2013 Annual Report


NOLS
NORTH OLYMPIC LIBRARY SYSTEM

www.nols.org
About Your Library

The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2013 levy rate of 50¢ per $1,000 of assessed property valuation. The Library also receives funding from fines, fees and miscellaneous charges. It is governed by a 5-member administrative Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

The system consists of the main library in Port Angeles and branches in Clallam Bay, Forks and Sequim, as well as outreach services for people who cannot travel to the Library and an array of web-based services at www.nols.org. The Library offers a collection of more than 260,000 books, e-books, DVDs, digital audio books, and other materials. The Library also offers WiFi access, public computers, a rich calendar of programs and events for children, teens, adults and families, and more.

Board of Trustees
Don Zanon, Chair
Betty Gordon, Vice Chair
Catharine Copass
Elaine Fredrickson
Bill Peach

Management Team
Paula Barnes, Director
Margaret Jakubcin, Assistant Director
Lauren Dahlgren, Manager, Sequim Library
Noah Glaude, Operations Manager, Port Angeles Library
Gabe Kitts, Information Technology Manager
Brian Phillips, Facilities Manager
Erin Shield, Technical Services Manager
Emily Sly, Volunteer/Outreach Coordinator
Theresa Tetreau, Manager, Clallam Bay and Forks Libraries
CJ Wolfer, Administrative Services Manager

Strategic Initiatives for 2014

- Provide education and enrichment opportunities for people of all ages, especially young children.
- Empower people to make the most of library resources.
- Foster creative social interaction by being a welcoming community gathering place in addition to home and work/school, i.e. the “Third Place”.
- Provide library facilities that are safe, comfortable, convenient, pleasant and energy-efficient.
- Respond nimbly to community needs.
- Support local workforce development.
- Support development of local economies.
FINANCIAL REPORT

REVENUES
Property taxes and other government revenue $3,609,190
Fines, fees and other charges 76,318
Grants and donations 238,149
Miscellaneous 66,652
TOTAL REVENUES $3,990,309

EXPENDITURES
Salaries and benefits $2,442,732
Books and other library materials 402,849
Supplies and services 538,279
Capital outlay 78,343
Transfers and allocations 528,106
TOTAL EXPENDITURES $3,990,309

CAPITAL REPLACEMENT ACCOUNT
2013 timber revenues $418,422
Allocated to Capital Replacement Account
Construction of capital assets $852,877
Facilities Annex and Forks Library roof and renovation
Ending balance: Capital Replacement Account $1,195,245

LIBRARY USE & STATISTICS

Check-outs and renewals
Clallam Bay 22,527
Forks* 62,136
Port Angeles 440,980
Sequim 395,419
Outreach program 16,288
E-circulation 41,314
Total check-outs 978,664

Customer visits
Clallam Bay 16,062
Forks* 35,366
Port Angeles 228,838
Sequim 180,432
Total customer visits 460,698

Library programs/attendees
Clallam Bay 33/413
Forks* 77/1,236
Port Angeles 354/1,295
Sequim 199/7,149
Total programs/attendees 663/20,093

Meeting room use/attendees
Clallam Bay 25/180
Forks* 63/469
Port Angeles 270/6,030
Sequim 373/4,643
Total meetings/attendees 731/11,322

Staff in FTEs 51

Volunteers
Individuals 131
FTE equivalent 2.08
Hours worked 4,055

Card holders 37,882

Collections (books and other materials)
Clallam Bay 13,059
Forks 23,950
Port Angeles 137,328
Sequim 59,944
Online databases 37
eBooks/downloadable audio books 26,592
Magazine subscriptions (print) 392
Total items in all collections 261,302

Public computers
Clallam Bay 7
Forks 16
Port Angeles 40
Sequim 17
Total public computers 80

Virtual library
Visits to NOLS website and catalog 256,273
Public computer uses 90,378
Database searches 91,351

* From May through December 2013, the Forks Branch Library operated in a much smaller, temporary location while the building underwent a major renovation.

FRIENDS OF THE LIBRARY DONATIONS
(included in grants and donations, above)

The generous support of the Friends of the Library helps make NOLS services and programs great! Thank you, Friends!

Friends of the Clallam Bay Library $1,270
Special events for children, teens, adults and families, Summer Reading Program activities and supplies for young people, and more.

Forks Friends of the Library $2,000
Summer Reading Program events for young people, storytime supplies and more.

Port Angeles Friends of the Library $53,000
Programs for children, teens, adults and families, including the Summer Reading Program, Poetry Slam, Winter Reading Circus and Art Blast; and special equipment such as display supplies, catalog stations, and reupholstered chairs and more.

Friends of Sequim Library $17,509
Programs for children, teens, adults and families, Summer Reading Program activities and supplies for young people, teen volunteer program, digital camera, display furniture, signage and more.

NORTH OLYMPIC LIBRARY FOUNDATION DONATIONS
(included in grants and donations, above)

The Library Foundation is working to build an endowment to insure the excellence of library services for decades to come. Thank you, NOLF!

Donation by Jim and Jo Ann Roberts to support reading programs for young children. $4,000
The first-ever Celebrate Science event was held at the Port Angeles Library in February. More than 300 fifth graders met with professionals in science related careers, and explored the library.

Monthly Gadget Lab workshops led by Library staff offered opportunities for patrons to learn how to download library e-books to mobile devices.

Through the 3-week-long Food for Fines program, library users donated over a ton of food in return for clearing their outstanding fines; NOLS turned the food over to local food banks.

The Forks Library was renovated and remodeled, and now has a new roof, an energy-efficient heating system and windows, updated carpet and paint, furnishings, technology and more.

A series of financial integrity workshops were offered at the Port Angeles Library; facilitator Rose Hughes demonstrated a nine step process for overcoming debt and budgeting to achieve personal goals.

A do-it-yourself fair to help community members develop skills and increase self-reliance took place at the Port Angeles Library. Skills such as seed saving, sewing and mending, home maintenance, bike and car repair, home brewing, recycled art, composting, marketing crafts, and starting a small business were highlighted.

Popular young adult author Marissa Meyer visited Port Angeles and Sequim, and made presentations to over 270 eighth graders.

NOLS received a grant from Washington Rural Heritage to digitize images in the Kellogg collection, a historical archive of photographs and slides from the early days of Port Angeles and Clallam County.

The How do I…? series at the Sequim Library presented programs on smart and safe bicycling, beading, dog training, de-cluttering, hula hooping and de-stressing.

Washington State Poet Laureate Kathleen Flenniken kicked off the Port Angeles Library’s celebration of National Poetry Month with a poetry writing workshop.

Educators Mark Hannah and Chuck Lamb from SCORE offered a Small Business Foundational Footwork class at the Sequim Library.

In partnership with the Museum & Art Center, the Sequim Library presented a program on Genealogy Basics.

An after-hours Valentine fundraising event at the Clallam Bay Library raised more than $500 for youth programs.

Thanks to a generous donation from the Roberts family and the Library Foundation, 240 Head Start students in Clallam County were introduced to the joys of reading when they each received book bags filled with books to keep and treasure.

Over 200 people participated in the system-wide Winter Reading Circus for adults, a series of reading programs, events and activities.

More than 1,218 children, teens and babies participated in the annual Summer Reading Program.

NOLS used the proceeds from the sale of property to construct a new Facilities Annex, housing storage areas and a maintenance shop, across from the Port Angeles Library.

Poetry Slam events at the Port Angeles Library drew approximately 60 young adults who read or performed poetry for a combined audience of nearly 300.