
Items loaned to other libraries	142

*Interlibrary Loan items are included in Checkouts & Renewals statistics

Holds		
	Requests Fulfilled	Avg Days to Fill
PA	4,800	18.94
SQ	5,767	21.15
FO	615	16.71
CB	220	13.53
OR	721	7.74
BOS	124	6.31
Total	12,247	18.99



* The Sequim Branch Library started operating out of a temporary location in April 2024 - March 2026.

Library Programs		
	Programs/Attendees	% of System
Port Angeles	40/799	37%/29%
Sequim	31/594	28%/21%
Forks	20/413	18%/15%
Clallam Bay	10/112	9%/4%
NOLS	0/0	0%/0%
Virtual	8/853	7%/31%
Total	109/2771	100%/100%

Public Meetings		
	Meetings/Attendees	% of System
Port Angeles	44/716	45%/75%
Sequim	43/191	44%/20%
Forks	9/46	9%/5%
Clallam Bay	2/2	2%/0%
Total	98/955	100%/100%

Proctor Exams Administered		
Port Angeles	5	100.0%
Sequim	0	0.0%
Forks	0	0.0%
Clallam Bay	0	0.0%
Total	5	100%/100%

Volunteers		
	Volunteer Hours	# of Volunteers
Port Angeles	67.75	9
Sequim	102.5	7
Forks	0	0
Clallam Bay	0	0
Outreach	0	0
NOLS	38.5	1
Total	209	17

Community Outreach Events		
	Events/Attendees	% of System
PA	0/0	0%/0%
SQ	0/0	0%/0%
FO	2/218	100%/100%
CB	0/0	0%/0%
OR	0/0	0%/0%
NOLS	0/0	0%/0%
Total	2/218	100%/100%

Read & Return and Program/Outreach Distributions	
Tiny Olympic Libraries (CB, FO, PA, SQ)	276
Read & Ride (Clallam Transit Buses)	52
Dolly Parton Imagination Library	1,225
Library Programs & Outreach	56
Clallam County Correctional Facility	65
Total	1674

Outreach Delivery Services	
Deliveries/Pickups	89
New Patrons w/ Delivery Services	3

BookMatch Requests Fulfilled	
Number of Requests	5
Titles Suggested	26

Bookmobile	
Routine Stops	17
Special Stops	-
Library Pop-Ups (no bookmobile)	2
Appearance (e.g. parade)	2
Miles Traveled	1,378

General Public Computer Use <i>(excludes Special Computer Use)</i>				
	Number of Computers	Number of Sessions	Hours of Computers Use	Percent of Total Available Hours in Use
Port Angeles	26	2,085	2,227	37.6%
Sequim	6	867	568	41.5%
Forks	9	303	228	11.2%
Clallam Bay	6	237	323	31.0%
Total	47	3,492	3,346	32.3%

Special Computer Use <i>(ADA, Express, Microfilm, Scanner, Law Library)</i>				
	Number of Computers	Number of Sessions	Hours of Computers Use	Percent of Total Available Hours in Use
Port Angeles	5	455	126	11.0%
Sequim	2	207	53	11.6%
Forks	3	146	27	4.0%
Clallam Bay	0	n/a	n/a	n/a
Total	10	808	206	8.4%

Computer Prints Made				
	Public Computer Prints	Remote Device Prints	Total Pages Printed	% of System
Port Angeles	11,444	821	12,265	53.6%
Sequim	7,148	796	7,944	34.7%
Forks	1,863	237	2,100	9.2%
Clallam Bay	565	27	592	2.6%
Total	21,020	1,881	22,901	100.0%

Wi-Fi Access		
	Wi-Fi Accessed	% of System
Port Angeles	4,777	48.3%
Sequim	2,750	27.8%
Forks	1,817	18.4%
Clallam Bay	550	5.6%
Total	9,894	100.0%

Website Visits	
Total Visits	42,968
Unique Visitors	12,057
Average Time on Site	51 sec

Database Access	
Total Sessions on all Databases	7,622
Total Law Library Computer Sessions	14

Facebook Activity	
Followers	6,457
Content Published	72
Reach (unique accounts)	14,501
Reactions/Likes/Comments, etc.	1,159

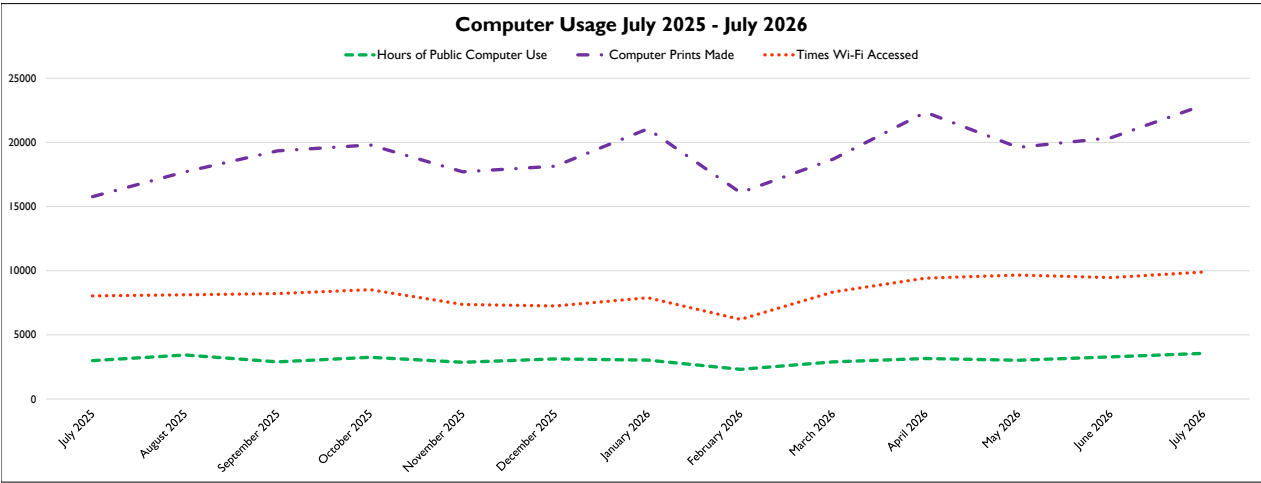
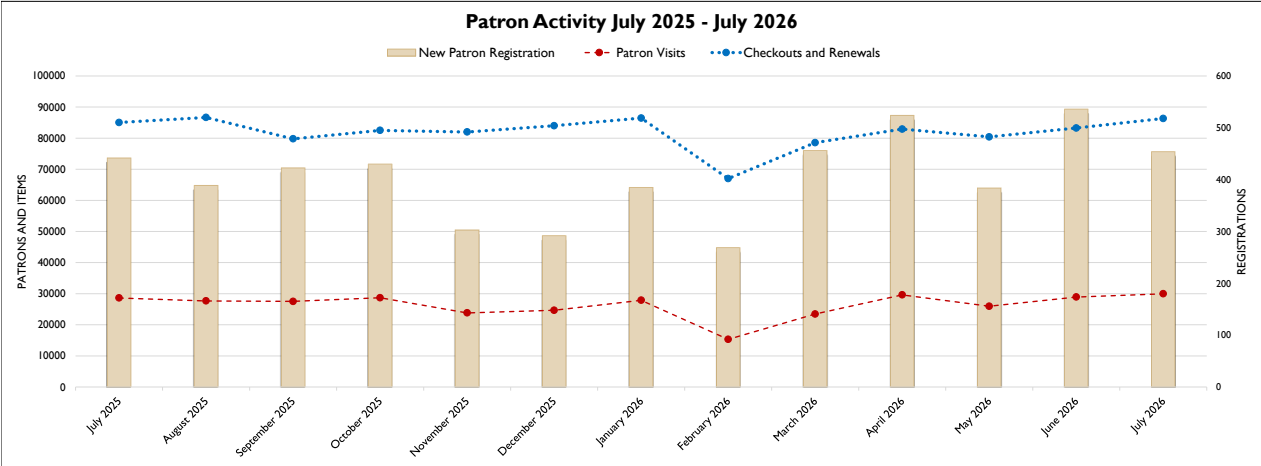
YouTube Activity	
Subscribers	493
Videos Published	-
Program Recordings	-
Views (lifetime content)	597
Watch Time (hours)	19

Instagram Activity	
Followers	2,088
Content Published	67
Reach (unique accounts)	1,897
Reactions/Likes/Comments, etc.	378

eNewsletter	
Number Sent	23,646
Read Rate	33%
Click-Through Rate	3%

Advertising	
Ads Run	1
Reach (unique accounts)	1,562

Notices	
Number Sent	15,523
Read Rate	64%



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Monthly Activity Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Executive Director and Staff
Subject: Monthly Activity Report for June 2026

Port Angeles Main Library

Travis Porter, Library Manager

Port Angeles Programming

I. Early Learning / Pre-K Programs

Much of the beginning of June was dedicated to outreach with schools and community partners, giving staff opportunities to connect with students, families, and educators while promoting the Summer Reading Program. As summer programming increased, youth services also adjusted regular early learning programs to better meet seasonal needs. Baby Storytime shifted to Baby Playdate, giving babies and caregivers a chance to connect with one another, learn from other community members, and play with age-appropriate toys in a welcoming library space. Toddler Storytime also shifted to Family Storytime for the summer months, recognizing that many families visit with children ranging from babies through kindergarten. This seasonal approach allows staff to offer a storytime experience that works well for a broader age range while youth librarians focus additional time on planning and leading Summer Reading programs.

Baby Playdate – 95 participants at 4 events. Babies and their grown-ups attended four Baby Playdate sessions during the month of June.

