2016
ANNUAL REPORT
OF THE NORTH OLYMPIC
LIBRARY SYSTEM
The North Olympic Library System (NOLS) is a junior taxing district serving all of Clallam County, Washington. NOLS is primarily funded through property taxes, with a 2016 levy rate of 50¢ per $1,000 of assessed property valuation. The Library also receives funding from fines, fees and miscellaneous charges. It is governed by a five-member administrative Board of Trustees. Trustees are appointed at large by the Clallam County Commissioners for five-year terms.

**Board of Trustees**
- Catharine Copass
- Betty Gordon
- Jennifer Pelikan
- Robert Streett
- Mark Urnes

**Management Team**
- Margaret Jakubcin, Library Director
- Noah Glaude, Assistant Library Director
- John DeFrancisco, Financial Operations Manager
- Jina Felton, Port Angeles Library Manager
- Gabe Kitts, Information Technology Manager
- Brian Phillips, Facilities Manager
- Erin Shield, Technical Services Manager
- Emily Sly, Sequim Library Manager, Outreach Services
- Theresa Tetreau, West End Manager

**Strategic Initiatives**
- Provide literacy, education, and enrichment opportunities for people of all ages.
- Provide resources and opportunities for personal empowerment.
- Provide library facilities that are safe, comfortable, functional, and energy efficient.
- Be the Third Place, where community comes together to think, meet, work, play, and create.
- Engage with community partners; connect community resources to community needs.
- Promote community vitality and economic development.
- Be nimble, flexible, and adaptable in responding to social and technological change.
- Utilize public resources responsibly.

The System consists of the main library in Port Angeles and branches in Clallam Bay, Forks and Sequim, as well as outreach services for patrons who cannot travel to the Library, and an array of web-based services. Currently, NOLS offers a collection of more than 260,000 books, e-books, DVDs, digital audio books, and other materials. The Library also offers WiFi access, public computers, a rich calendar of programs and events for children, teens, adults and families, and more.
FINANCIAL SUMMARY
(2016 ACTUAL)

OPERATING REVENUES
Property taxes and other government revenue $3,641,611
Fines, fees, goods and services $64,679
Grants and donations $276,864
Miscellaneous $88,428
TOTAL REVENUES $4,071,582

OPERATING EXPENDITURES
Salaries and benefits $2,755,014
Books and other library materials $456,222
Supplies, services, utilities, miscellaneous $600,115
TOTAL OPERATING EXPENDITURES $3,811,351
Fund reallocations, and transfers to reserves $260,231
TOTAL $4,071,582

CAPITAL RESERVES / CAPITAL BUDGET
2016 Timber revenues $523,156
2016 Capital budget expenditures $265,455

FRIENDS OF THE LIBRARY DONATIONS
(included in grants and donations, above)
The generous support of the Friends of the Library helps make NOLS services and programs great; thank you, Friends!

Clallam Bay Friends of the Library $551
Special events for children, teens, adults and families; Summer Reading Program activities and supplies for young people, and more.

Friends of the Forks Library $3,000
Summer Reading Program events for young people, storytime supplies, and more.

Port Angeles Friends of the Library $52,500
Programs for children, teens, adults and families, including the Summer Reading Program, Art in the Library exhibits, author visits, Battle of the Books, Poetry Walks, traveling exhibits, and much more.

Friends of Sequim Library $25,000
Programs for children, teens, adults and families, Summer Reading Program events and supplies, Art in the Library, teen volunteer program support, and more.

OTHER GRANTS AND DONATIONS
Jim and Jo Ann Roberts, in support of reading programs for young children $4,000
James and Agnes Williams Bequest (Sequim) $165,509
Forks ELKS Astronomy Grant $1,500
Port Angeles Education Foundation $678
Seattle Foundation – Benjamin Phillips Grant $18,000
Washington State Library Grant $5,181

LIBRARY USE & STATISTICS

Check-outs and renewals
Clallam Bay 26,506
Forks 102,765
Port Angeles 489,050
Sequim 450,076
Outreach program 14,273
E-circulation 89,350
Total check-outs 1,172,020

Customer visits
Clallam Bay 15,640
Forks 98,417
Port Angeles 217,797
Sequim 141,387
Total customer visits 473,241

Library programs/attendees
Clallam Bay 40/1,014
Forks 117/3,170
Port Angeles 537/19,735
Sequim 310/11,980
Total programs/attendees 1,004/35,899

Meeting room use/attendees
Clallam Bay 138/856
Forks 381/2,004
Port Angeles 390/6,247
Sequim 471/5,513
Total meetings/attendees 1,380/14,620

Staff in FTEs (full-time equivalents) 53

Volunteers
Individuals 579
FTE 2.1

Hours worked 4,089

Card holders 42,043

New cards issued 4,258

Collections (books and other materials)
Clallam Bay 13,330
Forks 22,900
Port Angeles 113,238
Sequim 51,638
Online databases 22
eBooks/eAudiobooks/other media 72,634
Magazine subscriptions (print) 380
Total items in all collections 274,142

Public computers
Clallam Bay 12
Forks 23
Port Angeles 56
Sequim 28
Total public computers 119

Virtual library
Visits to www.nols.org and catalog 357,350
Hours of public computer use 95,095
The Port Angeles Main Library construction bond was officially retired.

NOLS celebrated the launch of a new oral history program, Listen Up!, which will preserve the story of Clallam County for generations to come.

Local gardener and author Ciscoe Morris drew a crowd of nearly 250 in Port Angeles for a special after-hours presentation.

NOLS partnered with the League of Women Voters for a series of voter forums.


The Summertime Music! Outdoor Concert Series in Sequim featured live performances from area bands like The Dirty Beat Duo, the Delta Rays, and the Bushwick Book Club.

There were more than 40,000 physical and downloadable items added to the collection, while more than 2,800 items were repaired and readied for circulation.

Almost 350 fifth-graders visited the Port Angeles Main Library for the annual Celebrate Science fair, which offers local students opportunities to learn about careers in the fields of science, technology, engineering, and math.

Nearly 300 people attended the annual Battle of the Books trivia event in Port Angeles, a culminating competition for Clallam County fourth-graders.

iPads for use inside the Library were introduced at all branches.

NOLS forged partnerships with 26 community organizations, collaborating on programs, implementing new services, and planning upcoming events.

A new fiscal management policy was developed, and improvements to accounts processing increased efficiency and accuracy!

Local photographer Ross Hamilton drew hundreds of listeners for his presentations in Port Angeles and Sequim, offering tips and sharing his favorite places to photograph on the Olympic Peninsula.

Facilities staff replaced 2,000 square feet of carpet in Port Angeles, while the IT team upgraded 28 public computers.

Cliff Mass spoke to an audience of 175 on the topic of climate change and how it affects the region.