Family Storytime – 51 participants at 2 events. Families enjoyed stories, songs, movement, and early literacy activities together.

Royal Storytime – 37 participants. Royal Storytime with the Clallam County Fair Royal Court was a lovely interaction between the teens on the court and the youth attending the event. Youth Services Librarian Jennifer L. led the storytime, introduced the royal court and asked them questions, and the court members each used a farm animal puppet to sing a song together. After the stories, the royal court assisted attendees with creating crowns. Jennifer received a kind follow-up email from the organizer of the royal court, who shared that the girls really enjoyed the event and would love to participate again in the future. It was a win-win program for all involved.

II. Elementary Age Programs

Summer Reading Launch Party – 200 participants at 2 events. Alex Zerbe the Zaniac provided two shows to open the Summer Reading Program. The Zaniac wowed the crowd with his yo-yo skills and made people of all ages laugh out loud. It was a great interactive show that all ages enjoyed.

Discovery Club: Learn About Bees – 41 participants. The first Discovery Club program for kindergarten through 5th graders was presented by Tami of Miss Bee Haven PNW. She brought a demo hive and talked about all things honey bees. Attendees answered questions and received honey sticks from Tami. The interactive experience had kids huddling around the demo hive and checking out books about bees that were on display.

III. Teen Programs

Teen Lit Bags – 15 participants subscribed for the monthly service.

Teen Lock-In: BINGO Party – 15 participants. Youth Services Librarians Clair and Jennifer hosted a Teen Lock-In where teens played BINGO for prizes. It was a very competitive game.

IV. Adult Programs

2nd Wednesday Book Discussion Group – 5 virtual participants. The group met virtually to discuss *The Summer Book* by Tove Jansson.

Fourth Wednesday Book Discussion Group – 10 participants. The group met to discuss *The Seed Keeper* by Diane Wilson.

League of Women Voters Candidate Forums – 66 virtual participants at 2 events. Recordings are available through the League's website.

NorthStar Computer Class – 2 participants. Participants had the opportunity to brush up on computer skills or learn how to use a computer for the first time.

End-of-Life Ready Workshop – 10 participants. Participants attended the June 25 workshop to learn more about advance care planning and end-of-life options.

Crossword Competition – The timed crossword contest gave participants the opportunity to race through three puzzles and vie for a prize.

20-Something Saturdays: Books and More – 3 participants. Three young people attended to hang out, listen to music, play games, and share what they have been reading, watching, and listening to. Participants shared that they had been looking forward to the next meet-up and hoped to see each other again. One patron said, "I like the conversations we have here. Please keep doing this!"

V. Family / All-Ages Programs

Port Angeles Community Quilting Bee – 15 participants. Community members were invited to help hand quilt the Port Angeles Community Quilt.

"Farm to Table" Opening Reception – 53 participants. Community members viewed the art exhibition, met the artists, and learned beginner-friendly line dancing.

Jigsaw Puzzle Contest – 24 participants. Participants raced each other and the clock during a timed jigsaw puzzle contest.

Tabletop Role-Playing Game Night – 15 participants. Youth Services Librarian Clair D. hosted TTRPG Night with Public Services Specialist Katie H.

VI. Outreach / Community Events:

Summer Reading Program Outreach

- Crescent Elementary School – 110 students and staff. Youth Services Librarian Jennifer L. gave six presentations for students in kindergarten through 5th grade. She also installed StoryWalk signs in the school garden with assistance from 3rd grade teacher Barbara Silva. The StoryWalk, *We Are Water Protectors*, remained in the school garden through the end of the school year for students to read and enjoy.
- Stevens Middle School – 344 students and staff. Youth Services Librarians Clair D. and Jennifer L. gave ten presentations throughout the school day about the Summer Reading Program.
- Hamilton Elementary School – 338 students plus teachers. Youth Services Librarian Jennifer gave seven presentations. The 3rd graders were excited to be read to, and the 4th graders cheered.
- Jefferson Elementary – 255 students and staff. Youth Services Librarian Clair D. gave twelve presentations about the Summer Reading Program.
- Pacific Northwest Discovery Academy – 17 students and staff. Youth Services Librarian Clair D. gave one Summer Reading Program presentation.
- Queen of Angels – 105 students and staff. Youth Services Librarian Clair D. gave seven presentations for students in preschool through 4th grade.
- Roosevelt Elementary School – 440 students plus staff. Youth Services Librarian Jennifer gave eight presentations about the NOLS Summer Reading Program to students in pre-kindergarten through 6th grade.
- Franklin Elementary – 246 students and staff. Youth Services Librarian Clair D. gave six presentations for students in kindergarten through 5th grade.
- Port Angeles High School – about 100 students and staff. Youth Services Librarian Clair D. tabled during lunch to connect with students and staff about the Summer Reading Program.
- Head Start End-of-School Family Celebration – 95 participants. Youth Services Librarian Jennifer presented information about the Summer Reading Program and received a sweet thank-you card designed and signed by students and teachers.

Peninsula College Studium General Tabling – 8 participants. Amber shared information about NOLS programs and services at Peninsula College.

Field Day at Field Hall – Youth Services Librarian Jennifer assisted the Bookmobile with this outreach event at Field Hall on June 13.

Pride on the Pier – Public Services Specialists, Vik G. and Katie H., represented the library at the Pride on the Pier event on June 14th that had over 250 individuals stop by to say hello! They handed out flags, stickers, bookmarks, informational flyers, coloring pages, and book recommendations.

VII. Port Angeles Staff Activity

Clair D. attended the Washington Digital Library Consortium Collection Development meeting to continue refining the Collection Development Policy and writing best practices and procedural documents.

Sarah M. attended two Washington Digital Library Consortium Executive Advisory Committee meetings.

Public Services Specialists Vik Gilbert and Katie Hooper put out a pride display that was well received and browsed by patrons.

VIII. PA Photos



Sequim Branch Library

Emily Sly, Library Manager

- **Baby Playdate** – 34 participants at 3 events. Parents and babies alike are loving the new Baby Playdate. Attendees have been swapping newborn knowledge while watching their babies get some playtime in and making new friends in the process.
- **Nature Storytime** – 39 participants. Families gathered together in nature at the Dungeness River Nature Center for fun filled stories, songs and rhymes with the ukulele-playing Youth Librarian Charlotte M.
- **Summer Family Storytime** – 122 participants at 2 events
- **SilverKite: Watercolor Painting – Summer Scene in Colored Pencils** -38 participants attended virtually, and 19 additional views after the live class.
- **Drop-In Tech Help** – 5 participants at 3 events. Every Friday, Sequim staff have been sitting down with patrons looking for additional support with NOLS online services, from searching Consumer Reports online for the perfect vacuum cleaner to downloading the Libby app for a great eBook to read on the go.
- **Teen Lit Bags** – 16 participants
- **Second Saturday Book Discussion Group** – 13 participants. This month the group read and had a lively discussion about the book *Monsters: A Fans Dilemma* by Clair Dederer. This book asks the question, can we love the work of controversial classic and contemporary artists but dislike the artist? Definitely a conversation starter.
- **Sequim School Outreach** – 1,018 participants at 4 events. Youth Librarian Charlotte M. visited Sequim High School, Helen Haller Elementary School and Greywolf Elementary School to promote the Summer Reading Program.
- **Teen Volunteer Orientation** – 7 participants. Teen volunteers are a huge part of the NOLS Summer Reading Program. From helping with the set up and take down of programs, to prepping crafts, these teens got an introduction to being a volunteer at NOLS from Librarian Charlotte M.
- **Alex Zerbe the Zaniac** – 101 participants. Attendees enjoyed the fun antics at this performance held in the combined community room and social gathering area.
- **Babysitting Training Course** – 10 participants. Tween and teen attendees learned more about caring for kids in this participatory class offered in partnership with the YMCA.
- **Discovery Club** – 95 participants at 2 events. Kids had the opportunity to try snacks from around the world at the Taste the World program. They also learned the history of tea while drinking tea with their stuffies at the Stuffy Tea and Stories program, hosted by local puppeteer and tea enthusiast, Cathy Kelsay.
- **Bookmaking with Kaylee Cammack** – 23 participants. This hands-on class was enjoyed by all participants.
- **Super Smash Bros Tournament** – 37 participants. Both kids and adults had a battle royale playing Super Smash Bros against each other until a winner was crowned. The winner happened to be the youngest attendee of the night, to no surprise of the adults in attendance.



Emily worked with the Shipley Center to re-home surplus furniture during the clear-out of the Temporary Location. She was also involved with recruitment activities for a Shelver and Adult Services Librarian in Sequim.

West End Branches (Forks and Clallam Bay)

Troi K. Gale, Library Manager

West End Daily operations:

- On June 5 and June 6, an internet outage impacted service at the Forks Branch Library and the Clallam Bay Branch Library. Staff were able to checkout books to patrons, but all other services were unavailable. Both library branches remained open, providing patrons with information about the internet outage.
- The West End Team welcomed Jayden, a Quileute Tribe Youth Opportunity Program worker, who is 15 years old and will be supporting some routine circulation and

programming tasks during the busy Summer Reading Program season. This is the first year that the North Olympic Library System is participating and we are greatly enjoying working with and collaborating with the Youth Opportunity Program.

West End Programming:

- On Friday, June 5, the Toast & Jam Pub in Clallam Bay hosted NOLS for a fun and exciting evening of Music Bingo. Thirty-four people attended the event for a chance to win a \$25 gift certificate to the Toast & Jam Pub. It was a delightful night filled with laughter and singing.



- To celebrate and promote the FIFA World Cup in Seattle, ALSS Jennifer S. and PSS Katy developed a bilingual FIFA Trivia program. Unfortunately, there were no attendees. ALSS Jennifer S. created a trivia drawing using the trivia questions. Patrons who answer the questions earn a chance to win FIFA-themed prizes.
- The Washington Department of Revenue visited the Clallam Bay and Forks branches to promote and assist individuals in applying for the Working Families Tax Credit. At the Clallam Bay event, two people received credit information, while at the Forks branch, one patron applied for the credit, and another received information about it.
- The YSS Angeles FO Kids Book Club continues to grow, with new participants regularly joining the program. 12 people attended.
- We celebrated PRIDE with our "Celebrate Love" program, where teens enjoyed a fun craft session. A patron from Clallam Bay arrived after the program had ended but was happy to receive a flag. Five people attended.
- Five people attended the Clallam Bay Cult Classic Movie Night featuring "The Princess Bride." Two of the younger attendees met for the first time earlier in the day and made plans to watch the movie together and hang out the following week.
- The annual Tidepool Exploration with Fiero Marine Center attracted 37 participants who explored the diverse tide pools at Clallam Bay Slip Point Beach.



- YSS Angeles also hosted her first teen Summer Reading Program cooking program “Breakfast that Slaps.” During this event, teens had the opportunity to prepare breakfast at the library using limited kitchen supplies. 32 people attended.



- In collaboration with Family First Step, Pasty Brown conducted an engaging program for elementary school-aged children for Discovery Club. 35 people attended.



- YSS Angeles provided an educational program for teens in partnership with Outfitters manager Jim, Quileute Resort Manager Jerry, and NOLS HR and Business Manager Shaina L. Teens learned how to fill out job applications and asked insightful questions, such as "What do you look for most when hiring someone for their first job?" and "How should a teen handle making a mistake at work?" 27 people attended.



West End Community Visits:

- Jennifer S. attended the West End Business Association (WEBA) meeting on the first Wednesday of June. She promoted the Summer Reading program and took notes on new community projects and issues that arose.
- On June 12, Jennifer S. held the Senior Friday Lunch Pop-Up Library at the Sekiu Community Center. She promoted the Summer Reading Program and upcoming programs in Clallam Bay. During the event, she spoke with 15 patrons about various library services.

Outreach Services: Bookmobile and Delivery Services

José E. Castro, Outreach Library Manager

Outreach Daily Operations:

- 89 outreach deliveries were made, 3 new patrons registered for delivery services, 726 items were checked out and 26 items renewed for delivery service patrons.
- Couriers transported 820 totes between NOLS branches, plus 30 more for Outreach Deliveries returns
- The Bookmobile travelled 1598 miles.

Programs and Community Outreach:

Hoh Days – June 27, 2026

The Outreach Department was invited to participate in Hoh Days at the Hoh Tribe. Despite rainy weather, staff adapted operations to the conditions and engaged with 24 community members. Several attendees shared that they have Forks library cards and were interested in learning whether the Forks Library is part of the North Olympic Library System. The event also

strengthened connections with the Hoh Tribe and led to a new partnership opportunity, with Britney from the Hoh Tribe Social and Health Services Department inviting NOLS to participate in the tribe's Health Fair on September 4.

Field Day at Field Arts & Events Hall – June 13, 2026

This event was coordinated through a collaboration between the Port Angeles Branch and the Bookmobile and resulted in 207 community engagements. Participants connected with library staff through conversations and a sidewalk chalk activity. The event also increased awareness of Bookmobile services, as many attendees were surprised to learn that the Bookmobile travels throughout Clallam County and offers full checkout services. Library materials were checked out consistently throughout the event, demonstrating strong interest in the collection and highlighting the value of bringing library services and materials directly into the community.



SisterLand Pride Picnic – June 7, 2026

Outreach staff participated in the SisterLand Pride Picnic, an event that was free and open to everyone in the community. Staff engaged with 149 patrons, opened 20 new library cards and distributed 50 Tiny Olympic Library giveaways. A significant portion of the engagement was with newcomers to the area who were unfamiliar with NOLS and the services available to them. The event featured art displays, storytelling, and a community potluck and provided an opportunity to connect with both new library users and existing library supporters. Following the event, organizers shared positive feedback emphasizing the library's role in supporting

literacy, access to resources, and the arts, and expressed appreciation for NOLS' continued presence at the event.



Pop-Up Libraries and Bookmobile:

- Quileute Senior Center Pop-Up Library: (2 visitors at 1 event)
- Sekiu Community Center Senior Friday Lunch Pop-Up Library: (15 visitors at 1 stop)
- Makah Recovery Drop-In Center Pop-Up Library (2 visitors at 1 stop)
- Routine Bookmobile Stops:
 - o Neah Bay Community Gym (103 visitors at 5 stops)
 - o Makah Senior Center: (2 visitors at 1 event)
 - o Sail River Heights Longhouse – Neah Bay (6 visitors at 1 stop)
 - o Beaver Grocery Store (1 visitors at 2 stops)
 - o Lake Pleasant (0 visitors at 2 stops)
 - o Quileute Tribal School (8 visitors at 1 stops)
 - o Akalat Center (2 visitors at 1 stop)
 - o Elk Creek Apartments with Sequim Mobile Pantry (7 visitors at 2 stops)
 - o Port Angeles Food Bank (10 visitors at 1 stop)
 - o Joyce Mobile Market at Crescent School (0 visitors at 1 stop)
 - o Crescent School (0 visitors at 0 stops) *paused during summer*
 - o Joyce & Co. Café (0 visitors at 2 stops) *new stop*

Community Updates:

Joyce & Co. Café – New Outreach Stop

Following limited community engagement at the Joyce Plaza stop, the Outreach Department is piloting a new location at Joyce & Co. Café in Joyce. Establishing this new stop required conversations and coordination with Tim Pinson, owner of Joyce & Co., who generously offered the use of the café's space for library outreach.

This partnership reflects the importance of building relationships with community members and local businesses to create accessible opportunities for residents to connect with library

services. The Outreach Department is grateful for community partners like Tim who believe in the library's mission and are willing to help create new points of connection within the communities we serve.

Facilities Department

Brian Phillips, Facilities Manager

Port Angeles Library: Installed slat wall behind front desk and rearranged furniture and shelving there; irrigation system start-up and repair; repaired optocart; installed flower baskets; installed SRP banner along annex fence; replaced staff microwave; lawn care.

Port Angeles Accessible Pathways Project: Tree removal; curb construction, asphalt paving, irrigation installation; repaired irrigation backflow assembly valve; handrails installation.

Sequim Library: Moved out of temporary library building; installed sod; performed first periodic HVAC maintenance routine; installed chair mats; organized shed; groundskeeping maintenance.

West End Libraries: Performed maintenance on Forks and Clallam Bay heat HVAC systems; replaced Clallam Bay Library heat pump; spruced up Forks landscape with bark, trimmed trees and bushes and weeded beds; lawn care.

Other: Several staff took time away from work

Information Technology (IT) Department

Erin Shield, Technical Services Manager

In June, IT continued work on setting up the NOLS intranet (SharePoint Online) for staff access. A timeline was created and updates to current files were made in preparation for the mid-July launch. Initial work was started on Multi-Factor Authentication (MFA) for an increased staff base. Staff are working with Cerium on system and software configurations to prepare for a wider rollout which will ensure security best practices.

Lead Systems Admin John D., Systems Admin Damien H., and Erin Shield provided the Board staff presentation in June. Topics covered were cybersecurity, the huge computer refresh project, other projects completed in the last 18 months and upcoming projects.

Tasks completed in June:

- 64 tickets resolved
- Sequim Protect migration
- Sequim network cable cleanup
- Decommissioned old remote access server
- Polaris Leap offline transaction processing tested and enabled
- Adjusted Cassie operating hours for print release stations

- Bitwarden password manager trial
- Cerium security audit and preparation for MFA
- Removed more annoyances from Microsoft Edge
- Updated the network mapping for Clallam Bay
- Web updates were completed in preparation for the start of the Summer Reading Program.
- An RFP was added to the website for library holds pick-up lockers.
- A public facing informational web page was created for the new remote printing process.

Technical Services Department

Erin Shield, Technical Services Manager

In June Technical Services wished Technical Services Specialist Cindy T. well in her retirement. She worked at NOLS for over 20 years and will be missed. Staff also started training Cindy's replacement, Annie D. Welcome, Annie!

Tech Services staff started looking into re-tooling and compiling serials and cataloging documentation using new tools. The goal is to have information shared in places where more staff need access.

Technical Services staff participated in trainings, webinars, tasks and meetings in June related to ILS Team, Materials Request Subcommittee, a new library materials vendor, current online resources vendor, Web Team, Health and Safety Committee, and Management Team.

Notable in June:

- Set up new materials vendor Libraria (Technical Services Lead Wendy O.)
- Finished training branch staff on disc repair assessment (Technical Services Specialist Jennifer F. & Processor Mark J.)
- Finished Beginning Chapter book recataloging project (Catalogers)
- I appreciate having been able to work at the library, wonderful coworkers, department, doing enjoyable work! Thank you! (Technical Services Specialist Cindy T.)
- Ongoing work on images for the archive collection – presents many challenges! (Processor Mark J.)

Statistics:

- 943 physical items processed;
- 448 print materials repaired, including 223 recats;
- 79 media items repaired;
- 24 physical donations added to collection;
- 182 InterLibrary Loan requests for NOLS' patrons filled;

- 94 items loaned to other libraries;
- 55 issues resolved by the Cataloging Team including incorrect cover images, titles not displaying properly, and a variety of other issues;
- Acquisitions Team: Just under 3 days for the average turnaround time from selectors submitting materials shopping carts to getting materials ordered. This was largely due to a vendor getting hacked and having to reissue passwords and configurations.

Work Group Highlights

All Managers

Administrative Operations Department

Human Resources

Shaina Lent, HR & Business Manager

Significant meetings/events and projects this month:

- EDI Implementation Plan Update Project
- Compensation Study Project
- Facilitation Training Workshop through WA Department of Enterprise Services
- WA Background Check Webinar through Alliance2020
- Participated as a panelist for the Adulting 101 program in Forks, answering questions from teens related to applying for jobs and job-related skills
- Routine Management Team, All Staff Training Day, and Equity, Diversity, and Inclusion Team meetings.

Recruitments:

- Courier – OR
- Public Services Librarian – SQ
- Technical Services Specialist – TS
- Shelver – SQ
- WE Community Outreach Specialist – OR
- Public Services Specialist – PA
- Marketing and Communications Manager – MKT
- Public Services Specialist – SQ
- Training Coordinator – ADM

New Hires:

- Yvonne McEwan – Shelver – SQ

Promotions:

- Annie Dahlquist – Technical Services Specialist – TS

Separations:

- Cindy Turner – Technical Services Specialist – TS

Marketing and Communications

Karyn Bocko, Marketing and Communications Manager

- Focused on Summer Reading Program marketing and communications work.
- Prepared communications for launch of Remote Printing.
- Installed the “Farm to Table” Art in the Library exhibition at Port Angeles Main Library. Coordinated upcoming exhibitions at the Sequim Library.

News Releases & Articles:

- Issued 19 news releases.
- The monthly “Off the Shelf” Sequim Gazette article included Summer Reading Program events and gardening book recommendations for all ages to align with the “Plant a Seed, Read” Summer Reading Program theme, contributed by Library Manager Emily Sly.
- The “Borrow this Book” Sequim Gazette column provided by Librarian Jennifer Lu’Becke featured a “Drink Your Garden” culinary gardening book recommendation.

Financial Operations

Amy Hough, Finance Manager

Significant meetings/events and projects this month:

- QuickBooks migration follow-up meeting
- Words Matter: Top 10 Documentation Strategies for Managers Webinar
- Routine Management Team meetings

Public Service Director’s Report

Meghan Sullivan, Public Services Director

- Recruitment activities for Sequim Public Services Librarian, West End Community Outreach Specialist, and Outreach Services Courier positions.
- Continued support of onboarding and training activities for new Library Managers.
- Supported launch of the 2026 Summer Reading Program and Remote Printing including all-staff communications.
- Completed post-program survey and statistics for the One Book, One Coast program.
- Met with Minnie Whalen of Clallam Resilience Project to discuss NOLS participation in this year’s Resilience Month in October.
- Attended Clallam County America250 planning meeting with other community organizations.
- Participated in a collaboration meeting with representatives from Port Angeles Fine Arts

Center, Feiro Marine Life Center, Nature Bridge, Olympic National Park, Field Arts & Event Hall, Clallam Mosaic, and Port Angeles Symphony Orchestra to discuss Arts & Sciences programming and community engagement activities for school-age kids including middle and high school students.

- Attended monthly Port Angeles Friends of the Library Board Meeting.
- Assisted in organizing and supporting Bookmobile and Port Angeles Public Services staff at “Field Day! A Free Public Party” at Pebble Beach in Port Angeles.
- Branch site visits to Clallam Bay and Forks Libraries including shipment and staffing support.
- Routine Management Team, Branch Manager, Adult Services, Youth Services, Outreach Services, Health & Safety Team, Beanstack Team, ILS Team, Circulation Team, Port Angeles Branch Staff Meeting, North Olympic Library Foundation, NOLS Board of Trustees, and individual One-on-One Meetings.

Executive Director’s Report

Noah Glaude, Executive Director

Significant meetings/events and projects this month:

- Sequim Library Expansion and Renovation Project
 - Address punch-list items
 - Identify and develop plans for post-occupancy issues
 - Grant documentation
 - Temporary Space cleanup
- Port Angeles Accessible Pathways Project
- Port Angeles Public Service Desk Reconfiguration
- Management Team Meeting



Monthly Activity Report

Meeting Date: August 27, 2026
To: Library Board of Trustees
From: Executive Director and Staff
Subject: Monthly Activity Report for July 2026

Port Angeles Main Library

Travis Porter, Library Manager

Port Angeles Programming

July programming at the Port Angeles Library reached approximately 830 participants across more than 40 program offerings. Strong Summer Reading participation was reflected in early learning programs, the five-session Summer Reading Discovery Club series, creative tween and teen workshops, and a wide range of adult and all-ages programs.

I. Early Learning / Pre-K Programs

Baby Playdates – 86 participants at 5 events. Babies and caregivers had time to connect, learn from one another, and play with age-appropriate toys.

Family Storytimes – 276 participants at 10 events. During the summer, Family Storytime replaced Toddler Storytime to better serve families visiting with children ranging from babies through kindergarten.

II. Elementary Age Programs

Discovery Club – 172 participants at 5 events. Discovery Club launched in July as a weekly Summer Reading program for school-age children, with each session offering a different hands-on learning activity. Programs encouraged creativity, curiosity, problem-solving, and skill-building through projects focused on art, financial literacy, writing, engineering, and sewing.

Highlights of Discovery Clubs include:

- **Magical Woodland Terrariums** – 57 participants. Youth created glass jar terrariums with moss, small trees, tiny animal figures, and mushrooms.
- **LEGO Car Derby** — kids came to build vehicles in all sizes and shapes out of the library's lego bricks and wheels. After completion they raced their cars against each other to see how far they would go. There was a lot of engineering and rebuilding between races with lots of cheering and squeals of delight during the races! There were 43 races!

- **Grow Your Money (Financial Literacy)**—a representative from First Federal talked about money. She discussed the differences between wanting and needing something and saving money. There were 19 participants.
- **Sewing Project** – 43 participants

III. Tween Programs

- **Tween Magical Terrariums** – 11 participants.
- **Tween Gel Printing** – 23 participants.
- **Tween Stuffed Animal Tea Party** – 8 participants.
- **Tween Drum & Dance Workshop** – 2 participants.
- **Tween Improv Workshop** – 6 participants.

IV. Teen Programs

- **Teen Lit Bags** – 16 participants subscribed for the monthly service.
- **Teen Songwriting Workshop** – 6 participants. This was K Van Petten and Connor Cash Colbert's third time teaching this workshop at NOLS, and they were thrilled to be invited back by the Port Angeles Teen Advisory Board. All teens wrote lyrics for a song by the end of the two-hour workshop, and two shared their songs with the group. One teen had K and Connor sing his lyrics, and another teen sang hers a cappella.
- **Reverse Dye DIY for Teens** – 8 participants. A teen and her mom who had just moved to the area attended the program and made great connections with other attendees, who shared tips for the upcoming school year and things to do around town.
- **Writing Workshop with Sujin Witherspoon** – 5 participants.
- **Teen Self-Defense Workshop with 5th Element MMA** – 5 participants. Teens learned self-defense basics and were offered a week of free classes at 5th Element to see if they were interested in continuing with martial arts.

V. Adult Programs

- **League of Women Voters Candidate Forums** – 15 virtual participants.
- **NorthStar Computer Class** – 4 participants. Participants had the opportunity to brush up on computer skills or learn how to use a computer for the first time.
- **Salmon Habitat Restoration Projects with North Olympic Salmon Coalition** – 5 participants
- **Seaweeds for Wellness** – 21 participants. Participants learned how to incorporate seaweeds into food and skin care, explored the properties of different colors of seaweed, and received ideas and recipes for preparing and eating them.
- **Floral Design Demonstration with A&E Florals** – 21 participants.
- **Fourth Wednesday Book Discussion Group** – 7 participants.

VI. Family / All-Ages Programs

The Brian Waite Band – 18 participants.

The Enchanted Bookshop Preview with Port Angeles Community Players Children's Theatre – 39 participants.

Puzzle Contest and Swap – 33 participants. Participants raced each other and the clock during a timed jigsaw puzzle contest and swap.

Tabletop Role-Playing Game Night – 9 participants. One attendee was in Port Angeles for the summer and was excited to meet other teens and kids who are interested in Dungeons & Dragons.

Day of Play: Sports Equipment Swap – 34 participants.

VII. Port Angeles Staff Activity

- Sarah M. attended the Washington Digital Library Consortium Quarterly Membership Meeting and the webinar, *Historical Headlines: Unearthing Stories in Digital News Archives*.

VIII. PA Photos



Sequim Branch Library

Emily Sly, Library Manager

Sequim Programming in July:

- **Summer Family Storytime** - 164 participants at 4 programs
- **Baby Playdate** - 40 participants at 5 programs
- **Drop-In Tech Help** - 13 participants at 5 sessions
- **Game Night** – 17 participants
- **Teen Lit Bags** – 15 participants
- **Discovery Club** – 143 participants at 4 programs
 - o What Do You Wonder with Author Mary Boone
 - o Pet Party with WAG (Welfare for Animals Guild)
 - o Silk Painting with Evette Allerdings
 - o STEAM stations
- **Organic Conversations with Master Gardeners** – 5 participants
- **Teen Night: Cat Party** - 5 participants
- **Brian Waite Family Concert** - 71 participants
- **SilverKite: Watercolor Painting - Sip & Paint Summer Garden with Ink** – 52 virtual participants
- **2nd Saturday Book Discussion Group** - 11 participants
- **Let's Pretend Storytime with Author Laurie Thompson** - 10 participants
- **Salmon Restoration with North Olympic Salmon Coalition** - 2 participants
- **Family Movie Matinee with a Popcorn Bar** - 6 participants
- **Writing Workshop with Sujin Witherspoon** - 10 participants
- **Backyard Games** - 11 participants
- **Storytime with the Irrigation Festival Royal Court** - 54 participants
- **Stories with Fin the Salmon (with North Olympic Salmon Coalition)** – 34 participants
- **Candy Sushi and a Movie** (tween program) - 8 participants

It's been a full and busy July with Summer Reading Program events, sign-ups and 30-day prize t-shirts and tote bags. New Shelver Yvonne M. has been helping keep up with reshelving books, and in July staffing recruitments were underway for a PSS position and Public Services Librarian.



West End Branches (Forks and Clallam Bay)

Troi K. Gale, Library Manager

West End Daily operations:

- Read & Return Display Engagement was high!
- Adult Services Specialist Jennifer's Display promoting Adult Programming moved quickly with adult patrons showing that the Adult Services Team selected programs that have relevance and interest to the community.
- Staff input was utilized to support solutions for workflow needs including a more secure staff area in Forks.

West End Programming:

- Teens: Library Services Specialist (LSS) Angeles B. worked with local Columbia bank to bring a financial class to teens. Jessi Wilson led the workshop. Teens interacted with her and asked meaningful questions. 23 people attended.
- Teens: LSS Angeles worked with Clallam County Poet Laureate Nellie Bridge. Teens were able to express themselves with a low-pressure creative activity inspired by the interesting “seed” words. 12 people attended.



- LSS Angeles B. organized her first community scavenger hunt during the Forks 4th of July weekend. People of all ages participated in the event, which attracted 50 attendees. Many participants expressed a desire to bring the scavenger hunt back next year, suggesting that it could include more challenges.



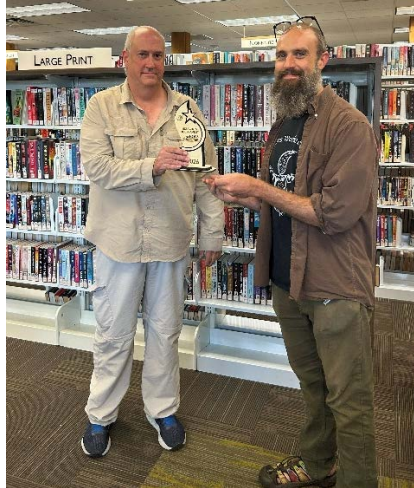
- LSS Angeles B. hosted four Discovery Club sessions this month:
 - o Gel Printing: We welcomed FES K-2nd graders for a fun gel printing session. This program was in high demand, and community members also joined in. A total of 27 people attended.



- o Ozobot Evo: We borrowed the Ozobot Evo kit from the Washington State Library. Due to its popularity, we had to hold two sessions on the same day. The morning session had 14 attendees, while the afternoon session attracted 23 participants.
- o Writing Workshop with Author Laurie Ann Thompson: This session was well-attended, with 33 people participating. Author Laurie Ann Thompson shared creative writing techniques, guiding attendees on how to generate ideas and offering tips to enhance their writing skills.
- o Sewing Felt Animals: During this program, participants encountered some challenges as they dealt with tangled strings. Despite their frustrations, the kids persevered and successfully completed their projects, leaving them pleased with the final results. A total of 17 people attended this session.



- The Second Annual Summer Casual Unrated Rapid Tournament took place on July 3 at the Forks Branch. We welcomed 44 attendees, and 20 joined the tournament. Scott Jackson directed the event and provided all the chess equipment. Matt Mahowald from Port Angeles won first place, earning a trophy and a \$25 gift card to the West End Tap Room.



- Plant a Mocktail Garden was a self-guided program where participants planted seeds for mocktail drinks. We provided recipe cards for patrons to take home with their seed trays. Five people dropped in at Forks, and nine participated at Clallam Bay.
- Seaweed for Wellness with Kristy Bredin drew six attendees at the Clallam Bay Branch and eight at the Forks Branch. Participants were engaged and asked many questions about the topic.

West End Community Visits:

- West End Staff Lauren P., Troi, and Youth Opportunity Program (YOP) worker Jayden all participated in Quileute Days alongside Outreach Staff. Over the course of the two days we were present we reached 185 people, and outreach participated in the parade.
- LSS Angeles B. and YOP worker Jayden visited Alder Grove, where they distributed flyers, library information, books and fun giveaways. They interacted with 33 participants.



- LSS Angeles and YOP Jayden went to Oxbow Apartments. Only interacted with 7 participants. Library services were provided and Angeles was able to pick up free lunches to give out from Concerned Citizens.

Staffing:

- The Forks Library participated in the Quileute Tribe's Youth Opportunity Program as a placement for the first time. Staff have shared that a youth perspective was energizing and created great morale. We look forward to continuing to collaborate with the Quileute Tribe in future years for this program!
- Public Services Lead Alex P. transferred to the Port Angeles Main Library
- The West End Community Outreach Specialist position remained vacant

Outreach Services: Bookmobile and Delivery Services

José E. Castro, Outreach Library Manager

Outreach Daily Operations:

- 89 outreach deliveries were made, 3 new patrons registered for delivery services, 628 items were checked out and 32 items renewed for delivery service patrons.
- Couriers transported 786 totes between NOLS branches, plus 30 more for Outreach Deliveries returns
- The Bookmobile travelled 1378 miles.

Programs and Community Outreach:

4th of July Parade - July 4th 2026:

In partnership with the Port Angeles Branch and the Outreach Department, we participated in the 4th of July Parade. It was a memorable event and a wonderful opportunity to connect with the community. We carried our "Get LOUD for Your Library" banner, which generated enthusiastic reactions from patrons and community members along the parade route.

Travis introduced a creative new way to distribute candy to children using a chimpanzee puppet, which quickly became a hit with the crowd. One of the most memorable moments was a playful community joke: as we carried the "Get LOUD" banner, people repeatedly responded with "Shhh!"—a humorous reference to the traditional expectation that libraries should be quiet. What initially seemed like a comment from one person turned into a recurring interaction throughout the parade.





Along the route, patrons also expressed their support with comments such as, “We love the library!” and other enthusiastic messages. The event highlighted the strong connection our community has with NOLS and created a fun, memorable way to celebrate the library together.

Makah Boys and Girls Club July 14, 2026 - 34 connections:

Adrienne shared a story about a group of boys in Thailand who created their own soccer field on a floating deck. The story sparked an enthusiastic conversation with the children at the Boys & Girls Club, who were excited to share their own knowledge of soccer and talk about watching World Cup games. The interaction provided a fun opportunity for the children to connect the story to their own interests and experiences.

Clallam Mosaic - July 15, 2026 – 11 connections:

Adrienne joined the group for a morning Jazzercise warm-up before sharing a couple of stories with the participants. Everyone who had signed up for Summer Reading was able to collect their prizes, which generated a lot of excitement and provided a fun opportunity to celebrate their participation.

Quileute Days – July 17–18, 2026 - 185 connections:

The Outreach Department, in partnership with the West End branches, participated in Quileute Days on both days. We hosted a table throughout the event, and the Outreach Department also brought the Bookmobile to participate in the parade.

A memorable moment came when a volunteer was so excited to see NOLS at the event that they brought a speaker and played music near our table. The music created an energetic atmosphere and helped generate additional engagement with patrons. Based on the positive response, the Outreach Department is considering incorporating music or a similar interactive element into our Quileute Days presence next year.

Pop-Up Libraries and Bookmobile:

- **Quileute Senior Center Pop-Up Library:** (5 visitors at 1 event)
- **Sekiu Community Center Senior Friday Lunch Pop-Up Library:** (*cancelled in July*)
- **Makah Recovery Drop-In Center Pop-Up Library** (5 visitors at 1 stop)
- **Routine Bookmobile Stops:**
 - o Neah Bay Community Gym (94 visitors at 4 stops)
 - o Makah Senior Center: (0 visitors at 1 event)
 - o Sail River Heights Longhouse – Neah Bay (7 visitors at 1 stop)
 - o Beaver Grocery Store (0 visitors at 2 stops)
 - o Lake Pleasant (0 visitors at 2 stops)
 - o Quileute Tribal School - *paused during summer*
 - o Akalat Center (1 visitors at 2 stops)
 - o Elk Creek Apartments with Sequim Mobile Pantry (11 visitors at 2 stops)
 - o Port Angeles Food Bank (6 visitors at 1 stop)
 - o Joyce Mobile Market at Crescent School (xx visitors at 1 stop) cancelled in June
 - o Crescent School - *paused during summer*
 - o Joyce & Co. Café (4 visitors at 2 stops) *new stop*

Community Updates:

During the summer, some Pop-Up Library and Bookmobile stops are paused or temporarily cancelled due to school and community institution breaks, and parades. The Outreach Department will maintain communication with our school and community partners throughout the summer and reconnect with them in September to coordinate schedules and determine which stops should resume. This process allows us to align our services with partner schedules and continue providing responsive outreach to the communities we serve.

Facilities Department

Brian Phillips, Facilities Manager

Port Angeles Library: Irrigation system start-up and repair; added power strips to public area tables; installed bench by front entrance; reconfigured Tech Services office furniture; repaired front door operator; repaired book cart wheels; repaired restroom stall latch; replaced vandalized hand soap dispenser; carpet spot cleaning; cleaned arm chairs; washed windows and west exterior walls; installed braille signs for Carver Room doors; weeding and lawn care.

Port Angeles Accessible Pathways Project: Punch walk; started closing out the project (inspections, documentation, billing, punch list items completion, etc.).

Sequim Library: HVAC and ceiling fan repair; relocated ADA door buttons; replaced several stressed trees; installed roller shades and closet curtains.

West End Libraries: Cleaned carpet in Forks Library Children's area; Clallam Bay lawn care; weed control.

Vehicles: Serviced Pacifica and Red Forester; replaced Pacifica back-up camera; repaired bookmobile cabinet, cleaned exterior and topped-off fuel additive.

Other: Almost everyone in Facilities took time away from work in July

Information Technology (IT) Department

Erin Shield, Technical Services Manager

IT met a goal of making remote printing a reality for patrons by the end of July. It rolled out on July 1. This is a really good option for people who don't have time to log in to a public computer or don't have a printer at home and need that service. 1,854 remote prints executed during July.

Tasks completed:

- 73 tickets resolved
- Deployed cordless phone for PA Public Service Staff (emergencies, patron use)
- Rolled out Remote Printing service to patrons
- Launched SharePoint Online to replace StaffNet and NOLS Docs
- Decommissioned NOLS Docs service
- Responded to DNSFilter outage
- Applied critical security updates to multiple services
- Implemented enhanced security configuration for the NOLS network
- Disabled Azure Copilot across NOLS Microsoft 365 tenant
- Evaluated Holds Locker RFP responses
- Launched pilot to test a feature to enable printing receipts and labels in Polaris Leap
- Processed multiple public records requests
- Investigated anonymous phone calls
- Audited Polaris staff accounts
- Created a web page draft in preparation for an upcoming notary services option at the West End libraries

Technical Services Department

Erin Shield, Technical Services Manager

In July Technical Services said goodbye to Technical Services Specialist Sarah C. She had been in the department for a couple of years before heading off on leave. Staff also started training Sarah's replacement, Kim V. Welcome, Kim!

Technical Services staff participated in trainings, webinars, tasks and meetings in July related to ILS Team, Materials Request Subcommittee, a new library materials vendor, Health and Safety Committee, Collection Management Team, Public Services, and Management Team.

Notable in July:

- Set up new materials vendor Follett (Technical Services Lead Wendy O.)
- Serials renewals are well underway and going smoothly (Technical Services Jennifer F.)
- Working on updating serials publication patterns (Technical Services Annie D.)
- First month in Tech Services went great, absorbing as much as I can on a sparse schedule, really enjoying serials and ordering best so far (Technical Services Kim V.)
- It's great to see the progress that is being made by our 2 trainees!

Statistics:

- 937 physical items processed;
- 225 print materials repaired, including 80 recats;
- 96 media items repaired;
- 12 physical donations added to collection;
- 203 InterLibrary Loan requests for NOLS' patrons filled;
- 142 items loaned to other libraries;
- 66 issues resolved by the Cataloging Team including incorrect cover images, titles not displaying properly, and a variety of other issues;
- Acquisitions Team: Just over 2 days for the average turnaround time from selectors submitting materials shopping carts to getting materials ordered.

Administrative Operations Department

Human Resources

Shaina Lent, HR & Business Manager

Significant meetings/events and projects this month:

- EDI Implementation Plan Update Project
- Compensation Study Project
- Training Coordinator Recruitment
- Routine Management Team, All Staff Training Day, and Equity, Diversity, and Inclusion Team meetings.

Recruitments:

- Courier – OR
- Public Services Librarian – SQ
- WE Community Outreach Specialist – OR
- Marketing and Communications Manager – MKT
- Public Services Specialist – SQ
- Training Coordinator – ADM

New Hires:

- None

Transfers and Promotions:

- Alex Peterson – Public Services Specialist – PA
- Kim van der Elst – Technical Services Specialist – TS

Separations:

- Sarah Christmas – Technical Services Specialist – TS

Marketing and Communications

Karyn Bocko, Marketing and Communications Manager

- Summer Reading Program marketing and communications work.
- Wide range of design work and informational updates on marketing materials including webpages, brochures, bookmarks and digital signage.
- Continued weekly “event menu” posts to consolidate calendar information on social media. This provides us with more opportunity to highlight important services and share photos of NOLS’ amazing programs instead.

News Releases & Articles:

- Issued 23 news releases.
- The monthly “Off the Shelf” Sequim Gazette article focused on the 250th anniversary of the Declaration of Independence and related American history books, contributed by Library Manager Emily Sly.

COMMUNITY VOICES

www.sequimgazette.com

SEQUIM GAZETTE

Learn about U.S. history at your library

As we celebrate the 250th anniversary of the Declaration of Independence, one of this year's most talked-about vocabulary words is semiquincentennial. Naturally, we're fans of interesting words at the Sequim Library and this one comes with a bonus: There are not many words that include all of the letters to spell Sequim, but this is one of them!

During this commemorative year, use your library's free resources to learn about the people, events and ideas that shaped the United States, and the wide range of experiences that have contributed to our country's story. Join the library's all-ages America's 250th Reading Challenge on Bearstack and see how many squares you can complete on your digital Bingo card. Begin at nols.org, challenges or stop by the library for assistance.

Here is a list of titles about the American Revolution to get you started. Kids' books are a fantastic option when you want a quick introduction to a topic without diving



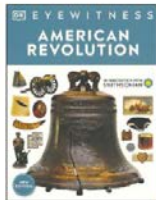
OFF THE SHELF
EMILY SLY



into a large book. They're accessible, engaging and definitely not just for children. The following summaries are adapted from the publishers.

"American Revolution" DK Eyewitness Books: Become an eyewitness to the American struggle for independence. This picture-led guide will take you on a visual tour through revolutionary America.

"Johnny Tremain" by Esther Forbes: A classic of children's historical fiction, this novel takes readers through the events leading



up to the Revolutionary War as seen through the eyes of a boy who turns in his smithing tools for a rifle and the fight for the liberty of America.

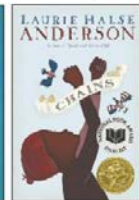
"Chains" by Laurie Halse Anderson: As the Revolutionary War begins, thirteen-year-old Isabel wages her own fight for freedom. She and her sister Ruth, in a cruel twist of fate, become the property of a malicious New York City couple. When the unthinkable happens to Ruth, Isabel realizes her loyalty belongs to whoever can provide her with freedom.

"Guts and Glory: The



American Revolution" by Ben Thompson: From an action-packed series, this book takes readers through the fascinating history of the American Revolution. Perfect for history buffs, reluctant readers, and fans of "Hamilton."

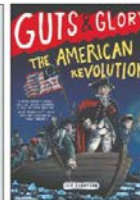
"The American Revolution" film series by Ken Burns: Geared toward adults, this series examines how America's founding turned the world upside-down. Thirteen British colonies on the Atlantic Coast rose in rebellion, won their independence, and established a new form of government that



reshaped the continent and inspired centuries of democratic movements around the globe. Available from the library on DVD and streaming.

Online Resources

At nols.org, use Gale Literature: LitFinder to explore early American speeches and poems. Read the Declaration of Independence, Constitution and Bill of Rights online at the National Archives at archive.gov. Check out Smithsonian Institution collections at si.edu or the Museum of the American Revolution at



GRAPHICS COURTESY NOLS

amrevmuseum.org.

America's 250th staff picks

Find a variety of other titles in the America's 250th staff picks booklist in the library's catalog at nols.org. Stop by the Sequim Branch Library, 630 N. Sequim Ave., for additional American history selections and to browse the shelves. You can also call the library at 360-683-1161 or email discover@nols.org.

Emily Sly is manager of the Sequim Branch Library.

Financial Operations

Amy Hough, Finance Manager

Significant meetings/events and projects this month:

- SharePoint Training
- Unclaimed Property Workshop for Government Entities
- Routine Management Team meetings

Public Service Director's Report

Meghan Sullivan, Public Services Director

- Recruitment activities for Sequim Public Services Librarian and West End Community Outreach Specialist positions.
- On-Going 2026 Summer Reading Program support including all-staff communications.
- Branch site visits to Sequim Library.
- Routine Management Team, Branch Manager, Beanstack Team, Circulation Team, Port Angeles Branch Staff Meeting, and individual One-on-One Meetings.

Executive Director's Report

Noah Glaude, Executive Director

Significant meetings/events and projects this month:

- Recruitment activities for the Marketing and Communications Manager
- Recruitment activities for Courier position
- Recruitment activities for Training Coordinator position
- Holds Locker RFP Review
- Compensation Study meetings
- Public Records Requests Responses
- Provide backup coverage at the Forks and Sequim Branches
- Provide presentation and tour to the Sequim Association of Relators
- Begin 2027 Budget Planning
- Sequim Library Expansion and Renovation Project
 - o Address punch-list items
 - o Identify and develop plans for post-occupancy issues
 - o Grant documentation
- Routine Branch Manager, Collection Management, ILS, IT, and Management Team



Customer Comments

June 2026

The following comments were received by the Library during the month of June 2026. Where the customer requested a personal reply by phone or email, it was provided. Customer comments and responses are posted on the Library's website.

Comment:

I walked in from way out in the construction area – there were no lights in the entry; no people in view; another person and I walked all the way to exterior glass doors with guesses as to open or closed?? Perhaps a lighted OPEN sign would help?

Response:

The commenter requested no response, but library staff have begun to investigate open sign options for the Port Angeles Library. An LED open sign was utilized when NOLS offered curbside service during the pandemic in 2020.

Comment:

A librarian rudely approached my 7-year-old son and his 3-year-old friend today and rudely complained that they were yelling and running. They were doing neither thing. If she is concerned about people using regular voices at the library, there are basically ALWAYS teenagers and adults talking far louder. Perhaps her perhaps her enthusiasm for rule enforcement could be better utilized if it were directed toward people actually breaking rules. We're there everyday and I look forward to chatting with her anyone else about this. My name and contact information are included.

Response:

Public Services Director contacted patron to discuss the described incident.



Customer Comments

July 2026

The following comments were received by the Library during the month of July 2026. Where the customer requested a personal reply by phone or email, it was provided. Customer comments and responses are posted on the Library's website.

Comment:

Please offer the puzzle contest at the Sequim branch. It's so fun. Little prep or funds and now we have space! But PA so far. Thanks

Response:

Thank you for the positive feedback. Your suggestion will be shared with the NOLS Programming Team.

Comment:

Area of concern is the Port Angeles entrance lobby. Chairs have been removed. Senior Citizens waiting for Para-Transit van have no option to sit while in view when the van arrives. I watched this occur as an elderly senior of our community needed help to stabilize from falling and an observant community person brought out a chair to the entrance lobby for her.

Response:

Thank you for sharing your concern. There were a lot of changes around the Port Angeles Library's entrance this summer. While the [Accessible Pathways Project](#) resulted in a lot disruption immediately outside the library that eventually led to improvements to the facility, work was also done in the library's lobby to improve accessibility. NOLS worked with the Port Angeles Friends of the Library, the nonprofit group who run the book sales in the lobby, to address accessibility issues in the lobby that were identified during an ADA facility audit. A number of these issues related to the amount of carts and furniture in the lobby and how that equipment conflicted with open space requirements around doorways and passageways. The table and chairs in the lobby were removed to help address these issues and prevent people from gathering and unintentionally blocking parts of the entryway. We planned to place a new bench outside the entrance and under cover, as a place people could wait for rides, but there was a gap between when the chairs were removed and when the new bench was installed in late July. We're sorry for any trouble caused during this transitional period and hope the new setup will work well for all library visitors going forward.

Comment (three grouped):

1. We all love Annie Dahlquist as the facilitator of our on-line book discussion group. She is engaged and thoughtful and makes sure everyone has space to participate. I would love her to continue to lead our groups. I've been a consistent member and supporter of the book groups (albeit it almost entirely on-line since Co-vid) since the end of 2015 and she is the best staff facilitator we've had. Please keep Annie as our facilitator!
2. Please don't transfer Annie from facilitating our book club discussions. She is engaging, professional, and best of all, she reads the books!
3. Keep Annie moderating Book Discussions.

Response:

Thank you for your feedback regarding NOLS' monthly online Book Discussion Group. It is wonderful to hear that Annie has had such a positive impact on participants and that you would like to see her continue in the role.

As Annie transitions to another NOLS department and new position, we will be moving the facilitation of the group to Amber Kleefeld, one of our Port Angeles Library Public Services Librarians. Amber also selects all of the new materials for NOLS' Fiction and Book Kit collections, so she brings a strong knowledge of our collections and a great perspective to the group.

Annie will continue to support the transition by co-leading this afternoon's discussion with Amber and participating in the selection process for the group's 2027 titles.

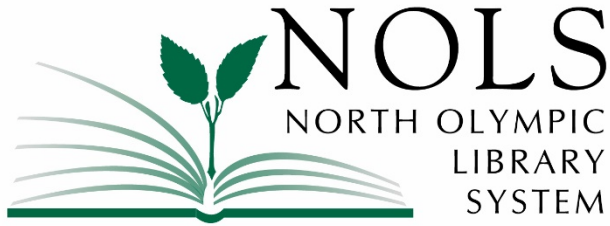
Thank you again for sharing your feedback and for your support of the Book Discussion Group. If you have further questions, please feel free to direct them to me or Meghan Sullivan, our Public Services Director.

Comment (two grouped):

1. Please bring back Bad Art Night!! Please make it in the evening so I can enjoy it with my spouse who works during the day. We really enjoyed it!
2. I would love to see "Bad Art" night come again. My friend, who is artistically inclined, finally talked me (not artistically inclined) into going to the last one and I loved it! I would happily go again. It really took the pressure off of me that it was called "Bad Art."

Response:

Thank you for the positive feedback. Your suggestion will be shared with the NOLS Programming Team.



Highlight Log

(June 2026)

The Highlight Log provides an intranet location for NOLS staff to share uplifting anecdotes and patron comments. It provides an interesting glimpse into community perceptions about the Library. The following is a list of Highlights logged during the past month.

06/01/2026 – Port Angeles

A patron who is a bookseller was very excited to finally get to see the Beginning Chapter Book collection in person, in its new shelf space. "We've been waiting for this!" He and his son walked away with many more books than the one they had been looking for and they were excitedly talking about all their favorites as they spied them on the shelves.

06/02/2026 – Forks

Earlier today, I saw Lauren issuing a new library card. They checked out two items for their child. During my closing shift, our new patron brought in a friend and their families. They are traveling together. The friend got a new library card, checked out two items, and had both new patrons signed up on Libby before they left.

06/02/2026 – Port Angeles

A children's librarian visiting from North Carolina complimented our Pride displays, saying she had taken pictures to show her coworkers back at home. She was also very impressed by the youth collections.

06/04/2026 – Port Angeles

My monthly visit to Peninsula College is always rewarding, but this week is a good example to share. I caught up with a couple of regular student visitors about their classes and families, had a chat with a staff member who was excited to share information she'd learned at a recent conference about supporting students, and enjoyed a fun interaction with a community member who wanted to share that he voted for the Levy and that he visited the Port Angeles Branch regularly as a layover between long drives.

06/04/2026 – Sequim

Patron came in asking for the staff member that helped them print documents this morning. I grabbed Amika and the woman gave her a thank you card and a hug. She thanked her for being so kind and helpful. So nice!

06/06/2026 – Sequim

I had the privilege of heading to Sequim last Saturday, May 30, to lead the One Book One Coast book discussion on *They Called Us Enemy* by George Takei. The opportunity to connect and laugh with NOLS staff at other branches is always delightful. Sequim staff had the room set up perfectly, and Amika was ready to reset the room right as we finished. The two patrons who attended the book discussion were active participants, and their conversation was infused with curiosity and connection to present-day world injustices. One of them was a book club regular, while the other picked up the book from the Sequim display just three days before.

06/06/2026 – Port Angeles

A young person from Hamilton Elementary visited the library today to sign up for the summer reading challenge and to get their own library card. He was happy to point out to his adult that I visited his classroom yesterday!

Yesterday a student from Crescent School came into the library to find the picture book I read to them during my visit to their school to talk about Summer Reading. She was delighted when I gave her my copy to check out.

When I visited Crescent School, after reading the picture book "Dog vs. Strawberry" a first-grade student told me they remembered which book I read to their class in Kindergarten last year!

The 3rd graders at Hamilton Elementary were excited to have me read them a book "because no one ever reads to us anymore!" The 5th graders had several thoughtful questions about the summer reading challenge and cheered for me after I read to them!

Three cheers for school visits and kids making connections to NOLS!

06/08/2026 – Port Angeles

I met Summer Reading Program artist Delbert Sanchez's kids at Jefferson Elementary while I was visiting to talk about Summer Reading! His daughter's kindergarten classmates are all so excited to sign up to get a shirt designed by her dad. She was enthusiastic about telling everyone her favorite part of the shirt (the snail) and about how long her dad spent designing it "with his OWN HANDS!!!" Both kids were so proud of their dad and so excited to see the shirt and bag in person and hype him up to their classes.

06/10/2026 – Bookmobile

We had our last Bookmobile stop of the year at Quileute Tribal School. Students returned books and got information about when to find the Bookmobile at the Akalat over the summer. We had a great year of service and look forward to how we can improve the stop for next school year!

06/11/2026 – Port Angeles

15 people total stopped by the community quilt quilting bee. We had seasoned quilting veterans mixed in with newbies and everyone had a fantastic time! Many of them made plans to come back and work on it in the next couple of weeks.

06/11/2026 – Port Angeles

Some highlights from tabling about Summer Reading at Port Angeles High School:

- Teens excited about the grand prize making plans to sign up for the reading challenge together.
- Two siblings shared they haven't been in to the library in a long time and I said they are always welcome back and told them that replacement library cards are free.
- One of our regular Dungeons & Dragons players came by to thank the library for always letting them play and accepting them, and he hyped up the library to other students walking by.
- Staff happy to see NOLS on campus and sharing their plans for signing up for the Summer Reading Program with their families.
- A library regular also visiting campus for outreach stopped by and said the shirt is her favorite one yet and asked, "Who is even designing these?! They're amazing!" She was really excited to learn that the artist is a friend of hers and will tell him how awesome the design is the next time she sees him.

06/11/2026 – Port Angeles

I attended Mount Angeles View Head Start's last day of school Family Celebration. I shared information about the summer reading program and sang a song with puppets with the kids. One parent let me know how much her child enjoyed my monthly visits to the school. She said her child would get home and tell her all about the story I had read! I was gifted a beautifully decorated Thank You card and a bouquet of flowers.

06/16/2026 – Bookmobile

Yesterday at Makah Boys & Girls Club I asked the kids if they remembered me. Several yelled my name in unison and one shared, "you let me have a cat book last year that I still have and I love that book." It was great to be back there!

06/17/2026 – Outreach

Folks at Clallam Mosaic were thrilled about receiving a free book for signing up for the Summer Reading Program. Each person chose a book that suited them and they were giddy with excitement. Another patron asked about digital audiobooks and we walked through the process of using Libby :)

06/18/2026 – Bookmobile

We had a great stop at Elk Creek Apartments with the Sequim Mobile Food Pantry today. We signed up new patrons, saw old friends, and even had an adorable family sit on the floor and read together in the breeze! Love these days!

06/18/2026 – Port Angeles

This morning at opening, a patron approached the front desk to say thank you for all that the library does for our community. He called out the Pride displays, saying that our space feels welcoming and safe. He said when he comes here, he feels grateful we're here.

06/20/2026 – Port Angeles

Royalty Storytime with the Clallam County Fair court was a great experience for all involved. I received an email from the organizer of the Fair program: "Thank you so much for reaching out to me several months ago asking if my court could be there for a story time. The girls really enjoyed it. When you are making out your calendar for next year, will you let me know? We love being out in community with the court and gives us another outlet to talk about the fair."

06/22/2026 – Outreach

Spoke with a potential Outreach patron this afternoon and they had such lovely things to say about all the help they have received from Katie H. at the Port Angeles branch. They said, "If she's in need of a grandma let her know I cook really well and have soft dogs." This lovely conversation ended with, "You and Katie have made my day so much brighter."

06/23/2026 – Port Angeles

A kind patron came in needing help printing, scanning, and emailing some very important documents. Leslie, Sarah D. and I all helped this patron with different tasks and when he was finished he gave a \$50 donation to the library to express how thankful he was!

06/23/2026 – Sequim

The Taste the World Program was a huge success. Charlotte and the teen volunteers set up various international snacks and culinary food books for "tasting." There was also an area to make cute little air-dry clay food. One mom was very impressed by the teen volunteers. She said she hopes her daughter can help when she gets older. Over 40 people left the event feeling satiated and inspired by the diverse flavors.

06/24/2026 – Forks

As I was shelving in the kids section, grandparents visiting with their grandchild shared a compliment to me about the Forks branch. They told me how there was fun activities here to keep their kid engaged and how awesome the youth selection was, something for every kind of reader.

06/25/2026 – Forks

A patron stopped by my office to tell me that Forks staff have been so kind to her and they really went above and beyond. The secure Wi-Fi and being able to reserve a meeting room was smooth and allowed her to promptly address her needs. She said that everyone that she interacted with over the course of the day was excellent and really provided amazing customer service. Great job Forks Staff!

06/27/2026 – Port Angeles

Twenty-Something Saturday had three young people stop in to hang out and get to know each other. Highlights were listening to records—Brandi Carlile, Andrew Bird and Black Sabbath were the chosen artists, playing pre-internet games like MASH and closed eye illustrating, and collaborative art!

Comments from participants as they were leaving:

"I like the conversation, please keep doing this! I liked the pre-Wi-Fi games like MASH!"

"KEEP DOING THIS PROGRAM! Can we have Capri-suns next time?"

"I love coming to this!!"

06/29/2026 – Clallam Bay

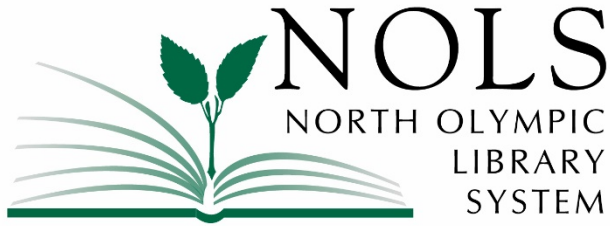
A patron came by with handmade bookmarks to give out. They have fun designs and this inspirational saying: "May today bring a smile to your face and laughter to your heart!"

06/29/2026 – Port Angeles

A patron wanted to complement our youth services team on the interactive toys and general wonderfulness of the kids area in the Port Angeles library!

06/30/2026 – Sequim

A patron came up to the front desk to express compliments on the bathrooms, and especially appreciated seeing the free hygiene products available for those who use them. Excellent decision, he said!



Highlight Log

(July 2026)

The Highlight Log provides an intranet location for NOLS staff to share uplifting anecdotes and patron comments. It provides an interesting glimpse into community perceptions about the Library. The following is a list of Highlights logged during the past month.

07/02/2026 – Clallam Bay

We made breakfast sandwiches in Clallam Bay, and one of the kids approached Amellia and me to say, "Thank you, that felt good!" With school being out and the limited resources we have available here, it was nice to be able to provide a warm meal. His gratitude made my day!

07/02/2026 – Forks

A mom stopped by with her daughter to sign up for the Kids Book Club Angeles created. She told me that her cousin was sharing with her daughter how fun it was that it made her want to join! It was a sweet moment and a good example of creating programs for youth during the summer.

07/03/2026 – Forks

This letter *[included below]* was posted by the Forks Forum this morning as we gear up for our second annual Chess Tournament. Sure to be a fun and fast paced day!



Town of Brookhaven Long Island

Daniel J. Panico, Supervisor

June 29, 2026

The Honorable Tim Fletcher, Mayor
Members of the Forks City Council
City of Forks
500 East Division Street
Forks, WA 98331

Dear Mayor Fletcher and Members of the Forks City Council,

As communities across our nation commemorate the 250th anniversary of the United States, I wanted to extend warm greetings from the Town of Brookhaven, New York, to the City of Forks, Washington - nearly 3,000 miles away.

While Brookhaven and Forks sit on opposite coasts of our great nation, we are united by far more than geography can divide. From coast to coast, communities like ours share a commitment to service, civic pride, and the enduring ideals that have shaped America for 250 years.

Last year, while visiting the Pacific Northwest with my family, I had the pleasure of participating in the North Olympic Library System (NOLS) First Annual Summer Chess Tournament. I met some wonderful people, including Scott Jackson from the Quileute Tribal School Chess Club, and many of their chess players. While I was honored to win the tournament, what I remember most was the warm welcome I received. After a few understandably puzzled looks at someone who had traveled all the way from New York wearing a Yankees cap and a Boston sweatshirt—which, admittedly, is a combination that raises eyebrows just about anywhere—I was met with genuine hospitality and friendship from everyone I encountered. It was a wonderful reminder that friendships can be formed, through community events, and simple conversations over a chess board.

As we celebrate America's 250th anniversary, it is fitting to recognize that our nation's strength has always been found in its local communities. Whether in Brookhaven on Long Island or in Forks on Washington's Olympic Peninsula, our residents volunteer, serve their neighbors, support local organizations, and take pride in the places they call home. Those shared values have united Americans for 250 years and will continue to guide us for generations to come.

Please accept the enclosed gift from the Town of Brookhaven as a small token of friendship and appreciation. We hope it serves as a reminder that while our communities stand on opposite coasts of this remarkable nation, we remain united by our shared history, our civic spirit, and our optimism for America's future.

On behalf of the Brookhaven Town Board and the residents of the Town of Brookhaven, I extend our sincere best wishes to the Mayor, City Council, and all the residents of Forks as you celebrate this historic milestone.

Happy 250th Anniversary of the United States of America.

Sincerely,

Daniel J. Panico
Supervisor

Office of the Supervisor

One Independence Hill • Farmingville • NY 11738 • Phone (631) 451-9100 • Fax (631) 451-6677
www.brookhavenny.gov

07/07/2026 – Port Angeles

The Teen Songwriting Workshop was so impactful today for both the teens and the musicians. K and Connor still talk about past visits to other NOLS branches and how working with youth has been very meaningful for them.

The six teens who came to the workshop in PA today all walked away having written a song, and many of them chose to share their songs at the end of the day—including one participant singing for the first time in front of anyone! A teen stopped back in while we were cleaning up to ask if K and Connor's music is on Spotify, saying K reminds her of Brandi Carlisle. Huge praise!! Another teen said after K and Connor sang his lyrics, "my knees are shaking, I wrote an actual song?!"

07/18/2026 – Port Angeles

A couple came in to pick-up their Summer Reading t-shirts. He said, "It's such a great program! I love seeing the shirts around town!"

07/18/2026 – Sequim

A patron brought a wrapped box with card attached to the front desk. He said it was from his wife, who loves the new building, and I should open it up. It's a beautiful tissue box made out of wood but made to look like a stack of books. The card attached said how grateful she is to have us (NOLS) in her life. What a nice surprise!

07/22/2026 – Outreach

I spoke with a fairly new Outreach patron to remind them about their delivery. They said, "It's such a comfort to know that when I am feeling well enough, I can reach out and pick up one of the books you all have brought me, and that if I am not up to it, there's no pressure to try to find someone to return it right away. I am so lucky to have this service. Thank you all for everything you do."

07/28/2026 – Port Angeles

Five teens learned self-defense basics from 5th Element MMA today and everyone had a great time! The instructors were kind, helpful, and really wonderful at working through grappling moves with humor. One instructor commented, "I would rather coach five really dedicated people who work through all the moves and ask questions than teach a room of a hundred where a bunch of people are checked out and talking in the back," and thanked the room for their effort. The owner of 5th Element offered all participants a week of free classes at the gym to try out more if they are interested.

07/30/2026 – Port Angeles

A patron approached me after the Seaweeds for Wellness program to tell me this was her favorite program she has ever attended. She wanted to let me know how impressed she is at all the interesting

topics that programmers come up with for presentations here. Many of us are inspired to join Kristy Bredin's in-person "Field Classes" to learn more about harvesting and preparing seaweed following her presentation!

07/30/2026 – Port Angeles

Presenter Kristy Bredin (Seaweeds for Wellness) was very appreciative of NOLS Programming Team for our responsiveness and how prepared we are and for how smoothly all communication went and how smoothly the program went. Thank you, Programming Team!

07/31/2026 – Port Angeles

We witnessed maybe the first patrons to have a peaceful moment on the rock since *[Accessible Pathways Project]* construction!

